



350 Iron Street
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**IRON ORE HERITAGE RECREATION AUTHORITY
MONTHLY BOARD MEETING AGENDA
WEDNESDAY, OCTOBER 22, 2025, 4:30pm
Ishpeming Multi-purpose Senior Center, Ishpeming**

- I. CALL to ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA:
- IV. PUBLIC COMMENT (Agenda Items – Limit to three minutes):
- V. BOARD APPOINTMENT: Appoint Carl Hosang as Ely Twp IOHRA representative
- VI. CONSENT AGENDA:
 - A. August Minutes
 - B. Bills to be Paid
- VII. FINANCIAL REPORTS:
- VIII. OLD BUSINESS
 - A. Updates:
 - 1. Lakenenland Extension: resolution to extend grant timeline
 - 2. 2025 Summer Maintenance: update
- IX. NEW BUSINESS:
 - A. IOHRA Vision & Goals Session:
- X. ADMINISTRATOR REPORT:
- XI. BOARD COMMENT:
- XII. PUBLIC COMMENT:
- XIII. ADJOURNMENT:

NEXT MEETING DATE: Wednesday, November 19, 2025, 4:30 pm Ishpeming Senior Center



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**IRON ORE HERITAGE RECREATION AUTHORITY
MONTHLY BOARD MEETING MINUTES
WEDNESDAY, SEPTEMBER 24, 2025, 4:30pm
Ishpeming Multi-purpose Senior Center, Ishpeming**

- I. **CALL to ORDER: meeting called to order at 4:31pm**
- II. **ROLL CALL: Glenn Johnson, Larry Bussone, Jim Kippola, Jon Becker, Dawn Hoffman, Laura MacDonald, Joe Neumann, John Dulek attended via Zoom; absent: Micheal Anderson, Lauren Luce; guests in attendance: Rob Katona, MIDNR, Sven Gonstead via Zoom**
- III. **APPROVAL OF AGENDA: Hoffman motioned to approve agenda, Kippola seconded, ayes-all**
- IV. **PUBLIC COMMENT (Agenda Items – Limit to three minutes): none**
- V. **CONSENT AGENDA: Bussone motioned to approve consent agenda, Johnson seconded, ayes-all**
 - A. August Minutes
 - B. Bills to be Paid
- VI. **FINANCIAL REPORTS: invested \$400,000 with U.P. State Bank in a 6-month CD at 4% interest rate, budget was amended at the August 2025 meeting which is now reflected in the reports, Hoffman motioned to accept the financial reports, Johnson seconded, ayes-all**
- VII. **OLD BUSINESS**
 - A. Updates:
 1. Articles of Incorporation for IOHRA, amended draft attached: after reviewing the State of Michigan Recreation Authorities Act it was determined that the IOHRA Articles of Incorporation will need further review to confirm compliance with the RAA
 2. Lakenenland Extension: update: Trail administrator and Board chair Jon Becker met with the Marquette County Road Commission to review trail layout, the MCRC is willing to work with the IOHRA to keep the IOHT extension within the State 100' corridor. Their plan is still to extend Co Rd BAA from the M-28 access point near Lakenenland to Kabawagam Road.
 3. 2025 Summer Maintenance: update: ORV C Route late summer maintenance will be completed in September; 1.3 miles east of Wawonowin Road will get 1.3 miles of new gravel, 440 yards of new gravel east of Wolf Lake Road; IOHT bench repairs ongoing; IOHT swept from Ishpeming to Marquette for MQT marathon; beaver control near Clarksburg and new boardwalk east of Negaunee; DR Mower purchased and will be deployed in September; working on interpretive and wayfinding signage; repairs to embankment erosion on IOHT in Chocolay Twp with staging of material at Prince of Peace Lutheran Church in Harvey embankment erosion in several areas along this stretch; working with Marquette County Conservation District to mitigate invasive glossy buckthorn along IOHT along Lewis Morgan Beaver Pond east of Washington Street, Ishpeming

VIII. NEW BUSINESS:

- A. eBike & electric-assist devices used on the IOHT discussion, present to City of MQT task force, Oct. 2: **the IOHRA board agreed that policy of the IOHT of e-bikes used on the IOHT follow the MiDNR regulations and local ordinances on the sections of trail which falls under those rules; create and promote a universal messaging that promotes trail etiquette and shared trail access by multiple user groups; future discussion to entail a coherent position on e-devices used on the IOHT**
- B. IOHRA Vision & Goals Session: **IOHRA Vision & Goals notes in August board meeting minutes, Chair Becker will compile these into a Google document to present in an orderly manner; board members are not allowed to make changes or add items to the document due to Open Meetings Act, but changes can be presented and added at board meetings; this will be a continuing discussion at monthly board meetings and will assist in our next 5yr Recreation Plan which is due 2028 the same year as millage renewals for Chocolay Twp, City of Maquette, Marquette Twp, Negaunee Twp, Cities of Negaunee & Ishpeming and Tilden Twp.**

IX. ADMINISTRATOR REPORT:

-MiDNR Trails Fall Summit, Oct 28-29, **this is part of the Michigan Trails Advisory Council structure to provide recommendations and feedback to the DNR by providing recommendations on issues related to Michigan's state-designated trails. Its work supports a broad range of groups and activities. The IOHRA administrator is appointed to the Non-Motorized Advisory Workgroup as a citizen appointee.**

- X. BOARD COMMENT: Hoffman will not available to attend next meeting, Kippola indicated that Humboldt Twp is having good discussion regarding their recreation plan and will be able to share details after the report has been submitted,

- XI. PUBLIC COMMENT: none

- XII. ADJOURNMENT: Bussone motioned to adjourn at 5:39pm, Johnson seconded, ayes- all

NEXT MEETING DATE: Wednesday, October 22, 2025, 4:30 pm Ishpeming Senior Center

10/15/25

Iron Ore Heritage Recreation Authority

Balance Sheet

As of September 30, 2025

	Sep 30, 25
ASSETS	
Current Assets	
Checking/Savings	
003-006 · U.P. State Bank Savings	320,705.93
003-005 · U.P. State Bank CD	400,000.00
001-006 · Embers Savings	13.31
001-005 · nicolet promontory acct	364,231.51
001-004 · nicolet bank checking acco...	49,332.88
Total Checking/Savings	1,134,283.63
Accounts Receivable	
018-000 · Taxes Receivable	
018-006 · Taxes Receivable - Marqu...	87,697.58
Total 018-000 · Taxes Receivable	87,697.58
018-009 · Grants Receivable	218,927.00
Total Accounts Receivable	306,624.58
Other Current Assets	
018-013 · Taxes Receivable - unassig...	54,294.62
Total Other Current Assets	54,294.62
Total Current Assets	1,495,202.83
TOTAL ASSETS	1,495,202.83
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
204-000 · Accrued Wages	5,722.06
203-000 · Unearned revenue	229,865.94
200-258 · Federal Taxes	1,030.90
200-259 · State Taxes	726.72
Total Other Current Liabilities	237,345.62
Total Current Liabilities	237,345.62
Total Liabilities	237,345.62
Equity	
395-000 · Unrestricted Net Assets	698,912.30
Net Income	558,944.91
Total Equity	1,257,857.21
TOTAL LIABILITIES & EQUITY	1,495,202.83

Iron Ore Heritage Recreation Authority
Profit & Loss Budget vs. Actual
September 2025

	<u>Sep 25</u>	<u>Budget</u>	<u>% of Bu...</u>
Ordinary Income/Expense			
Income			
General Revenue			
401-000 · Taxes	81,263.01	40,000.00	203.2%
664-000 · Interest	1,090.40	1,500.00	72.7%
Total General Revenue	82,353.41	41,500.00	198.4%
Program Revenue			
Restricted			
538-000 · ORV State Grant	0.00	32,000.00	0.0%
Total Restricted	0.00	32,000.00	0.0%
Total Program Revenue	0.00	32,000.00	0.0%
Total Income	82,353.41	73,500.00	112.0%
Gross Profit	82,353.41	73,500.00	112.0%
Expense			
840-000 · IOHT Maintenace Truck	65.40	250.00	26.2%
62800 · Facilities and Equipment			
62840 · Equip Rental and Maintenance	0.00	250.00	0.0%
62890 · Rent, Parking, Utilities	426.17	425.00	100.3%
Total 62800 · Facilities and Equipment	426.17	675.00	63.1%
701-000 · Payroll			
701-003 · Direct Deposit Fee	0.00	10.00	0.0%
701-001 · Salaries and Wages	4,906.00	5,500.00	89.2%
701-002 · Payroll taxes	385.30	560.00	68.8%
Total 701-000 · Payroll	5,291.30	6,070.00	87.2%
727-000 · Office Supplies	43.78	50.00	87.6%
730-000 · Office Equipment	0.00	147.85	0.0%
800-000 · Operations			
800-001 · Books, Subscriptions, Reference	43.96	75.00	58.6%
800-002 · Postage, Mailing Service	0.00	25.00	0.0%
Total 800-000 · Operations	43.96	100.00	44.0%
802-000 · Accounting Contract Services	0.00	100.00	0.0%
850-000 · Telephone, Telecommunications	107.37	110.00	97.6%
860-000 · Travel and Meetings	25.00	100.00	25.0%
870-000 · Board Meeting Expenses	18.01	30.00	60.0%
880-000 · Marketing	0.00	30.38	0.0%
900-000 · Printing and Publishing	109.66	0.00	100.0%
970-000 · Capital Outlay			
970-100 · Signage			
970-103 · Interpretive signs	0.00	1,000.00	0.0%
Total 970-100 · Signage	0.00	1,000.00	0.0%

Iron Ore Heritage Recreation Authority
Profit & Loss Budget vs. Actual
September 2025

	<u>Sep 25</u>	<u>Budget</u>	<u>% of Bu...</u>
970-200 · Trail Expense			
970-204 · ORV Trail Work	33,290.00	30,325.00	109.8%
970-202 · Trail Supplies	127.59	100.00	127.6%
970-203 · Trail Maintenance	900.00	2,500.00	36.0%
Total 970-200 · Trail Expense	<u>34,317.59</u>	<u>32,925.00</u>	<u>104.2%</u>
970-300 · Engineering	<u>0.00</u>	<u>2,000.00</u>	<u>0.0%</u>
Total 970-000 · Capital Outlay	<u>34,317.59</u>	<u>35,925.00</u>	<u>95.5%</u>
990-000 · Debt Service			
990-002 · Bank Fees	0.00	15.00	0.0%
Total 990-000 · Debt Service	<u>0.00</u>	<u>15.00</u>	<u>0.0%</u>
Total Expense	<u>40,448.24</u>	<u>43,603.23</u>	<u>92.8%</u>
Net Ordinary Income	<u>41,905.17</u>	<u>29,896.77</u>	<u>140.2%</u>
Net Income	<u><u>41,905.17</u></u>	<u><u>29,896.77</u></u>	<u><u>140.2%</u></u>

Iron Ore Heritage Recreation Authority
Profit & Loss Budget vs. Actual
January through September 2025

	Jan - Sep ...	Budget	% of Bud...
Ordinary Income/Expense			
Income			
General Revenue			
674-002 · Individual Contributions	165.00	150.00	110.0%
401-000 · Taxes	397,586.28	359,800.00	110.5%
664-000 · Interest	19,269.99	17,100.00	112.7%
Total General Revenue	417,021.27	377,050.00	110.6%
Program Revenue			
Restricted			
538-000 · ORV State Grant	105,654.06	88,000.00	120.1%
539-000 · State Grants	218,200.00	218,200.00	100.0%
Total Restricted	323,854.06	306,200.00	105.8%
Total Program Revenue	323,854.06	306,200.00	105.8%
Total Income	740,875.33	683,250.00	108.4%
Gross Profit	740,875.33	683,250.00	108.4%
Expense			
840-000 · IOHT Maintenance Truck	863.78	1,300.00	66.4%
62800 · Facilities and Equipment			
62840 · Equip Rental and Maintenance	46.81	550.00	8.5%
62890 · Rent, Parking, Utilities	3,778.43	3,825.00	98.8%
Total 62800 · Facilities and Equipment	3,825.24	4,375.00	87.4%
701-000 · Payroll			
701-003 · Direct Deposit Fee	0.00	90.00	0.0%
701-001 · Salaries and Wages	48,059.56	49,200.00	97.7%
701-002 · Payroll taxes	3,870.85	4,980.00	77.7%
Total 701-000 · Payroll	51,930.41	54,270.00	95.7%
727-000 · Office Supplies	447.06	450.00	99.3%
729-000 · Equipment	3,881.49	4,000.00	97.0%
730-000 · Office Equipment	37.96	906.68	4.2%
754-000 · Grant expense	0.00	500.00	0.0%
800-000 · Operations			
800-001 · Books, Subscriptions, Reference	2,467.72	2,550.00	96.8%
800-002 · Postage, Mailing Service	193.00	225.00	85.8%
800-004 · Volunteer Recognition	0.00	400.00	0.0%
800-000 · Operations - Other	38.45	0.00	100.0%
Total 800-000 · Operations	2,699.17	3,175.00	85.0%
800-955 · Insurance - Liability, D and O	2,151.00	2,151.00	100.0%
800-956 · Insurance - Workers' Comp	92.00	92.00	100.0%
802-000 · Accounting Contract Services	6,885.95	7,060.00	97.5%
803-000 · Professional Services Fees	1,970.00	2,850.00	69.1%
850-000 · Telephone, Telecommunications	963.68	990.00	97.3%
860-000 · Travel and Meetings	13.63	1,200.00	1.1%
870-000 · Board Meeting Expenses	235.24	270.00	87.1%

Iron Ore Heritage Recreation Authority
Profit & Loss Budget vs. Actual
January through September 2025

	<u>Jan - Sep ...</u>	<u>Budget</u>	<u>% of Bud...</u>
880-000 · Marketing			
880-005 · Print advertising	2,350.00	2,450.00	95.9%
881-000 · Public Relations	456.00	500.00	91.2%
884-000 · Website	150.00	165.00	90.9%
880-000 · Marketing - Other	0.00	30.38	0.0%
Total 880-000 · Marketing	2,956.00	3,145.38	94.0%
900-000 · Printing and Publishing	109.66	50.00	219.3%
956-000 · Property tax	21.55	21.55	100.0%
970-000 · Capital Outlay			
970-100 · Signage			
970-105 · trail safety signage	274.50	250.00	109.8%
970-102 · Acknowledgement signs	151.73	200.00	75.9%
970-103 · Interpretive signs	998.00	1,000.00	99.8%
970-100 · Signage - Other	1.00	0.00	100.0%
Total 970-100 · Signage	1,425.23	1,450.00	98.3%
970-200 · Trail Expense			
970-215 · Acquisition	1,260.77	0.00	100.0%
970-204 · ORV Trail Work	68,630.00	89,000.00	77.1%
970-202 · Trail Supplies	412.02	401.00	102.7%
970-203 · Trail Maintenance	9,078.99	11,000.00	82.5%
970-206 · Grooming Expenses	550.00	750.00	73.3%
Total 970-200 · Trail Expense	79,931.78	101,151.00	79.0%
970-300 · Engineering	21,486.28	37,000.00	58.1%
Total 970-000 · Capital Outlay	102,843.29	139,601.00	73.7%
990-000 · Debt Service			
990-002 · Bank Fees	3.31	135.00	2.5%
Total 990-000 · Debt Service	3.31	135.00	2.5%
Total Expense	181,930.42	226,542.61	80.3%
Net Ordinary Income	558,944.91	456,707.39	122.4%
Net Income	558,944.91	456,707.39	122.4%

10:45 AM

10/15/25

Accrual Basis

Iron Ore Heritage Recreation Authority

Transaction Detail by Account

September 2025

Num	Name	Memo	Amount
001-004 · nicolet bank checking account			
41061	QuickBooks Payroll Service	Created by Payroll Service on 09/04/2025	-2,028.09
	Robert J Hendrickson	Direct Deposit	0.00
		Deposit	17,141.88
EFTPS	United States Treasury	26-1571652	-1,026.62
1970	Upper Peninsula State Bank		-400,000.00
		Deposit	548.39
		Deposit	16,738.52
1973	Nicolet National Bank	IOHRA CC Payment	-328.99
1968	Marquette County YMCA	IOHRA Office Rent	-350.00
1969	A Hamel Excavating	Culvert Repair C-Route Ely Twp	-800.00
1971	ATP	2nd Grading & Gravel ORV C Route Ely & H...	-33,290.00
1975	Marquette County Solid Wast...	Disposal of Tires found along IOHT	-100.00
1972	Signs Now	IOHT Display Panel #1	-109.66
1974	Marquette BLP	Carp River Kiln & Neg Twp Trailhead Lighting	-61.17
1976	Lake Superior Community Par...	LSCP Breakfast & Business Event	-25.00
1977	Verizon	IOHRA Cell Phone	-77.12
1978	City of Negaunee	RR Crossing Lighting	-15.00
	QuickBooks Payroll Service	Created by Payroll Service on 09/19/2025	-2,028.11
41062	Robert J Hendrickson	Direct Deposit	0.00
Total 001-004 · nicolet bank checking account			-405,810.97
TOTAL			-405,810.97

10:46 AM

10/15/25

Iron Ore Heritage Recreation Authority

Deposit Detail

September 2025

Type	Date	Name	Account	Amount
Deposit	09/11/2025		001-004 · nicole bank checking...	17,141.88
Payment	09/11/2025	City of Marquette ta...	001-001 · Undeposited Funds	-17,141.88
TOTAL				-17,141.88
Deposit	09/22/2025		001-004 · nicole bank checking...	16,738.52
Payment	09/22/2025	City of Marquette ta...	001-001 · Undeposited Funds	-16,738.52
TOTAL				-16,738.52
Deposit	09/19/2025		001-004 · nicole bank checking...	548.39
		State of MI	401-000 · Taxes	-548.39
TOTAL				-548.39
Deposit	09/30/2025		001-005 · nicole promontory a...	1,090.40
			664-000 · Interest	-1,090.40
TOTAL				-1,090.40