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**IRON ORE HERITAGE RECREATION AUTHORITY  
MONTHLY BOARD MEETING AGENDA  
WEDNESDAY, MAY 28, 2025, 4:30pm  
Ishpeming Multi-purpose Senior Center, Ishpeming**

- I. ROLL CALL:
- II. ELECTION OF OFFICERS:
- III. PUBLIC COMMENT (Agenda Items – Limit to three minutes):
- IV. APPROVAL OF CONSENT AGENDA:
  - A. April Minutes
  - B. Bills to be Paid
- V. APPROVAL OF FINANCIAL REPORTS:
- VI. APPROVAL OF AGENDA:
- VII. EVENT APPROVAL: Irontown Fun Run/Walk, July 12
- VIII. OLD BUSINESS
  - A. Updates:
    - 1. Articles of Incorporation for IOHRA
    - 2. Lakenenland Extension: Update & Contractor Bids, Discussion
    - 3. Koski Forest Tract Project with NTN
- IX. NEW BUSINESS:
  - A. 2025 Summer Maintenance
- X. ADMINISTRATOR REPORT:
- XI. BOARD COMMENT:
- XII. PUBLIC COMMENT:
- XIII. ADJOURNMENT:

***NEXT MEETING DATE: Wednesday, June 25, 2025, 4:30 pm Ishpeming Senior Center***



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**IRON ORE HERITAGE RECREATION AUTHORITY  
MONTHLY BOARD MEETING MINUTES  
WEDNESDAY, APRIL 23, 2025, 4:30pm  
Ishpeming Multi-purpose Senior Center, Ishpeming**

- I. **ROLL CALL-- present: Jim Kippola, Glenn Johnson, Jon Becker, Lauren Luce, Joe Neumann, Micheal Anderson, Dawn Hoffman, Laura MacDonald; absent: Larry Bussone, John Dulek; guests: Sven Gonstead, Rob Katona, Kari Getschow**
- II. **ELECTION OF OFFICERS: election of officers was conducted prior to the start of business. The outgoing executive board made recommendations for incoming officers. Those are: Jon Becker, chair; Lauren Luce, vice chair/secretary; Glenn Johnson, treasurer; Laura MacDonald, executive at-large. Floor opened to additional nominations from board members present; none were made. Anderson motioned to approve the ballot of officers for the one-year term, Neumann seconded, aye-all. Motion passed to approve the ballot of officers for the one-year term.**
- III. **PUBLIC COMMENT (Agenda Items – Limit to three minutes): none**
- IV. **APPROVAL OF CONSENT AGENDA: MacDonald motioned to approve the consent agenda as presented, Luce seconds; ayes-all**
  - A. March Minutes
  - B. Bills to be Paid
- V. **APPROVAL OF FINANCIAL REPORTS: administrator presented the monthly finances; Johnson motioned to approve the financial reports, Kippola seconds, ayes-all**
- VI. **APPROVAL OF AGENDA: Johnson motioned to approve agenda, Kippola seconded, ayes-all**
- VII. **EVENT APPROVAL: UPCROSS-Donut Ride social bicycle ride, Kari Getschow representing the event presented the ride details; Johnson motioned to approve, Anderson seconds, ayes-all**
- VIII. **OLD BUSINESS**
  - A. Updates:
    1. **Adoption of Amended Articles of Incorporation for IOHRA: tabled pending consulting with a municipal law authority regarding who is eligible for representation of Marquette County**
    2. **Lakenenland Extension: Marquette County Road Commission to survey Co Rd BAA corridor; Chocoley Twp will need to explore taking on liability of pathway along BAA corridor**
- IX. **NEW BUSINESS:**
  - A. **Celebrate Trails Day, April 26: used as a day of trail awareness and community engagement via media; not event driven but has potential to be more engaging in the future**
  - B. **2025 Summer Maintenance: trail administrator will be compiling a list of summer maintenance projects with assignment of responsibilities and priorities**

- C. Review & Approve Draft of 2024 Annual Financial Audit: **normal report with minimal recommendations, Luce motions to accept the annual financial audit as presented, seconded by Anderson, ayes-all**
- D. Trail Administrator Work Agreement/Contract: **Hendrickson was ask to leave the room so the board could discuss the agreement; upon returning Hendrickson was commended on doing a good job and accepting the contract to be in effect from July 1, 2025 to June 30, 2026 with a 3% raise in pay; the board also recommended that a maintenance person be hired**
- X. **ADMINISTRATOR REPORT: Hendrickson provided a summary of the International Trails Summit held in Madison, Wisconsin on April 15-17, report was there was excellent content and solid networking**
- XI. **BOARD COMMENT: Kippola informed the board he will be assembling a trail committee for Humboldt Twp and requested if a tour of the trail in Humboldt Twp and adjoining townships, Hendrickson indicated he will coordinate with him to schedule a time; Neumann reported that Chocolay Twp has a new Manager with a legal background which will be beneficial to the community; MacDonald recommend that there is a community trail event calendar so people are aware across the community of what's going on and when;**
- XII. **PUBLIC COMMENT: Gonstead expressed that the International Trail Summit was good for him too, lots learned and good connections, also announced that the County had it pre-bid site visit for the Silver Lead Trail at Sawyer;**
- XIII. **ADJOURNMENT: Kippola motioned to adjourn; Luce seconded, ayes-al**
- NEXT MEETING DATE: Wednesday, May 28, 2025, 4:30 pm Aspen Ridge School**

## Iron Ore Heritage Recreation Authority

## Balance Sheet

As of April 30, 2025

	Apr 30, 25
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
003-006 · U.P. State Bank Savings	209,115.51
003-003 · Nicolet Bank CD	106,035.33
001-006 · Embers Savings	13.31
001-005 · nicolet promontory acct	729,338.36
001-004 · nicolet bank checking account	64,625.34
Total Checking/Savings	1,109,127.85
Accounts Receivable	
018-012 · Taxes Receivables - unassig...	-121.40
018-000 · Taxes Receivable	
018-001 · Taxes Receivable - Tilden	-642.57
018-002 · Taxes Receivable - Ishpeming	531.47
018-003 · Taxes Receivable - Negaunee	30.99
018-004 · Taxes Receivable - Neg Twp	-1,183.44
018-005 · Taxes Receivable - Mqt Twp	-1,427.50
018-006 · Taxes Receivable - Marquette	813.77
018-007 · Taxes Receivable - Chocolay	9,135.77
Total 018-000 · Taxes Receivable	7,258.49
018-009 · Grants Receivable	727.00
Total Accounts Receivable	7,864.09
Other Current Assets	
018-013 · Taxes Receivable - unassign...	55,391.95
Total Other Current Assets	55,391.95
Total Current Assets	1,172,383.89
Fixed Assets	
130-002 · Land - Northview	4,578.75
Total Fixed Assets	4,578.75
<b>TOTAL ASSETS</b>	<b>1,176,962.64</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Credit Cards	
Nicolet National Bank	22.25
Total Credit Cards	22.25
Other Current Liabilities	
204-000 · Accrued Wages	7,452.68
203-000 · Unearned revenue	177,360.65
200-258 · Federal Taxes	991.04
200-259 · State Taxes	202.44
Total Other Current Liabilities	186,006.81
Total Current Liabilities	186,029.06
Total Liabilities	186,029.06
Equity	
395-000 · Unrestricted Net Assets	506,786.25
Net Income	484,147.33
Total Equity	990,933.58
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,176,962.64</b>

**Iron Ore Heritage Recreation Authority**  
**Profit & Loss Budget vs. Actual**  
January through April 2025

	Jan - Apr ...	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>General Revenue</b>			
674-002 · Individual Contributions	125.00	0.00	100.0%
401-000 · Taxes	238,141.60	135,000.00	176.4%
664-000 · Interest	7,039.13	4,000.00	176.0%
675-000 · Non profit donations	0.00	25.00	0.0%
<b>Total General Revenue</b>	<b>245,305.73</b>	<b>139,025.00</b>	<b>176.4%</b>
<b>Program Revenue</b>			
<b>Unrestricted</b>			
642-000 · Promo Sales	0.00	100.00	0.0%
<b>Total Unrestricted</b>	<b>0.00</b>	<b>100.00</b>	<b>0.0%</b>
<b>Restricted</b>			
538-000 · ORV State Grant	66,141.56	0.00	100.0%
539-000 · State Grants	218,200.00	0.00	100.0%
<b>Total Restricted</b>	<b>284,341.56</b>	<b>0.00</b>	<b>100.0%</b>
<b>Total Program Revenue</b>	<b>284,341.56</b>	<b>100.00</b>	<b>284,341.6%</b>
<b>Total Income</b>	<b>529,647.29</b>	<b>139,125.00</b>	<b>380.7%</b>
<b>Gross Profit</b>	<b>529,647.29</b>	<b>139,125.00</b>	<b>380.7%</b>
<b>Expense</b>			
840-000 · IOHT Maintenace Truck	135.70	350.00	38.8%
62800 · Facilities and Equipment			
62840 · Equip Rental and Maintenance	46.81	0.00	100.0%
62890 · Rent, Parking, Utilities	1,592.87	1,800.00	88.5%
<b>Total 62800 · Facilities and Equipment</b>	<b>1,639.68</b>	<b>1,800.00</b>	<b>91.1%</b>
701-000 · Payroll	23,212.85	24,465.00	94.9%
727-000 · Office Supplies	228.15	200.00	114.1%
730-000 · Office Equipment	37.96	0.00	100.0%
754-000 · Grant expense	0.00	500.00	0.0%
800-000 · Operations			
800-001 · Books, Subscriptions, Reference	994.91	1,000.00	99.5%
800-002 · Postage, Mailing Service	193.00	125.00	154.4%
800-004 · Volunteer Recognition	0.00	350.00	0.0%
800-000 · Operations - Other	38.45	0.00	100.0%
<b>Total 800-000 · Operations</b>	<b>1,226.36</b>	<b>1,475.00</b>	<b>83.1%</b>
800-956 · Insurance - Workers' Comp	47.00	36.00	130.6%
802-000 · Accounting Contract Services	270.00	4,340.00	6.2%
803-000 · Professional Services Fees	1,545.00	1,200.00	128.8%
850-000 · Telephone, Telecommunications	475.26	440.00	108.0%
860-000 · Travel and Meetings	280.08	800.00	35.0%
870-000 · Board Meeting Expenses	147.31	310.00	47.5%

**Iron Ore Heritage Recreation Authority**  
**Profit & Loss Budget vs. Actual**  
January through April 2025

	Jan - Apr ...	Budget	% of Budget
<b>880-000 · Marketing</b>			
880-005 · Print advertising	0.00	500.00	0.0%
881-000 · Public Relations	360.00	0.00	100.0%
884-000 · Website	150.00	2,000.00	7.5%
885-000 · Logo Apparel	0.00	850.00	0.0%
<b>Total 880-000 · Marketing</b>	<b>510.00</b>	<b>3,350.00</b>	<b>15.2%</b>
<b>956-000 · Property tax</b>	<b>21.55</b>		
<b>970-000 · Capital Outlay</b>			
970-100 · Signage			
970-105 · trail safety signage	0.00	250.00	0.0%
970-100 · Signage - Other	1.00	0.00	100.0%
<b>Total 970-100 · Signage</b>	<b>1.00</b>	<b>250.00</b>	<b>0.4%</b>
<b>970-200 · Trail Expense</b>			
970-215 · Acquisition	1,156.22	0.00	100.0%
970-211 · Negaunee Township Trailhead	13.25		
970-202 · Trail Supplies	0.00	1,300.00	0.0%
970-203 · Trail Maintenance	100.00	0.00	100.0%
970-206 · Grooming Expenses	0.00	1,800.00	0.0%
<b>Total 970-200 · Trail Expense</b>	<b>1,269.47</b>	<b>3,100.00</b>	<b>41.0%</b>
<b>970-300 · Engineering</b>	<b>14,449.28</b>	<b>42,000.00</b>	<b>34.4%</b>
<b>Total 970-000 · Capital Outlay</b>	<b>15,719.75</b>	<b>45,350.00</b>	<b>34.7%</b>
<b>990-000 · Debt Service</b>			
990-002 · Bank Fees	3.31	60.00	5.5%
<b>Total 990-000 · Debt Service</b>	<b>3.31</b>	<b>60.00</b>	<b>5.5%</b>
<b>Total Expense</b>	<b>45,499.96</b>	<b>84,676.00</b>	<b>53.7%</b>
<b>Net Ordinary Income</b>	<b>484,147.33</b>	<b>54,449.00</b>	<b>889.2%</b>
<b>Net Income</b>	<b>484,147.33</b>	<b>54,449.00</b>	<b>889.2%</b>

Iron Ore Heritage Recreation Authority  
Profit & Loss Budget vs. Actual

April 2025

	Apr 25	Budget	% of Budget
Ordinary Income/Expense			
Income			
General Revenue			
401-000 · Taxes	27,715.58	30,000.00	92.4%
664-000 · Interest	2,371.68	1,000.00	237.2%
Total General Revenue	30,087.26	31,000.00	97.1%
Total Income	30,087.26	31,000.00	97.1%
Gross Profit	30,087.26	31,000.00	97.1%
Expense			
840-000 · IOHT Maintenance Truck	58.11	150.00	38.7%
62800 · Facilities and Equipment			
62890 · Rent, Parking, Utilities	424.81	450.00	94.4%
Total 62800 · Facilities and Equipment	424.81	450.00	94.4%
701-000 · Payroll			
701-003 · Direct Deposit Fee	0.00	10.00	0.0%
701-001 · Salaries and Wages	4,763.08	5,050.00	94.3%
701-002 · Payroll taxes	374.37	500.00	74.9%
Total 701-000 · Payroll	5,137.45	5,560.00	92.4%
727-000 · Office Supplies	137.72	50.00	275.4%
800-000 · Operations			
800-001 · Books, Subscriptions, Reference	24.97	50.00	49.9%
800-002 · Postage, Mailing Service	120.00	25.00	480.0%
800-004 · Volunteer Recognition	0.00	350.00	0.0%
Total 800-000 · Operations	144.97	425.00	34.1%
800-956 · Insurance - Workers' Comp	0.00	36.00	0.0%
802-000 · Accounting Contract Services	0.00	4,000.00	0.0%
803-000 · Professional Services Fees	180.00	100.00	180.0%
850-000 · Telephone, Telecommunications	107.04	110.00	97.3%
860-000 · Travel and Meetings	280.08	650.00	43.1%
870-000 · Board Meeting Expenses	62.41	250.00	25.0%
880-000 · Marketing			
881-000 · Public Relations	360.00	0.00	100.0%
Total 880-000 · Marketing	360.00	0.00	100.0%
970-000 · Capital Outlay			
970-100 · Signage			
970-105 · trail safety signage	0.00	250.00	0.0%
Total 970-100 · Signage	0.00	250.00	0.0%
970-200 · Trail Expense			
970-215 · Acquisition	579.64	0.00	100.0%
970-202 · Trail Supplies	0.00	500.00	0.0%
970-206 · Grooming Expenses	0.00	1,800.00	0.0%
Total 970-200 · Trail Expense	579.64	2,300.00	25.2%
970-300 · Engineering	0.00	10,000.00	0.0%
Total 970-000 · Capital Outlay	579.64	12,550.00	4.6%
990-000 · Debt Service			
990-002 · Bank Fees	0.00	15.00	0.0%
Total 990-000 · Debt Service	0.00	15.00	0.0%
Total Expense	7,472.23	24,346.00	30.7%
Net Ordinary Income	22,615.03	6,654.00	339.9%
Net Income	22,615.03	6,654.00	339.9%



10:32 AM

05/23/25

## Iron Ore Heritage Recreation Authority

## Deposit Detail

April 2025

Type	Date	Name	Account	Amount
<b>Deposit</b>	<b>04/23/2025</b>		<b>001-004 · nicolet bank checking...</b>	<b>3,039.18</b>
Payment	04/23/2025	Marquette Townshi...	001-001 · Undeposited Funds	-3.57
Payment	04/23/2025	City of Marquette ta...	001-001 · Undeposited Funds	-31.66
Payment	04/23/2025	City of Negaunee t...	001-001 · Undeposited Funds	-1,042.98
Payment	04/23/2025	Negaunee Townshi...	001-001 · Undeposited Funds	-1,806.40
Payment	04/23/2025	Negaunee Townshi...	001-001 · Undeposited Funds	-75.58
Payment	04/23/2025	Negaunee Townshi...	001-001 · Undeposited Funds	-31.20
Payment	04/23/2025	Marquette Townshi...	001-001 · Undeposited Funds	-47.79
<b>TOTAL</b>				<b>-3,039.18</b>
<b>Deposit</b>	<b>04/30/2025</b>		<b>001-004 · nicolet bank checking...</b>	<b>15,291.33</b>
Payment	04/16/2025	County of Marquette	401-000 · Taxes	-15,222.07
Payment	04/23/2025	Tilden Township ta...	001-001 · Undeposited Funds	-14.20
	04/23/2025	Marquette Townshi...	001-001 · Undeposited Funds	-55.06
<b>TOTAL</b>				<b>-15,291.33</b>
<b>Deposit</b>	<b>04/30/2025</b>		<b>001-005 · nicolet promontory a...</b>	<b>1,351.45</b>
			664-000 · Interest	-1,351.45
<b>TOTAL</b>				<b>-1,351.45</b>
<b>Deposit</b>	<b>04/01/2025</b>		<b>003-003 · Nicolet Bank CD</b>	<b>1,020.23</b>
			664-000 · Interest	-1,020.23
<b>TOTAL</b>				<b>-1,020.23</b>

10:31 AM

05/23/25

Accrual Basis

# Iron Ore Heritage Recreation Authority

## Transaction Detail by Account

### April 2025

Num	Name	Memo	Amount
001-004 · nicole bank checking account			
1897	Tilden Township taxes		-411.83
1998	Marquette County YMCA	Monthly office rent	-350.00
1903	Marquette County Treasurer	Britton-Schwemin Back Taxes for Koski Fore...	-579.64
	QuickBooks Payroll Service	Created by Payroll Service on 04/04/2025	-1,974.14
41050	Robert J Hendrickson	Direct Deposit	0.00
EFTPS	United States Treasury	26-1571652	-986.76
EFT	State of Michigan	26-1571652	-708.54
1899	Marquette BLP	Carp River Kiln Lighting	-46.56
1900	Nicolet National Bank	IOHRA Credit Card Payment	-208.03
	QuickBooks Payroll Service	Created by Payroll Service on 04/21/2025	-1,974.13
41051	Robert J Hendrickson	Direct Deposit	0.00
		Deposit	3,039.18
EFT	MI - Unemployment Insurance...	1651689000	-95.00
1906	City of Negaunee	RR Crossing lighting	-15.00
1905	Marquette BLP	Neg Twp Trailhead lighting	-13.25
1904	Lake Superior Community Par...	LSCP Annual Membership	-360.00
1902	Bob J Hendrickson	International Trail Summit Lodging Reimbuse...	-280.08
1901	Steward & Sheridan P.L.C.	Review & Letter of Recommendation for MQ...	-180.00
1908	U.S. Postal Service	Annual PO Box Service Fee	-120.00
1907	Verizon	IOHRA Cell Phone	-76.79
EFT	Deluxe Business System		-105.43
		Deposit	15,291.33
Total 001-004 · nicole bank checking account			9,845.33
TOTAL			9,845.33