



PO Box 326
350 Iron Street
Negaunee, MI 49866
906-235-2923
ironoreheritage@gmail.com

**IRON ORE HERITAGE RECREATION AUTHORITY
MONTHLY BOARD MEETING AGENDA
WEDNESDAY, JUNE 25, 2025, 4:30pm
Ishpeming Multi-purpose Senior Center, Ishpeming**

- I. CALL to ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA:
- IV. PUBLIC COMMENT (Agenda Items – Limit to three minutes):
- V. CONSENT AGENDA:
 - A. May Minutes
 - B. Bills to be Paid
- VI. FINANCIAL REPORTS:
- VII. EVENT APPROVAL: Marji Gesick hosted by 906 AT, September 19-21
- VIII. OLD BUSINESS
 - A. Updates:
 - 1. Articles of Incorporation for IOHRA
 - 2. Lakenenland Extension: Discussion
 - 3. 2025 Summer Maintenance Update
- IX. NEW BUSINESS:
 - A. Negaunee Campground
- X. ADMINISTRATOR REPORT:
- XI. BOARD COMMENT:
- XII. PUBLIC COMMENT:
- XIII. ADJOURNMENT:

NEXT MEETING DATE: Wednesday, July 23, 2025, 4:30 pm Ishpeming Senior Center



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**IRON ORE HERITAGE RECREATION AUTHORITY
MONTHLY BOARD MEETING MINUTES
WEDNESDAY, MAY 28, 2025, 4:30pm
Ishpeming Multi-purpose Senior Center, Ishpeming**

- I. **ROLL CALL: present: Glenn Johnson, Micheal Anderson, Jon Becker, Lauren Luce, Dawn Hoffman, Laura MacDonald, Joe Nuemann; absent: Larry Bursonne, Jim Kippola, John Duleck; guests: Rob Katona, Carl Hosang, Don Britton, Sven Gonstead-via Zoom**
- II. **PUBLIC COMMENT (Agenda Items – Limit to three minutes): none**
- III. **APPROVAL OF CONSENT AGENDA: motion to approve Hoffman; Johnson seconded; ayes-all**
 - A. April Minutes
 - B. Bills to be Paid
- IV. **APPROVAL OF FINANCIAL REPORTS: motion to approve Johnson; Anderson seconded; ayes-all**
- V. **APPROVAL OF AGENDA: motion to approve Hoffman; MacDonald seconded; ayes all**
- VI. **EVENT APPROVAL: Irontown Fun Run/Walk, July 12, hosted by the Irontown Association
motion to approve Johnson; Nuemann seconded; ayes-all**
- VII. **OLD BUSINESS**
 - A. Updates:
 1. **Articles of Incorporation for IOHRA: consult with Jeremy Pickens, attorney, for clarification of board appointments, will provide and update at the June board meeting**
 2. **Lakenenland Extension: Update & Contractor Bids, Discussion: bids have been turned in and Kevin Trevillian will review; currently uncertain how the reactivation of Co Rd BAA will impact the project, the wetlands area will be the most impactful; the board advised Hendrickson to set up a meeting with the Marquette County Road Commission to discuss, along with contacting the State & Michigan Trails Funds on possible timeline and scope of project changes. The board will hold off awarding a bid until further discussion at the June 25 board meeting.**
 3. **Koski Forest Tract Project with NTN: Hendrickson trekked the land with NTN trail builder Jeremiah Johnston to do a preliminary assessment of the 176-acre Koski Forest Tract in Negaunee and Marquette Township. The plan will be to develop a stacked loop system with a beginner, intermediate and advance trails starting at the preliminary entrance trail near the LS&I railroad viaduct.**
- VIII. **NEW BUSINESS:**
 - A. **2025 Summer Maintenance: Hendrickson presented a working list of seasonal maintenance and enhancement projects for the IOHT. This is a fluid list that will be added to and checked off as the**

season progresses. Final projects will take place in November before the trail system reverts to snowmobile use. Hendrickson encouraged the board to talk to people in their respected municipalities of potential maintenance need. Input from the board was to explore ways to fund long term maintenance, ie Trail Endowment with the Marquette Community Fund

- IX. ADMINISTRATOR REPORT: Certificate of Deposit is maturing on June 14 at Nicolet Bank, it was recommended by the board that the money be transferred to a saving account with the best interest rate available; in addition Hendrickson will create a job description for potential additional staffing with a mix focus of duties to accompany the duties of the administrator
- X. BOARD COMMENT: Hoffman commented that the Aspen Ridge Family Night went very well
- XI. PUBLIC COMMENT: Jim Brennan noticed a large increase in usership of the IOHT in Republic Twp; Sven Gonstead commented attended a session at the International Trails Summit which focused on trail maintenance planning and scheduling, he offered to converse with Hendrickson on this;
- XII. ADJOURNMENT: Hoffman motioned to adjourn, MacDonald seconded, ayes-all

NEXT MEETING DATE: Wednesday, June 25, 2025, 4:30 pm Ishpeming Senior Center

Iron Ore Heritage Recreation Authority

Balance Sheet

As of May 31, 2025

	May 31, 25
ASSETS	
Current Assets	
Checking/Savings	
003-006 · U.P. State Bank Savings	210,960.31
003-003 · Nicolet Bank CD	106,035.33
001-006 · Embers Savings	13.31
001-005 · nicolet promontory acct	747,771.67
001-004 · nicolet bank checking account	37,185.96
Total Checking/Savings	1,101,966.58
Accounts Receivable	
018-012 · Taxes Receivables - unassig...	-121.40
018-000 · Taxes Receivable	
018-001 · Taxes Receivable - Tilden	-642.57
018-002 · Taxes Receivable - Ishpem...	531.47
018-003 · Taxes Receivable - Negaun...	30.99
018-004 · Taxes Receivable - Neg Twp	-1,183.44
018-005 · Taxes Receivable - Mqt Twp	-1,523.83
018-006 · Taxes Receivable - Marque...	777.98
018-007 · Taxes Receivable - Chocolay	-625.34
Total 018-000 · Taxes Receivable	-2,634.74
018-009 · Grants Receivable	727.00
Total Accounts Receivable	-2,029.14
Other Current Assets	
018-013 · Taxes Receivable - unassign...	55,391.95
Total Other Current Assets	55,391.95
Total Current Assets	1,155,329.39
Fixed Assets	
130-002 · Land - Northview	4,578.75
Total Fixed Assets	4,578.75
TOTAL ASSETS	1,159,908.14
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
Nicolet National Bank	22.25
Total Credit Cards	22.25
Other Current Liabilities	
204-000 · Accrued Wages	7,452.68
203-000 · Unearned revenue	167,467.42
200-258 · Federal Taxes	991.06
200-259 · State Taxes	404.88
Total Other Current Liabilities	176,316.04
Total Current Liabilities	176,338.29
Total Liabilities	176,338.29
Equity	
395-000 · Unrestricted Net Assets	506,786.25
Net Income	476,783.60
Total Equity	983,569.85
TOTAL LIABILITIES & EQUITY	1,159,908.14

Iron Ore Heritage Recreation Authority
Profit & Loss Budget vs. Actual
January through May 2025

	<u>Jan - May ...</u>	<u>Budget</u>	<u>% of Bud...</u>
Ordinary Income/Expense			
Income			
General Revenue			
674-002 · Individual Contributions	125.00	25.00	500.0%
401-000 · Taxes	248,034.83	165,000.00	150.3%
664-000 · Interest	10,309.15	5,000.00	206.2%
675-000 · Non profit donations	0.00	25.00	0.0%
Total General Revenue	<u>258,468.98</u>	<u>170,050.00</u>	<u>152.0%</u>
Program Revenue			
Unrestricted			
642-000 · Promo Sales	0.00	100.00	0.0%
Total Unrestricted	<u>0.00</u>	<u>100.00</u>	<u>0.0%</u>
Restricted			
538-000 · ORV State Grant	66,141.56	0.00	100.0%
674-003 · Mile Marker	0.00	750.00	0.0%
539-000 · State Grants	218,200.00	0.00	100.0%
Total Restricted	<u>284,341.56</u>	<u>750.00</u>	<u>37,912.2%</u>
Total Program Revenue	<u>284,341.56</u>	<u>850.00</u>	<u>33,451.9%</u>
Total Income	<u>542,810.54</u>	<u>170,900.00</u>	<u>317.6%</u>
Gross Profit	<u>542,810.54</u>	<u>170,900.00</u>	<u>317.6%</u>
Expense			
840-000 · IOHT Maintenace Truck	486.62	550.00	88.5%
62800 · Facilities and Equipment			
62840 · Equip Rental and Maintenance	46.81	250.00	18.7%
62890 · Rent, Parking, Utilities	2,017.68	2,250.00	89.7%
Total 62800 · Facilities and Equipment	<u>2,064.49</u>	<u>2,500.00</u>	<u>82.6%</u>
701-000 · Payroll	28,350.31	30,025.00	94.4%
727-000 · Office Supplies	274.91	250.00	110.0%
730-000 · Office Equipment	37.96	0.00	100.0%
754-000 · Grant expense	0.00	500.00	0.0%
800-000 · Operations			
800-001 · Books, Subscriptions, Reference	2,278.83	1,900.00	119.9%
800-002 · Postage, Mailing Service	193.00	150.00	128.7%
800-004 · Volunteer Recognition	0.00	450.00	0.0%
800-000 · Operations - Other	38.45	0.00	100.0%
Total 800-000 · Operations	<u>2,510.28</u>	<u>2,500.00</u>	<u>100.4%</u>
800-956 · Insurance - Workers' Comp	92.00	36.00	255.6%
802-000 · Accounting Contract Services	435.00	6,240.00	7.0%
803-000 · Professional Services Fees	1,545.00	6,800.00	22.7%
850-000 · Telephone, Telecommunications	582.30	550.00	105.9%
860-000 · Travel and Meetings	407.18	900.00	45.2%
870-000 · Board Meeting Expenses	164.26	330.00	49.8%

Iron Ore Heritage Recreation Authority
Profit & Loss Budget vs. Actual
January through May 2025

	<u>Jan - May ...</u>	<u>Budget</u>	<u>% of Bud...</u>
880-000 · Marketing			
880-005 · Print advertising	2,350.00	500.00	470.0%
881-000 · Public Relations	360.00	500.00	72.0%
884-000 · Website	150.00	2,000.00	7.5%
885-000 · Logo Apparel	0.00	850.00	0.0%
Total 880-000 · Marketing	2,860.00	3,850.00	74.3%
956-000 · Property tax	21.55		
970-000 · Capital Outlay			
970-100 · Signage	1.00	3,700.00	0.0%
970-200 · Trail Expense			
970-216 · Lakenenland	0.00	50,000.00	0.0%
970-215 · Acquisition	1,260.77	0.00	100.0%
900-212 · Benches	0.00	500.00	0.0%
970-211 · Negaunee Township Trailhead	13.25		
970-204 · ORV Trail Work	6,850.00	15,425.00	44.4%
970-202 · Trail Supplies	8.47	1,800.00	0.5%
970-203 · Trail Maintenance	100.00	21,500.00	0.5%
970-206 · Grooming Expenses	0.00	1,800.00	0.0%
Total 970-200 · Trail Expense	8,232.49	91,025.00	9.0%
970-300 · Engineering	17,958.28	42,000.00	42.8%
Total 970-000 · Capital Outlay	26,191.77	136,725.00	19.2%
990-000 · Debt Service	3.31	75.00	4.4%
Total Expense	66,026.94	191,831.00	34.4%
Net Ordinary Income	476,783.60	-20,931.00	-2,277.9%
Net Income	476,783.60	-20,931.00	-2,277.9%

Iron Ore Heritage Recreation Authority
Profit & Loss Budget vs. Actual

May 2025

	May 25	Budget	% of Bu...
Ordinary Income/Expense			
Income			
General Revenue			
674-002 - Individual Contributions	0.00	25.00	0.0%
401-000 - Taxes	9,893.23	30,000.00	33.0%
664-000 - Interest	3,270.02	1,000.00	327.0%
Total General Revenue	13,163.25	31,025.00	42.4%
Program Revenue			
Restricted			
674-003 - Mile Marker	0.00	750.00	0.0%
Total Restricted	0.00	750.00	0.0%
Total Program Revenue	0.00	750.00	0.0%
Total Income	13,163.25	31,775.00	41.4%
Gross Profit	13,163.25	31,775.00	41.4%
Expense			
840-000 - IOHT Maintenance Truck	350.92	200.00	175.5%
62800 - Facilities and Equipment			
62840 - Equip Rental and Maintenance	0.00	250.00	0.0%
62890 - Rent, Parking, Utilities	74.81	450.00	16.6%
Total 62800 - Facilities and Equipment	74.81	700.00	10.7%
701-000 - Payroll	5,137.46	5,560.00	92.4%
727-000 - Office Supplies	46.76	50.00	93.5%
800-000 - Operations			
800-001 - Books, Subscriptions, Reference	1,283.92	900.00	142.7%
800-002 - Postage, Mailing Service	0.00	25.00	0.0%
800-004 - Volunteer Recognition	0.00	100.00	0.0%
Total 800-000 - Operations	1,283.92	1,025.00	125.3%
800-956 - Insurance - Workers' Comp	45.00	0.00	100.0%
802-000 - Accounting Contract Services	165.00	1,900.00	8.7%
803-000 - Professional Services Fees	0.00	5,600.00	0.0%
850-000 - Telephone, Telecommunications	107.04	110.00	97.3%
860-000 - Travel and Meetings	127.10	100.00	127.1%
870-000 - Board Meeting Expenses	16.95	20.00	84.8%
880-000 - Marketing			
880-005 - Print advertising	2,350.00	0.00	100.0%
881-000 - Public Relations	0.00	500.00	0.0%
Total 880-000 - Marketing	2,350.00	500.00	470.0%
970-000 - Capital Outlay			
970-100 - Signage			
970-102 - Acknowledgement signs	0.00	500.00	0.0%
970-103 - Interpretive signs	0.00	2,500.00	0.0%
970-104 - Trail mile marker expense	0.00	450.00	0.0%
Total 970-100 - Signage	0.00	3,450.00	0.0%
970-200 - Trail Expense			
970-216 - Lakenenland	0.00	50,000.00	0.0%
970-215 - Acquisition	104.55	0.00	100.0%
900-212 - Benches	0.00	500.00	0.0%
970-204 - ORV Trail Work	6,850.00	15,425.00	44.4%
970-202 - Trail Supplies	8.47	500.00	1.7%
970-203 - Trail Maintenance	0.00	21,500.00	0.0%
Total 970-200 - Trail Expense	6,963.02	87,925.00	7.9%
970-300 - Engineering	3,509.00	0.00	100.0%
Total 970-000 - Capital Outlay	10,472.02	91,375.00	11.5%
990-000 - Debt Service	0.00	15.00	0.0%
Total Expense	20,176.98	107,155.00	18.8%
Net Ordinary Income	-7,013.73	-75,380.00	9.3%
Net Income	-7,013.73	-75,380.00	9.3%

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06/20/25

Iron Ore Heritage Recreation Authority

Deposit Detail

May 2025

Type	Date	Name	Account	Amount
Deposit	05/12/2025		001-004 · nicolet bank checking...	9,796.90
Payment	05/12/2025	Chocolay Township...	001-001 · Undeposited Funds	-9,761.11
Payment	05/12/2025	City of Marquette ta...	001-001 · Undeposited Funds	-35.79
TOTAL				-9,796.90
Deposit	05/27/2025		001-004 · nicolet bank checking...	96.33
Payment	05/27/2025	Marquette Townshi...	001-001 · Undeposited Funds	-16.71
Payment	05/27/2025	Marquette Townshi...	001-001 · Undeposited Funds	-13.98
Payment	05/27/2025	Marquette Townshi...	001-001 · Undeposited Funds	-65.64
TOTAL				-96.33
Deposit	05/31/2025		003-006 · U.P. State Bank Savin...	1,844.80
			664-000 · Interest	-1,844.80
TOTAL				-1,844.80
Deposit	05/31/2025		001-005 · nicolet promontory a...	1,425.22
			664-000 · Interest	-1,425.22
TOTAL				-1,425.22

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06/20/25

Accrual Basis

Iron Ore Heritage Recreation Authority

Transaction Detail by Account

May 2025

Num	Name	Memo	Amount
001-004 · nicolet bank checking account			
	QuickBooks Payroll Service	Created by Payroll Service on 04/30/2025	-1,974.14
41052	Robert J Hendrickson	Direct Deposit	0.00
1911	Marquette County Treasurer	Koski Forest Tract back taxes	-104.55
1910	Michigan Insurance Company	Workers Comp Insurance	-45.00
		Deposit	9,796.90
EFT	Intuit quickbooks		-1,270.94
1912	Becky Harju	IOHRA Bookkeeping	-165.00
EFTPS	United States Treasury	26-1571652	-986.74
	QuickBooks Payroll Service	Created by Payroll Service on 05/19/2025	-1,974.12
41053	Robert J Hendrickson	Direct Deposit	0.00
1914	Nicolet National Bank	IOHRA CC Payment	-593.43
1913	Marquette BLP	Carp River Kiln Lighting	-46.56
		Deposit	96.33
1915	The Mining Journal	Publishing Revised Articles of Incorporation & Affidavit	-2,350.00
1922	City of Negaunee	RR Crossing Lighting	-15.00
1919	ATP	C Route ORV Rail St to Division St	-3,350.00
1920	ATP	C Route ORV 3rd St to 7th St Ishpeming	-1,650.00
1921	ATP	C Route ORV Lakeshore to Spruce Street Is...	-1,850.00
1918	Verizon	IOHRA Cell Phone	-76.79
1917	Marquette BLP	Negaunee Trailhead Lighting	-13.25
1916	Coleman Engineering	Lakenenland Extension Project	-3,509.00
Total 001-004 · nicolet bank checking account			-10,081.29
TOTAL			-10,081.29