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**IRON ORE HERITAGE RECREATION AUTHORITY
MONTHLY BOARD MEETING AGENDA
WEDNESDAY, FEBRUARY 26, 2025, 4:30pm
Ishpeming Multi-purpose Senior Center, Ishpeming**

- I. ROLL CALL:
- II. PUBLIC COMMENT (Agenda Items – Limit to three minutes):
- III. APPROVAL OF CONSENT AGENDA:
 - A. January Minutes
 - B. Bills to be Paid
- IV. APPROVAL OF FINANCIAL REPORTS:
- V. APPROVAL OF AGENDA:
- VI. EVENT APPROVAL: Iron Range Roll hosted by Connect Marquette, May 31, 2025
- VII. OLD BUSINESS
 - A. Updates:
 1. Lakenenland Extension:
 2. IOHRA Board Appointments & Articles of Incorporation Update
- VIII. NEW BUSINESS:
 - A. Maple Ridge Condominium, Negaunee IOHT connector
 - B. Winthrop Jct Trailhead-Dan Perkins Property
 - C. City of Negaunee Property Lease for ORV/Snowmobile Parking Lot
 - D. Land Access Easement for Schwemin Property, Marquette Township
- IX. ADMINISTRATOR REPORT:
- X. BOARD COMMENT:
- XI. PUBLIC COMMENT:
- XII. ADJOURNMENT:

NEXT MEETING DATE: *Wednesday, March 26, 2025, 4:30 pm Ishpeming Senior Center*



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**IRON ORE HERITAGE RECREATION AUTHORITY
MONTHLY BOARD MEETING MINUTES
WEDNESDAY, JANUARY 22, 2025, 4:30pm
Ishpeming Multi-purpose Senior Center, Ishpeming**

- I. **ROLL CALL: present- Nick Leach; Glenn Johnson; Larry Bussone; Don Britton; Dawn Hoffman; Larua MacDonald; attending via Zoom Jon Becker; guests- Rob Katona, MIDNR; Joe Neuman; Michael Anderson; Sven Gonstead**
- II. **PUBLIC COMMENT (Agenda Items – Limit to three minutes): none**
- III. **APPROVAL OF CONSENT AGENDA:**
 - A. **March ~~December~~ Minutes (corrected by Dawn Hoffman)**
 - B. **Bills to be Paid**
- IV. **APPROVAL OF FINANCIAL REPORTS: Hoffman motions to accept reports, Johnson seconds; ayes all**
- V. **APPROVAL OF AGENDA: Bussone motions to accept agenda, Leach seconds, ayes all**
- VI. **OLD BUSINESS**
 - A. **Updates:**
 1. **Lakenenland Extension**
 - a. **EGLE Permit Approved, Conference call details from 1/14**
Estimate costs for the project based on engineering are \$858,000 for a 12' wide trail and \$800,000 if the IOHRA decided to reduce the spec to 10' wide. Hendrickson requested the board put \$400,000 into a Use of Balance line item in the 2025 budget earmarked for the Lakenenland Trail Extension. Leach motioned to support the request provided the original 12' wide trail be included in the primary bid proposal, using the 10' wide trail as an option if bids came in dramatically over budget. Bussone seconds, all ayes, motions passed unanimously.
- VII. **NEW BUSINESS**
 1. **IOHRA Articles of Incorporation revisions: IOHRA Articles of Incorporation need to be updated to reflect the expansion of territory with Ely, Humboldt and Republic Townships coming on board in April 2025, in addition it is recommended by the administrator that the representative for Marquette County be a qualified elector of the County rather than just from one of the participating municipalities to expand the pool of candidates. Leach motions to make a recommendation to the changes to the Articles of Incorporation to be submitted to The Mining Journal newspaper two weeks prior to the IOHRA board accepting the amended Articles, MacDonald seconds**
Roll call vote: Leach-yes, Johnson-yes, Bussone-yes, Britton-yes, Hoffman-yes, MacDonald-yes; motion to amend the IOHRA Articles of Incorporation passes
 2. **IOHRA Board Appointment Update: Republic, Humboldt, Ely, Chocolay, Marquette City & County: Republic Twp-John D; Humboldt Twp-TBD at February board meeting; Ely Township: Micheal Anderson; Chocolay Twp-Joe Neumann; City of Marquette to be appointed in February; Marquette County to appointed in March**

3. **Geocache Placement Request:** Jason Oezershaus submitted a request to place a geocache inside the IOHT stanchion frame of the Marquette Roundhouse interpretive sign. It would be a clear plastic latch box with a magnet to affix it to the stanchion. Discussion with the board was positive and felt that it could increase positive interaction with the interpretive site. Hoffman motions to allow the geocache be put in place, Johnson seconds, ayes all

- VIII. **ADMINISTRATOR REPORT:** Hendrickson reported that he attended the Marquette Twp Zoning & Planning meeting regarding property that crosses the IOHT behind Yard Builders off US Hwy 41 near the train overpass. It was brought to the IOHT admin attention by a neighbor who call to express concern about pollution from a new subleased business on site. Hendrickson's informed the caller it was a municipal issue, but would attend the meeting. In addition, there is a permitted crossing of the IOHT at the location where a large brush pile has been created by the landscaping business. The IOHRA board recommend addressing the brush pile with the owner.
- IX. **BOARD COMMENT:** Leach expressed his appreciation of serving on the IOHRA board as the City of Maquette board representative, he also shared information that Negaunee Twp acquired land near the intersection of CoRd 492/M-35 on the north side which is one of the steps needed to connect the Negaunee Twp trails at the township center to the IOHT. The remaining board welcomed the incoming board members.
- X. **PUBLIC COMMENT:** none
- XI. **ADJOURNMENT:** Bussone motions to adjourn, Hoffman second, ayes all

NEXT MEETING DATE: Wednesday, February 26, 2025, 4:30 pm Ishpeming Senior Center

02/12/25

Iron Ore Heritage Recreation Authority

Balance Sheet

As of January 31, 2025

	<u>Jan 31, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
003-006 · U.P. State Bank Savings	207,327.93
003-003 · Nicolet Bank CD	105,015.10
001-006 · Embers Savings	13.31
001-005 · nicolet promontory acct	325,141.87
001-004 · nicolet bank checking account	56,163.11
Total Checking/Savings	<u>693,661.32</u>
Accounts Receivable	
018-012 · Taxes Receivables - unassign...	-121.40
018-000 · Taxes Receivable	
018-001 · Taxes Receivable - Tilden	6,832.59
018-002 · Taxes Receivable - Ishpem...	16,691.46
018-003 · Taxes Receivable - Negaun...	9,129.27
018-004 · Taxes Receivable - Neg Twp	38,332.23
018-005 · Taxes Receivable - Mqt Twp	29,042.28
018-006 · Taxes Receivable - Marque...	2,183.96
018-007 · Taxes Receivable - Chocolay	47,240.33
Total 018-000 · Taxes Receivable	<u>149,452.12</u>
018-009 · Grants Receivable	727.00
Total Accounts Receivable	<u>150,057.72</u>
Other Current Assets	
018-013 · Taxes Receivable - unassign...	55,391.95
Total Other Current Assets	<u>55,391.95</u>
Total Current Assets	<u>899,110.99</u>
Fixed Assets	
130-002 · Land - Northview	4,578.75
Total Fixed Assets	<u>4,578.75</u>
TOTAL ASSETS	<u><u>903,689.74</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
Nicolet National Bank	22.25
Total Credit Cards	<u>22.25</u>
Other Current Liabilities	
204-000 · Accrued Wages	7,452.68
203-000 · Unearned revenue	329,351.18
200-258 · Federal Taxes	1,480.14
200-259 · State Taxes	365.10
Total Other Current Liabilities	<u>338,649.10</u>
Total Current Liabilities	<u>338,671.35</u>
Total Liabilities	<u>338,671.35</u>
Equity	
395-000 · Unrestricted Net Assets	506,786.25
Net Income	58,232.14
Total Equity	<u>565,018.39</u>
TOTAL LIABILITIES & EQUITY	<u><u>903,689.74</u></u>

Iron Ore Heritage Recreation Authority
Profit & Loss Budget vs. Actual

January 2025

	Jan 25	Budget	% of Bud...
Ordinary Income/Expense			
Income			
General Revenue			
674-002 · Individual Contributions	100.00	0.00	100.0%
401-000 · Taxes	70,171.30	45,000.00	155.9%
664-000 · Interest	578.25	1,000.00	57.8%
Total General Revenue	<u>70,849.55</u>	<u>46,000.00</u>	<u>154.0%</u>
Program Revenue			
Unrestricted			
642-000 · Promo Sales	0.00	50.00	0.0%
Total Unrestricted	<u>0.00</u>	<u>50.00</u>	<u>0.0%</u>
Total Program Revenue	<u>0.00</u>	<u>50.00</u>	<u>0.0%</u>
Total Income	<u>70,849.55</u>	<u>46,050.00</u>	<u>153.9%</u>
Gross Profit	70,849.55	46,050.00	153.9%
Expense			
840-000 · IOHT Maintenance Truck	54.69	50.00	109.4%
62800 · Facilities and Equipment			
62890 · Rent, Parking, Utilities	385.00	450.00	81.1%
Total 62800 · Facilities and Equipment	<u>365.00</u>	<u>450.00</u>	<u>81.1%</u>
701-000 · Payroll			
701-003 · Direct Deposit Fee	0.00	10.00	0.0%
701-001 · Salaries and Wages	7,144.62	5,500.00	129.9%
701-002 · Payroll taxes	618.01	385.00	160.5%
Total 701-000 · Payroll	<u>7,762.63</u>	<u>5,895.00</u>	<u>131.7%</u>
727-000 · Office Supplies	22.25	50.00	44.5%
800-000 · Operations			
800-001 · Books, Subscriptions, Reference	54.97	50.00	109.9%
800-000 · Operations - Other	16.17	0.00	100.0%
Total 800-000 · Operations	<u>71.14</u>	<u>50.00</u>	<u>142.3%</u>
802-000 · Accounting Contract Services	270.00	120.00	225.0%
803-000 · Professional Services Fees	240.00	500.00	48.0%
850-000 · Telephone, Telecommunications	154.12	110.00	140.1%
870-000 · Board Meeting Expenses	16.95	20.00	84.8%
880-000 · Marketing			
884-000 · Website	0.00	1,500.00	0.0%
885-000 · Logo Apparel	0.00	600.00	0.0%
Total 880-000 · Marketing	<u>0.00</u>	<u>2,100.00</u>	<u>0.0%</u>
970-000 · Capital Outlay			
970-100 · Signage	1.00	0.00	100.0%
970-200 · Trail Expense			
970-211 · Negaunee Township Trailhead	13.25		
970-202 · Trail Supplies	0.00	150.00	0.0%
970-203 · Trail Maintenance	100.00	0.00	100.0%
Total 970-200 · Trail Expense	<u>113.25</u>	<u>150.00</u>	<u>75.5%</u>
970-300 · Engineering	3,544.28	12,000.00	29.5%
Total 970-000 · Capital Outlay	<u>3,658.53</u>	<u>12,150.00</u>	<u>30.1%</u>
990-000 · Debt Service			
990-002 · Bank Fees	2.10	15.00	14.0%
Total 990-000 · Debt Service	<u>2.10</u>	<u>15.00</u>	<u>14.0%</u>
Total Expense	<u>12,617.41</u>	<u>21,510.00</u>	<u>58.7%</u>
Net Ordinary Income	<u>58,232.14</u>	<u>24,540.00</u>	<u>237.3%</u>
Net Income	<u><u>58,232.14</u></u>	<u><u>24,540.00</u></u>	<u><u>237.3%</u></u>

Iron Ore Heritage Recreation Authority
Deposit Detail
January 2025

Type	Date	Name	Account	Amount
Deposit	01/03/2025		001-004 · nicoleet bank checking...	193.73
Payment	11/19/2024	Scott_Lindberg	001-001 · Undeposited Funds	-193.73
TOTAL				-193.73
Deposit	01/10/2025		001-004 · nicoleet bank checking...	42,067.81
Payment	01/10/2025	William & Dea Danly	001-001 · Undeposited Funds	-100.00
Payment	01/10/2025	City of Negaunee t...	001-001 · Undeposited Funds	-10,912.35
Payment	01/10/2025	Chocolay Townshi...	001-001 · Undeposited Funds	-5,259.67
Payment	01/10/2025	Marquette Townshi...	001-001 · Undeposited Funds	-89.47
Payment	01/10/2025	Marquette Townshi...	001-001 · Undeposited Funds	-168.82
Payment	01/10/2025	Marquette Townshi...	001-001 · Undeposited Funds	-141.32
Payment	01/10/2025	Marquette Townshi...	001-001 · Undeposited Funds	-7,539.12
Payment	01/10/2025	Marquette Townshi...	001-001 · Undeposited Funds	-89.50
Payment	01/10/2025	Marquette Townshi...	001-001 · Undeposited Funds	-17,767.56
TOTAL				-42,067.81
Deposit	01/21/2025		001-004 · nicoleet bank checking...	18,710.70
Payment	01/21/2025	Negaunee Townshi...	001-001 · Undeposited Funds	-11,201.08
Payment	01/21/2025	Tilden Township ta...	001-001 · Undeposited Funds	-1,932.50
Payment	01/21/2025	City of Ishpeming t...	001-001 · Undeposited Funds	-5,577.12
TOTAL				-18,710.70
Deposit	01/16/2025		001-004 · nicoleet bank checking...	2,641.88
Payment	01/16/2025	City of Marquette t...	001-001 · Undeposited Funds	-512.54
Payment	01/16/2025	Negaunee Townshi...	001-001 · Undeposited Funds	-1,966.69
Payment	01/16/2025	Marquette Townshi...	001-001 · Undeposited Funds	-5.04
Payment	01/16/2025	Marquette Townshi...	001-001 · Undeposited Funds	-90.93
Payment	01/16/2025	Marquette Townshi...	001-001 · Undeposited Funds	-56.99
Payment	01/16/2025	Marquette Townshi...	001-001 · Undeposited Funds	-5.00
Payment	01/16/2025	Marquette Townshi...	001-001 · Undeposited Funds	-4.69
TOTAL				-2,641.88
Deposit	01/31/2025		001-004 · nicoleet bank checking...	6,850.91
Payment	01/31/2025	City of Marquette t...	001-001 · Undeposited Funds	-85.97
Payment	01/31/2025	City of Marquette t...	001-001 · Undeposited Funds	-347.00
Payment	01/31/2025	Marquette Townshi...	001-001 · Undeposited Funds	-3,290.41
Payment	01/31/2025	City of Negaunee t...	001-001 · Undeposited Funds	-3,127.53
TOTAL				-6,850.91
Deposit	01/31/2025		001-005 · nicoleet promontory a...	578.25
			664-000 · Interest	-578.25
TOTAL				-578.25
Deposit	01/21/2025		001-004 · nicoleet bank checking...	4,873.00
Payment	01/21/2025	State of MI	001-001 · Undeposited Funds	-4,873.00
TOTAL				-4,873.00

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02/12/25

Accrual Basis

Iron Ore Heritage Recreation Authority Transaction Detail by Account January 2025

Num	Name	Memo	Amount
001-004 · nicoleet bank checking account			
41043	Robert J Hendrickson	Direct Deposit	0.00
		Deposit	193.73
		Deposit	42,067.81
	QuickBooks Payroll Service	Created by Payroll Service on 01/13/2025	-1,974.14
EFTPS	United States Treasury	26-1571652	-994.74
41044	Robert J Hendrickson	Direct Deposit	0.00
		Deposit	2,641.88
EFT	State of Michigan	26-1571652	-607.32
		Deposit	18,710.70
		Deposit	4,873.00
1864	Nicolet National Bank	IOHRA Jan 2025 CC Statement	-179.11
1863	Marquette County YMCA	Jan 2025 Office Rent	-350.00
1873	City of Marquette	Lease-Public Works Lakeshore Blvd	-1.00
1866	Marquette BLP	Negaunee Trailhead Lighting	-13.25
1869	Becky Harju	IOHRA QuickBooks	-270.00
1867	City of Negaunee	Co Rd 492 RR Crossing Lighting	-15.00
1871	Coleman Engineering	Lakenenland Extension Engineering	-3,544.28
1874	Floline	Follow-up Drone Fly over Marshland in Nove...	-100.00
1865	Marquette BLP	Carp River Kiln lighting	-47.07
1872	Marquette County	2024 Winter Treasurer's Bond	-16.17
1870	Steward & Sheridan P.L.C.	Koski Forest Parcel Review	-240.00
1868	Verizon	IOHRA phone account	-76.80
	QuickBooks Payroll Service	Created by Payroll Service on 01/27/2025	-1,974.12
41045	Robert J Hendrickson	Direct Deposit	0.00
		Deposit	6,850.91
		Service Charge	-2.10
Total 001-004 · nicoleet bank checking account			64,932.93
TOTAL			64,932.93