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**IRON ORE HERITAGE RECREATION AUTHORITY  
MONTHLY BOARD MEETING AGENDA  
WEDNESDAY, MARCH 27, 2024  
ISHPEMING SENIOR CENTER**

**AGENDA**

- I. ROLL CALL:
- II. PUBLIC COMMENT (Agenda Items – Limit to three minutes)
- III. APPROVAL OF CONSENT AGENDA:
  - A. February Minutes
  - B. Bills to be Paid
- IV. APPROVAL OF FINANCIAL REPORTS:
- V. APPROVAL OF AGENDA:
- VI. OLD BUSINESS
  - A. Project Updates:
    1. Property Acquisition
      - a. Amended purchase agreement letters returned
    2. Negaunee Boardwalk
      - a. Associated Constructors secured, EGLE has to review
    3. Winthrop Junction Trailhead Parking Lot
      - a. Applying for Rec Passport & Trust Fund Grant
    4. Negaunee ORV Trail Extension
      - a. Waiting for amended purchase agreement from Northview Co. 2
    5. Lakenenland Extension
      - a. No current updates
  - B. IOHRA Office Relocation—moving the week of April 29
  - C. Trailhead Recognition of Marquette Co. Interscholastic Cycling Achievement
    1. Proposed location Negaunee Twp trail head; mock-up of sign
- VII. NEW BUSINESS
  1. Presentation and Public Comment for the IOHT Application for MIDNR Recreation Grant for funding of Winthrop Junction Parking Lot, Washington Street, Ishpeming for ORV staging/public parking.
  2. Celebrate Trails Day, Saturday, April 27
    - a. Promoted nationally by Rails to Trails Conservancy
    - b. Engage Adopt-a-Trail Groups, plan a trail-clean-up day
    - c. Bring awareness of IOHT and opportunities to get involved
- VIII. ADMINISTRATOR REPORT
- IX. BOARD COMMENT
- X. PUBLIC COMMENT
- XI. ADJOURNMENT

**NEXT MEETING DATE:** *Wednesday, April 24, 2024, 4:30 pm Ishpeming Senior Center and Zoom*





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**IRON ORE HERITAGE RECREATION AUTHORITY  
RESCHEDULED MONTHLY BOARD MEETING AGENDA  
WEDNESDAY, MARCH 6, 2024  
ISHPEMING SENIOR CENTER**

**AGENDA**

- I. ROLL CALL: **Don Britton**-Chocolay, chair; **Glenn Johnson**- MQT Twp, vice-chair; **Lauren Luce**-MQT County, treasurer; **Nick Leach**-City MQT; **Jon Becker**-City Negaunee; **Dawn Hoffman**-Tilden Twp; **Jim Brennan**-Republic Twp; **Al Reynolds**-Negaunee Twp  
Absent: **Larry Bussone**-City Ishpeming
- II. PUBLIC COMMENT (Agenda Items – Limit to three minutes)- none
- III. APPROVAL OF CONSENT AGENDA: motion to accept Hoffman, seconded Johnson, all aye, motion passes
  - A. January Minutes
  - B. Bills to be Paid
- IV. APPROVAL OF FINANCIAL REPORTS: motion to accept Becker; seconded Johnson, all aye, motion passes
- V. APPROVAL OF AGENDA: motion to accept agenda as presented Johnson, seconded Leach, all aye, agenda approved as presented
- VI. OLD BUSINESS
  - A. IOHRA Board terms & appointments: the March meeting will be the last meeting for Brennan and Luce; confirmed with the City of Marquette that Leach's appointment is until 2025, Britton and Johnson express approval to seek reappointment to the IOHRA for their respected municipalities
  - B. Project Updates:
    1. Property Acquisition
    2. Negaunee Boardwalk:
      - a. Original Bids & Post-bid Addendum Bids: motion by Brennan to accept post-bid addendum bid from Associated Constructors as low bid on boardwalk project and hire them for the project, Reynolds seconded, all aye, motion passes
    3. Winthrop Junction Trailhead Parking Lot
      - a. Bids: Leach motions to reject all bids due to cost constraints and to direct the IOHRA administrator to apply for a MiDNR Grant (Rec Passport and/or Trust Fund Grant) to fund the project next season; Hoffman seconds, all aye, motion passes
    4. Negaunee ORV Trail Extension
      - a. Purchase/Sale Agreement: Brennan motions to move forward with the purchase agreement from Northview Company 2 for a boundary line adjustment for 3.7 acres at \$1200 per acre for the purpose of



re-routing the snowmobile trail and establishing an MiDNR sponsored ORV trail east of Negaunee, Becker seconds, all aye, motion passes

5. Lakenenland Extension: no new updates at this time, engineering and planning will take place this summer, bidding will go out in the fall and construction to take place 2025, the IOHRA administrator will be attending the Chocolay Township Board meeting next week to give them an update on the project.

VII. NEW BUSINESS

- A. IOHRA Office Relocation Options: Leach motions to leave the decision on relocation to the IOHRA administrator, Johnson seconds, all aye, motion passes
- B. Trailhead Signage request from Marquette Co. Interscholastic Cycling; discussion that the signage is not advertising but rather recognition and accolades of achievement, Leach express that it's pretty cool that a team from Michigan raced the Wisconsin State Series and won the overall title, Becker recommended that the font used be easier to read and more in line with current fonts used on trail signs along the IOHT, Leach motions to allow the placement of the signage after approval of scale mockup and proposed location is suggested, Johnson seconds, all aye, motion passes

- VIII. ADMINISTRATOR REPORT: April 27 is Celebrate Trails Day, will look at ways to participate; will still plan to hold May IOHRA meeting at Aspen Ridge School in May

- IX. BOARD COMMENT: Brennan indicated that Republic will put the IOHT Millage on the November '24 ballot, he thinks Humboldt Twp will do the same, Becker stated that we need to start preparing for the millage vote sooner than later

- X. PUBLIC COMMENT: Curtis Pauline addressed the IOHRA board concerning ebike and what's being done to regulate them on the IOHT, it was noted that Type 1 ebikes are allowed, but the IOHRA does not have any authority to enforce regulations on the trail and that is done by local law enforcement in the municipality where the concern takes place, it was stated that it really comes down to trail etiquette and education, it was agreed that the IOHRA needs to address this and help encourage trail etiquette

- XI. ADJOURNMENT: Leach motioned to adjourn, Brennan seconded, all ayes, meeting adjourned at 5:40pm

*NEXT MEETING DATE: Wednesday, March 27, 2024, 4:30 pm Ishpeming Senior Center and Zoom*



## Iron Ore Heritage Recreation Authority

## Balance Sheet

As of February 1, 2024

	Feb 1, 24
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
003-005 · U.P. State Bank CD	200,000.00
003-003 · Nicolet Bank CD	100,000.00
003-002 · Embers Credit Union 4.18 cd	5.00
001-006 · Embers Savings	8.49
001-005 · nicolet promontory acct	467,570.10
001-004 · nicolet bank checking account	49,820.00
Total Checking/Savings	817,403.59
Accounts Receivable	
018-012 · Taxes Receivables - unassigned	-0.10
018-000 · Taxes Receivable	
018-001 · Taxes Receivable - Tilden	4,146.45
018-002 · Taxes Receivable - Ishpeming	12,208.03
018-003 · Taxes Receivable - Negaunee	7,693.53
018-004 · Taxes Receivable - Neg Twp	34,603.20
018-005 · Taxes Receivable - Mqt Twp	34,408.69
018-006 · Taxes Receivable - Marquette	127,738.67
018-007 · Taxes Receivable - Chocoday	26,998.76
018-011 · Taxes Receivable - Rep Twp	5,450.05
018-000 · Taxes Receivable - Other	-46.16
Total 018-000 · Taxes Receivable	253,201.22
018-009 · Grants Receivable	16,800.00
Total Accounts Receivable	270,001.12
Other Current Assets	
018-013 · Taxes Receivable - unassigned	51,665.49
Total Other Current Assets	51,665.49
Total Current Assets	1,139,070.20
<b>TOTAL ASSETS</b>	<b>1,139,070.20</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
202-000 · Accounts Payable	-450.00
Total Accounts Payable	-450.00
Other Current Liabilities	
204-000 · Accrued Wages	6,663.89
203-000 · Unearned revenue	449,503.61
200-258 · Federal Taxes	1,431.22
200-259 · State Taxes	351.46
Total Other Current Liabilities	457,950.18
Total Current Liabilities	457,500.18
Total Liabilities	457,500.18
Equity	
395-000 · Unrestricted Net Assets	604,162.12
Net Income	77,407.90
Total Equity	681,570.02
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,139,070.20</b>



**Iron Ore Heritage Recreation Authority**  
**Profit & Loss Budget vs. Actual**

January through February 2024

	Jan - Feb 24	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
General Revenue			
674-002 · Individual Contributions	242.28	96.02	252.3%
401-000 · Taxes	128,293.43	349,880.00	36.7%
664-000 · Interest	3,307.80	2,800.00	118.1%
<b>Total General Revenue</b>	<b>131,843.51</b>	<b>352,776.02</b>	<b>37.4%</b>
Program Revenue			
Unrestricted			
642-000 · Promo Sales	0.00	50.00	0.0%
<b>Total Unrestricted</b>	<b>0.00</b>	<b>50.00</b>	<b>0.0%</b>
<b>Total Program Revenue</b>	<b>0.00</b>	<b>50.00</b>	<b>0.0%</b>
<b>Total Income</b>	<b>131,843.51</b>	<b>352,826.02</b>	<b>37.4%</b>
<b>Gross Profit</b>	<b>131,843.51</b>	<b>352,826.02</b>	<b>37.4%</b>
<b>Expense</b>			
62800 · Facilities and Equipment			
62840 · Equip Rental and Maintenance	1.02		
62890 · Rent, Parking, Utilities	582.40	850.00	68.5%
<b>Total 62800 · Facilities and Equipment</b>	<b>583.42</b>	<b>850.00</b>	<b>68.6%</b>
701-000 · Payroll			
701-003 · Direct Deposit Fee	1.75		
701-001 · Salaries and Wages	11,538.45	10,000.00	115.4%
701-002 · Payroll taxes	989.89	750.00	132.0%
<b>Total 701-000 · Payroll</b>	<b>12,530.09</b>	<b>10,750.00</b>	<b>116.6%</b>
727-000 · Office Supplies	35.37	200.00	17.7%
800-000 · Operations			
800-001 · Books, Subscriptions, Reference	739.20	600.00	123.2%
800-002 · Postage, Mailing Service	0.00	75.00	0.0%
<b>Total 800-000 · Operations</b>	<b>739.20</b>	<b>675.00</b>	<b>109.5%</b>
802-000 · Accounting Contract Services	210.00	170.00	123.5%
803-000 · Professional Services Fees	2,700.00	2,500.00	108.0%
850-000 · Telephone, Telecommunications	67.85	220.00	30.8%
870-000 · Board Meeting Expenses	0.00	40.00	0.0%
880-000 · Marketing			
880-005 · Print advertising	0.00	750.00	0.0%
881-000 · Public Relations	0.00	200.00	0.0%
884-000 · Website	0.00	1,750.00	0.0%
885-000 · Logo Apparel	0.00	600.00	0.0%
<b>Total 880-000 · Marketing</b>	<b>0.00</b>	<b>3,300.00</b>	<b>0.0%</b>
900-000 · Printing and Publishing	0.00	300.00	0.0%
970-000 · Capital Outlay			
970-200 · Trail Expense			
970-215 · Acquisition	0.00	150,700.00	0.0%
970-211 · Negaunee Township Trailhead	13.25	0.00	100.0%
970-202 · Trail Supplies	47.00	300.00	15.7%
<b>Total 970-200 · Trail Expense</b>	<b>60.25</b>	<b>151,000.00</b>	<b>0.0%</b>
<b>Total 970-000 · Capital Outlay</b>	<b>60.25</b>	<b>151,000.00</b>	<b>0.0%</b>
990-000 · Debt Service			
990-002 · Bank Fees	0.00	10.00	0.0%
<b>Total 990-000 · Debt Service</b>	<b>0.00</b>	<b>10.00</b>	<b>0.0%</b>
<b>Total Expense</b>	<b>16,926.18</b>	<b>170,015.00</b>	<b>10.0%</b>
<b>Net Ordinary Income</b>	<b>114,917.33</b>	<b>182,811.02</b>	<b>62.9%</b>
<b>Net Income</b>	<b>114,917.33</b>	<b>182,811.02</b>	<b>62.9%</b>



**Iron Ore Heritage Recreation Authority**  
**Profit & Loss Budget vs. Actual**

February 2024

	Feb 24	Budget	% of Budget
Ordinary Income/Expense			
Income			
General Revenue			
401-000 · Taxes	44,664.58	-120.00	-37,220.5%
664-000 · Interest	1,837.23	1,400.00	131.2%
Total General Revenue	46,501.81	1,280.00	3,633.0%
Total Income	46,501.81	1,280.00	3,633.0%
Gross Profit	46,501.81	1,280.00	3,633.0%
Expense			
62800 · Facilities and Equipment			
62840 · Equip Rental and Maintenance	1.02		
62890 · Rent, Parking, Utilities	515.59	425.00	121.3%
Total 62800 · Facilities and Equipment	516.61	425.00	121.6%
701-000 · Payroll			
701-001 · Salaries and Wages	4,615.38	5,000.00	92.3%
701-002 · Payroll taxes	385.82	375.00	102.9%
Total 701-000 · Payroll	5,001.20	5,375.00	93.0%
727-000 · Office Supplies	35.37	100.00	35.4%
800-000 · Operations			
800-001 · Books, Subscriptions, Reference	739.20	600.00	123.2%
800-002 · Postage, Mailing Service	0.00	75.00	0.0%
Total 800-000 · Operations	739.20	675.00	109.5%
802-000 · Accounting Contract Services	0.00	50.00	0.0%
803-000 · Professional Services Fees	2,700.00	1,250.00	216.0%
850-000 · Telephone, Telecommunications	0.00	110.00	0.0%
870-000 · Board Meeting Expenses	0.00	20.00	0.0%
880-000 · Marketing			
880-005 · Print advertising	0.00	750.00	0.0%
884-000 · Website	0.00	500.00	0.0%
Total 880-000 · Marketing	0.00	1,250.00	0.0%
970-000 · Capital Outlay			
970-200 · Trail Expense			
970-215 · Acquisition	0.00	150,700.00	0.0%
970-202 · Trail Supplies	0.00	150.00	0.0%
Total 970-200 · Trail Expense	0.00	150,850.00	0.0%
Total 970-000 · Capital Outlay	0.00	150,850.00	0.0%
990-000 · Debt Service			
990-002 · Bank Fees	0.00	5.00	0.0%
Total 990-000 · Debt Service	0.00	5.00	0.0%
Total Expense	8,992.38	160,110.00	5.6%
Net Ordinary Income	37,509.43	-158,830.00	-23.6%
Net Income	37,509.43	-158,830.00	-23.6%