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**IRON ORE HERITAGE RECREATION AUTHORITY
BOARD MEETING AGENDA, WEDNESDAY, November 29, 2023
ISHPEMING SENIOR CENTER**

AGENDA

- I. ROLL CALL: present-
- II. PUBLIC COMMENT (Agenda Items – Limit to three minutes)- none
- III. APPROVAL OF CONSENT AGENDA:
 - A. August Minutes
 - B. August Financials
 - C. Bills to be Paid
- IV. APPROVAL OF AGENDA:
- V. OLD BUSINESS
 - A. Projects
 - 1. Negaunee Boardwalk: Waiting for EGLE Public Comment Review
 - 2. Lakenenland
 - a. Coleman Engineering work agreement signed
 - 3. Property Acquisition, 176 acres- appraisal sent to MiDNR, projected closing date: January 15, 2024
 - 4. Howard Oil Trailhead and Lighting Grant Applications
 - a. Trust Fund Score: 300/500
 - b. Recreation Passport: 145/250
 - 5. ORV Trail Extension: met with EGLE & MDNR to review option to navigate wetlands & mining grounds east of Negaunee
 - 6. 2023 Maintenance List
- VI. NEW BUSINESS
 - A. Iron Range Roll Event Permit Application for June 1, 2024
 - B. Savings Certificate of Deposit investment
 - C. Taking Financial Reports off Consent Agenda to review new format in December
 - D. 2024 Budget Presentation for approval
- VII. ADMINISTRATOR REPORT
- VIII. BOARD COMMENT
- IX. PUBLIC COMMENT
- X. ADJOURNMENT

NEXT MEETING DATE: Wednesday, December 20, 2023, 4:30 pm Ishpeming Senior Center and Zoom



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**IRON ORE HERITAGE RECREATION AUTHORITY
BOARD MEETING MINUTES OF WEDNESDAY, OCTOBER 25, 2023
ISHPEMING SENIOR CENTER**

Minutes:

- I. ROLL CALL: present- Don Britton, Chair, Chocolay; Glenn Johnson, Vice-chair/secretary, Marquette Twp; Jon Becker, Negaunee; Larry Burssone, Ishpeming; Dawn Hoffman, Tilden Twp; Jim Brennan, Republic Twp; Al Reynolds, Negaunee Twp; Lauren Luce, treasurer, Marquette County
Excused absence- Nick Leach
Staff: Bob Hendrickson present; Carol Fulsher attended via Zoom
Guests: Rob Katona, MiDNR; Mike Springer, via Zoom
- II. PUBLIC COMMENT (Agenda Items – Limit to three minutes)- none
- III. APPROVAL OF CONSENT AGENDA: **Brennan motions to accept, Hoffman seconds, aye all**
 - A. August Minutes
 - B. August Financials
 - C. September Bills to be Paid
- IV. APPROVAL OF AGENDA: **Motion Burssone, Hoffman seconds, aye all**
- V. OLD BUSINESS
 - A. Projects
 1. Negaunee Boardwalk: still waiting for EGLE & DNR final approval
Still no word from MiDNR, back on hold with EGLE for wetlands approval
 2. Lakenenland
 - a. RFP Selection: Coleman Engineering is the only engineering proposal received, board moved to accept bid, clarify the level of work oversite, only mentions 3 onsite visits: **Motion Brennan, second Becker; ayes all**
 3. Property Acquisition, 176 acres- new appraisal October 26, after which we will be able to move forward with the acquisition through the State Grant
 4. Howard Oil Trailhead and Lighting Grant Applications
 - a. Lease of Property: still waiting for Ishpeming to reply, Larry Burssone will inquire with the City of Ishpeming Manager's office of the status of the lease; haven't heard back from MiDNR on the status of the grant; we would need to have a signed lease prior to signing the State grant is approved
 5. Carp River Kiln- native planting competed by the MQT Conservation Dist; invasive plants removed, native seeding and plant plugs planted, this will be a multi-year project to establish native plants on the Kiln site, will also investigate controlling snowmobiles going across this site to protect the seeding and area.
 6. ORV Trail Extension: propose a land swap with Pete O'Dovero Jr to completely by-passing the non-motorized trail section. Don Britton will contact Pete Jr. to start the conversation. Railroad crossing has been approved but needs trail access before work will be done.
 7. 2023 Maintenance List
 - a. Need a better system for trail user counter, Bob has asked the Trail Sustainability Coalition about investing in a trail counter system for all trail systems, NTN, RAMBA, IOHT, ect
 - b. Broken bench seat missing, was at Negaunee Ice Arena but cannot be found now.

- c. Joe Labraque will be installing the bicycle repair station at the Negaunee Township Trailhead before winter sets in so it will be good to go
- d. Negaunee Mine Memorial: new panel ready to go, U.P. Fab will be making new lettering made of metal and powder coated. Rick Kauppila and Mike Lempinen will do the installation.
- e. Mine Safety Fencing needs to be installed at the Negaunee Mine site around a hole and repair fence around the site-Don & Bob will work on it
- f. ORV issues on the Iron Industry Museum Spur coming off Co Rd 492, the swing arms from the old gates are at Tony Harry's place, we'll just need posts to install a set of gates next season.
- g. Negaunee Boardwalk is hung up with the MiDNR & EGLE
- h. Winthrop Jct Parking lot to be started in the spring of 2024
- i. Culvert plugged off Co Rd 478 to the east, beaver trapping took out 4 beaver and culvert has been cleaned out.
- j. In addition, we need to address a beaver dam east of Negaunee in the wetland area where the boardwalk will be installed. Fencing along the trail on O'Dovero property. New fencing to be installed on the other side of the wetlands at the base of the ridge.
- k. Section 16 Fishing/Observation Platform new decking complete, will apply decking sealer next spring after the lumber ages
- l.

VI. NEW BUSINESS

- A. Ishpeming Ski Club grooming proposal for IOHT 2023-'24 season: asking the board to increase compensation for grooming to \$90 per groom, we budget \$1500 for the entire season: **Brennan motions to approve, Johnson seconds, all aye**
- B. Culvert repair between Washington Street & Stoneville: hired Tom Tembreull: this repair will be covered under ORV 2024 maintenance fund, cost for repair \$1488
- C. Negaunee Mine Memorial Repair: panel ordered, working on new nameplate design: Rick Kauppila and Mike Lempinen will do the installation, cost for lettering will be est \$600 cost for replacement panel \$583
- D. Mine Safety Fencing to be installed at Negaunee Mine Memorial site: will order fencing, posts and clips from Marquette Fence, Don offered to help with installation, we'll try to coordinate on the same day Rick & Mike are doing the Mine Memorial
- E. Road Crossing signage for County Road Crossing along the IOHT: Carol proposed purchasing two Bike/Walk Crossing signage, to higher visibility signage on Co. Rd. 492, the current signage on 492 would be moved to Stoneville Road and we'd also install non-lit signs on Vandenboom. Larry Burssone recommended focusing on trail users to cross the road safely rather than putting money into traffic signage.
- F. 2023 Budget Amendment #2 & 1st Draft of 2024 Budget: **Glenn Johnson motioned to approve the Budget Amendment #2, Jon Becker seconds; roll call vote: Johnson, yes; Becker, yes; Luce, yes; Reynolds, yes; Hoffman, yes; Britton, yes; Brennan, yes; Burssone, yes; motion passes**

VII. ADMINISTRATOR REPORT

VIII. BOARD COMMENT

IX. PUBLIC COMMENT

X. ADJOURNMENT

NEXT MEETING DATE: Wednesday, November 29, 2023, 4:30 pm Ishpeming Senior Center and Zoom

Iron Ore Heritage Recreation Authority

Balance Sheet

As of October 31, 2023

12:21 PM

11/17/2023

Accrual Basis

Oct 31, 23

ASSETS

Current Assets

Checking/Savings

003-002 · Embers Credit Union 4.18 cd	103,467.74
001-006 · Embers Savings	8.49
001-005 · nicolet promontory acct	638,260.19
001-004 · nicolet bank checking account	48,027.00

Total Checking/Savings 789,763.42

Accounts Receivable

018-012 · Taxes Receivables - unassigned	-0.10
018-000 · Taxes Receivable	
018-001 · Taxes Receivable - Tilden	-796.89
018-002 · Taxes Receivable - Ishpeming	-576.00
018-003 · Taxes Receivable - Negaunee	-1,163.57
018-004 · Taxes Receivable - NEG TWP	-458.89
018-005 · Taxes Receivable - MQT TWP	-1,726.92
018-006 · Taxes Receivable - Marquette	-2,210.81
018-007 · Taxes Receivable - Chocolay	-2,840.49
018-011 · Taxes Receivable - Rep Twp	-387.24

Total 018-000 · Taxes Receivable -10,160.81

018-009 · Grants Receivable 16,800.00

Total Accounts Receivable 6,639.09

Other Current Assets

018-013 · Taxes Receivable - unassigned 51,665.49

Total Other Current Assets 51,665.49

Total Current Assets 848,068.00

TOTAL ASSETS 848,068.00

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

202-000 · Accounts Payable 336.75

Total Accounts Payable 336.75

Other Current Liabilities

204-000 · Accrued Wages 6,663.89

203-000 · Unearned revenue 177,333.31

200-258 · Federal Taxes 2,817.26

200-259 · State Taxes 437.63

Total Other Current Liabilities 187,252.09

Total Current Liabilities 187,588.84

Total Liabilities 187,588.84

Equity

395-000 · Unrestricted Net Assets 487,746.46

Net Income 172,732.70

Total Equity 660,479.16

TOTAL LIABILITIES & EQUITY 848,068.00

Iron Ore Heritage Recreation Authority

Profit & Loss

January through October 2023

	Oct 23	TOTAL
Ordinary Income/Expense		
Income		
General Revenue		
674-002 · Individual Contributions	0.00	98.06
401-000 · Taxes	0.00	350,553.63
664-000 · Interest	1,653.48	14,943.53
675-000 · Non profit donations	0.00	25.00
Total General Revenue	1,653.48	365,620.22
Program Revenue		
Unrestricted		
642-000 · Promo Sales	60.00	445.00
Total Unrestricted	60.00	445.00
Restricted		
538-000 · ORV State Grant	67,307.50	107,340.00
674-003 · Mile Marker	0.00	1,494.80
539-000 · State Grants	0.00	56,000.00
540-000 · Corporate & Nonprofit C	0.00	28,981.76
Total Restricted	67,307.50	193,816.56
Total Program Revenue	67,367.50	194,261.56
Total Income	69,020.98	559,881.78
Cost of Goods Sold		
50000 · Cost of Goods Sold	0.00	33.05
Total COGS	0.00	33.05
Gross Profit	69,020.98	559,848.73
Expense		
62800 · Facilities and Equipment		
62840 · Equip Rental and Maintenance	0.00	79,187.23
62890 · Rent, Parking, Utilities	459.90	4,192.00
Total 62800 · Facilities and Equipment	459.90	83,379.23
701-000 · Payroll		
701-003 · Direct Deposit Fee	0.00	8.75
701-001 · Salaries and Wages	10,805.71	80,364.82
701-002 · Payroll taxes	830.13	6,377.15
Total 701-000 · Payroll	11,635.84	86,750.72
727-000 · Office Supplies	0.00	878.96
730-000 · Office Equipment	0.00	906.68
754-000 · Grant expense	0.00	250.00
800-000 · Operations		
800-001 · Books, Subscriptions, Refe	0.00	1,529.70

	Oct 23	TOTAL
800-002 · Postage, Mailing Service	0.00	75.30
800-004 · Volunteer Recognition	0.00	642.90
Total 800-000 · Operations	0.00	2,247.90
800-955 · Insurance - Liability, D and O	0.00	2,092.00
800-956 · Insurance - Workers' Comp	0.00	36.00
802-000 · Accounting Contract Services	100.00	5,965.00
803-000 · Professional Services Fees	100.00	1,180.00
850-000 · Telephone, Telecommunicat	0.00	1,192.73
860-000 · Travel and Meetings	0.00	297.00
870-000 · Board Meeting Expenses	0.00	168.11
880-000 · Marketing		
880-005 · Print advertising	0.00	1,278.40
881-000 · Public Relations	0.00	1,444.25
885-000 · Logo Apparel	0.00	427.98
880-000 · Marketing - Other	0.00	30.38
Total 880-000 · Marketing	0.00	3,181.01
970-000 · Capital Outlay		
970-100 · Signage		
970-105 · trail safety signage	0.00	109.62
970-101 · Trail directional signage	0.00	833.70
970-102 · Acknowledgement signa	0.00	36.50
970-104 · Trail mile marker expen	0.00	900.00
Total 970-100 · Signage	0.00	1,879.82
970-200 · Trail Expense		
970-215 · Acquisition	1,750.00	6,035.00
970-214 · Boardwalk	818.00	1,518.00
970-204 · ORV Trail Work	1,976.65	113,286.07
970-202 · Trail Supplies	610.00	5,254.07
970-203 · Trail Maintenance	1,435.73	68,607.73
970-206 · Grooming Expenses	0.00	910.00
Total 970-200 · Trail Expense	6,590.38	195,610.87
970-300 · Engineering	0.00	1,100.00
Total 970-000 · Capital Outlay	6,590.38	198,590.69
Total Expense	18,886.12	387,116.03
Net Ordinary Income	50,134.86	172,732.70
Net Income	50,134.86	172,732.70

Iron Ore Heritage Recreation Authority
Profit & Loss Budget vs. Actual
January through October 2023

	<u>Oct 23</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
General Revenue			
674-002 · Individual Contributions	0.00	0.00	0.0%
401-000 · Taxes			
441 · LOCAL COMMUNITY s1	0.00	801.00	0.0%
401-000 · Taxes - Other	0.00	0.00	0.0%
Total 401-000 · Taxes	0.00	801.00	0.0%
664-000 · Interest	1,653.48	1,200.00	137.79%
675-000 · Non profit donations	0.00		
Total General Revenue	1,653.48	2,001.00	82.63%
Program Revenue			
Unrestricted			
642-000 · Promo Sales	60.00	0.00	100.0%
Total Unrestricted	60.00	0.00	100.0%
Restricted			
538-000 · ORV State Grant	67,307.50	66,675.00	100.95%
674-003 · Mile Marker	0.00	0.00	0.0%
539-000 · State Grants	0.00	0.00	0.0%
540-000 · Corporate & Nonp	0.00	350.00	0.0%
Total Restricted	67,307.50	67,025.00	100.42%
Total Program Revenue	67,367.50	67,025.00	100.51%
Total Income	69,020.98	69,026.00	99.99%
Cost of Goods Sold			
50000 · Cost of Goods Sold	0.00		
Total COGS	0.00		
Gross Profit	69,020.98	69,026.00	99.99%
Expense			
62800 · Facilities and Equipment			
62840 · Equip Rental and Maint	0.00	0.00	0.0%
62890 · Rent, Parking, Utilities	459.90	500.00	91.98%
Total 62800 · Facilities and Equip	459.90	500.00	91.98%
701-000 · Payroll			
701-003 · Direct Deposit Fee	0.00		
701-001 · Salaries and Wages	10,805.71	11,390.00	94.87%
701-002 · Payroll taxes	830.13	870.00	95.42%

	Oct 23	Budget	% of Budget
Total 701-000 · Payroll	11,635.84	12,260.00	94.91%
727-000 · Office Supplies	0.00	100.00	0.0%
729-000 · Equipment	0.00	0.00	0.0%
730-000 · Office Equipment	0.00	0.00	0.0%
754-000 · Grant expense	0.00	160.63	0.0%
800-000 · Operations			
800-001 · Books, Subscriptions	0.00	0.00	0.0%
800-002 · Postage, Mailing Ser	0.00	0.00	0.0%
800-004 · Volunteer Recognitio	0.00	0.00	0.0%
Total 800-000 · Operations	0.00	0.00	0.0%
800-955 · Insurance - Liability, D a	0.00	0.00	0.0%
800-956 · Insurance - Workers' Co	0.00	0.00	0.0%
802-000 · Accounting Contract Se	100.00	100.00	100.0%
803-000 · Professional Services F	100.00	1,000.00	10.0%
850-000 · Telephone, Telecommur	0.00	114.00	0.0%
860-000 · Travel and Meetings	0.00	350.00	0.0%
870-000 · Board Meeting Expense	0.00	17.00	0.0%
880-000 · Marketing			
880-005 · Print advertising	0.00	465.00	0.0%
881-000 · Public Relations	0.00	0.00	0.0%
884-000 · Website	0.00	0.00	0.0%
885-000 · Logo Apparel	0.00	500.00	0.0%
880-000 · Marketing - Other	0.00		
Total 880-000 · Marketing	0.00	965.00	0.0%
940-000 · Lease, Appraisal Expens	0.00	0.00	0.0%
970-000 · Capital Outlay			
970-100 · Signage			
970-105 · trail safety signag	0.00	0.00	0.0%
970-101 · Trail directional si	0.00	1,700.00	0.0%
970-102 · Acknowledgemen	0.00	0.00	0.0%
970-104 · Trail mile marker €	0.00	100.00	0.0%
Total 970-100 · Signage	0.00	1,800.00	0.0%
970-200 · Trail Expense			
970-215 · Acquisition	1,750.00	0.00	100.0%
970-214 · Boardwalk	818.00	0.00	100.0%
970-204 · ORV Trail Work	1,976.65	66,675.00	2.97%
970-202 · Trail Supplies	610.00	650.00	93.85%
970-203 · Trail Maintenance	1,435.73	5,000.00	28.72%
970-206 · Grooming Expens	0.00	0.00	0.0%
970-200 · Trail Expense - Ot	0.00	72,325.00	0.0%

	Oct 23	Budget	% of Budget
Total 970-200 · Trail Expense	<u>6,590.38</u>	<u>144,650.00</u>	<u>4.56%</u>
970-300 · Engineering	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total 970-000 · Capital Outlay	<u>6,590.38</u>	<u>146,450.00</u>	<u>4.5%</u>
990-000 · Debt Service			
990-002 · Bank Fees	<u>0.00</u>	<u>175.00</u>	<u>0.0%</u>
Total 990-000 · Debt Service	<u>0.00</u>	<u>175.00</u>	<u>0.0%</u>
Total Expense	<u>18,886.12</u>	<u>162,191.63</u>	<u>11.64%</u>
Net Ordinary Income	<u>50,134.86</u>	<u>-93,165.63</u>	<u>-53.81%</u>
Net Income	<u>50,134.86</u>	<u>-93,165.63</u>	<u>-53.81%</u>

Iron Ore Heritage Recreation Authority
Profit & Loss Budget vs. Actual
 January through October 2023

12:26 PM
 11/17/2023
 Accrual Basis

	TOTAL		
	<u>Jan - Oct 23</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
General Revenue			
674-002 · Individual Contributic	98.06	168.06	58.35%
401-000 · Taxes			
441 · IOCAL cOMMUNITY s1	0.00	801.00	0.0%
401-000 · Taxes - Other	350,553.63	349,693.00	100.25%
Total 401-000 · Taxes	350,553.63	350,494.00	100.02%
664-000 · Interest	14,943.53	14,246.00	104.9%
675-000 · Non profit donations	25.00		
Total General Revenue	365,620.22	364,908.06	100.2%
Program Revenue			
Unrestricted			
642-000 · Promo Sales	445.00	280.00	158.93%
Total Unrestricted	445.00	280.00	158.93%
Restricted			
538-000 · ORV State Grant	107,340.00	106,708.00	100.59%
674-003 · Mile Marker	1,494.80	2,250.00	66.44%
539-000 · State Grants	56,000.00	39,200.00	142.86%
540-000 · Corporate & Nonp	28,981.76	29,332.00	98.81%
Total Restricted	193,816.56	177,490.00	109.2%
Total Program Revenue	194,261.56	177,770.00	109.28%
Total Income	559,881.78	542,678.06	103.17%
Cost of Goods Sold			
50000 · Cost of Goods Sold	33.05		
Total COGS	33.05		
Gross Profit	559,848.73	542,678.06	103.16%
Expense			
62800 · Facilities and Equipment			
62840 · Equip Rental and Maint	79,187.23	79,223.00	99.96%
62890 · Rent, Parking, Utilities	4,192.00	4,064.00	103.15%
Total 62800 · Facilities and Equip	83,379.23	83,287.00	100.11%
701-000 · Payroll			
701-003 · Direct Deposit Fee	8.75		
701-001 · Salaries and Wages	80,364.82	82,706.00	97.17%
701-002 · Payroll taxes	6,377.15	6,413.00	99.44%

	TOTAL		
	Jan - Oct 23	Budget	% of Budget
Total 701-000 · Payroll	86,750.72	89,119.00	97.34%
727-000 · Office Supplies	878.96	746.00	117.82%
729-000 · Equipment	0.00	758.00	0.0%
730-000 · Office Equipment	906.68	1,590.00	57.02%
754-000 · Grant expense	250.00	410.63	60.88%
800-000 · Operations			
800-001 · Books, Subscriptions	1,529.70	1,504.00	101.71%
800-002 · Postage, Mailing Ser	75.30	126.00	59.76%
800-004 · Volunteer Recognitio	642.90	654.00	98.3%
Total 800-000 · Operations	2,247.90	2,284.00	98.42%
800-955 · Insurance - Liability, D a	2,092.00	2,092.00	100.0%
800-956 · Insurance - Workers' Co	36.00	36.00	100.0%
802-000 · Accounting Contract Se	5,965.00	5,980.00	99.75%
803-000 · Professional Services F	1,180.00	2,080.00	56.73%
850-000 · Telephone, Telecommur	1,192.73	1,079.00	110.54%
860-000 · Travel and Meetings	297.00	627.00	47.37%
870-000 · Board Meeting Expense	168.11	149.00	112.83%
880-000 · Marketing			
880-005 · Print advertising	1,278.40	1,278.00	100.03%
881-000 · Public Relations	1,444.25	1,444.00	100.02%
884-000 · Website	0.00	1,000.00	0.0%
885-000 · Logo Apparel	427.98	1,055.00	40.57%
880-000 · Marketing - Other	30.38		
Total 880-000 · Marketing	3,181.01	4,777.00	66.59%
940-000 · Lease, Appraisal Expens	0.00	60.00	0.0%
970-000 · Capital Outlay			
970-100 · Signage			
970-105 · trail safety signag	109.62	850.00	12.9%
970-101 · Trail directional si	833.70	2,550.00	32.69%
970-102 · Acknowledgemen	36.50	37.00	98.65%
970-104 · Trail mile marker e	900.00	1,450.00	62.07%
Total 970-100 · Signage	1,879.82	4,887.00	38.47%
970-200 · Trail Expense			
970-215 · Acquisition	6,035.00	4,285.00	140.84%
970-214 · Boardwalk	1,518.00	700.00	216.86%
970-204 · ORV Trail Work	113,286.07	111,309.00	101.78%
970-202 · Trail Supplies	5,254.07	4,384.00	119.85%
970-203 · Trail Maintenance	68,607.73	75,317.00	91.09%
970-206 · Grooming Expens	910.00	910.00	100.0%
970-200 · Trail Expense - Ot	0.00	196,905.00	0.0%

	TOTAL		
	Jan - Oct 23	Budget	% of Budget
Total 970-200 · Trail Expense	195,610.87	393,810.00	49.67%
970-300 · Engineering	1,100.00	1,100.00	100.0%
Total 970-000 · Capital Outlay	198,590.69	399,797.00	49.67%
990-000 · Debt Service			
990-002 · Bank Fees	0.00	245.00	0.0%
Total 990-000 · Debt Service	0.00	245.00	0.0%
Total Expense	387,116.03	595,116.63	65.05%
Net Ordinary Income	172,732.70	-52,438.57	-329.4%
Net Income	172,732.70	-52,438.57	-329.4%

Iron Ore Heritage Recreation Authority

General Ledger

As of October 31, 2023

Num	Name	Split	Amount
003-002 · Embers Credit Union 4.18 cd			
Deposit	Embers	664-000 · Interest	347.50
003-001 · Embers CD			
Deposit	Embers	664-000 · Interest	326.50
Fund Trans	Embers	CD matured moved to savings	-159,221.58
001-006 · Embers Savings			
Fund Trans	Embers Credit Union	After cd matured, moved to nic	-159,230.50
829	Embers	003-001 · Embers CD	159,221.58
Deposit	Embers	664-000 · Interest	3.49
001-005 · nicolet promontory acct			
Deposit	Nicolet	664-000 · Interest	975.99
001-004 · nicolet bank checking account			
1666	Carol L Fulsher	payroll	-4,608.06
1667	Clark Properties	rent	-285.00
1668	Swanson Mercier & Associates	appraisal	-1,750.00
1669	CAP Cleaning Services	cleaning	-75.00
EFTPS	Robert J Hendrickson	payroll	-1,907.44
EFTPS	United States Treasury	federal payroll tax	-2,775.26
Deposit	State of MI	Reimburse orv maintenance	632.50
1670	Cattron's Lumber	decking	-852.73
Deposit	State of MI	Reimburse bridge	66,675.00
EFT	State of Michigan	Michigan payroll tax	-1,312.89
1671	mARQUETTE BLP	office, kiln, neg township lightin	-113.15
1672	NICOLET NATIONAL BANK	Visa bill	-1,368.83
Deposit	City of Marquette	property tax payment	1,693.01
EFT	Robert J Hendrickson	payroll	-1,907.45
1673	Auto Protector of Marquette	undercoating of truck	-595.00
EFT	MI - Unemployment Insurance	unemployment	-91.00
1675	Becky Harju	bookkeeping services	-100.00
1677	Signs Now	interp panels	-818.00
1678	Steward & Sheridan P.L.C.	attorney fee	-100.00
1674	City of Negaunee	r/r lighting	-15.00
1677	Signs Now	new mine memorial panel	-583.00
1676	U.P. Fabricating Co., Inc.	mile marker	-488.65
1679	906 ATP	culvert	-1,488.00
1680	Clark Properties	rent November	-285.00
Deposit	Embers, johnson, taxes	Embers cd, merch payment	160,497.82
		city, local stabl tax payments	

Iron Ore Heritage Recreation Authority**Bills to be Paid**

October 2023

<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
Robert Hendrickson	701-001 Salary and Wages	-1,907.44
State of Michigan	200-259 · State Taxes	-1,312.89
MI - Unemployment Insurance	200-259 · State Taxes	-91.00
United States Treasury	200-258 · Federal Taxes	-2,775.26
Carol L Fulsher	701-001 · Salaries and Wages	-4,608.06
Clark Properties	62890 · Rent, Parking, Utilities (October)	-285.00
Swanson Mercier & Associates	970-215 Acquisition(appraisal 50%)	-1,750.00
CAP Cleaning Services	62890 · Rent, Parking, Utilities	-75.00
Becky Harju	802-000 · Accounting Contract Services	-100.00
mARQUETTE BLP	62890 · Rent, Parking, Utilities	-51.42
mARQUETTE BLP	62890 · Rent, Parking, Utilities	-48.48
mARQUETTE BLP	62890 · Rent, Parking, Utilities	-13.25
NICOLET NATIONAL BANK	see below	-1,368.83
Signs Now	970-214 Boardwalk signs	-698.00
Signs Now	970-203 maintenance (new graffiti proof artwork)	-583.00
Steward & Sheridan P.L.C.	803-000 · Professional Services Fees	-100.00
U.P. Fabricating Co., Inc.	970-204 ORV (old bridge tipping fees)	-488.65
Clark Properties	62890 · Rent, Parking, Utilities (November)	-285.00
City of Negaunee	970-202 trail supplies	-15.00
Cattron's	970-203 maintenance (deck)	-852.73

906ATP

970-204 ORV (culvert repair)

-1,488.00**TOTAL BILLS TO BE PAID****-16,556.28**

Nicolet National Bank Credit Card

Target

880-000 · Marketing -16.08

Gordon

880-000 · Marketing -14.30

Bucks Restaurant

800-004 · Volunteer Recognition -82.34

Meijers Gas

970-202 · Trail Supplies -67.70

Verizon

850-000 · Telephone, Telecommunication -145.04

Oreilly

970-202 · Trail Supplies -5.29

Menards

970-202 · Trail Supplies -142.28

Menards

970-202 · Trail Supplies -237.40

Office Depot

730-000 · Office Equipment -133.55

Office Depot

727-000 · Office Supplies -197.17

Imart

970-202 · Trail Supplies -68.51

USPS

800-002 · Postage, Mailing Service -9.99

Meijer

727-000 · Office Supplies -7.94

HP Instant Ink

970-202 · Trail Supplies -20.13

Adobe Export

727-000 · Office Supplies -23.88

Adobe Acrobat

727-000 · Office Supplies -13.77

Campus Pharmacy

727-000 · Office Supplies -20.13

Walgreens

727-000 · Office Supplies -25.29

Zoom

727-000 · Office Supplies -16.95

NMU EAN

850-000 · Telephone, Telecommunication -30.25

Marquette DDA

62890 · Rent, Parking, Utilities -71.50

Subway

860-000 · Travel and Meetings -19.34

-1,368.83



Iron Ore Heritage Trail <ironoreheritage@gmail.com>

EGLE WRD Public Notice HPW-DWNS-PT4FP

3 messages

Simon, Stevi (EGLE) <SimonS17@michigan.gov>

Mon, Nov 6, 2023 at 2:59 PM

To: "ironoreheritage@gmail.com" <ironoreheritage@gmail.com>

Cc: "Schmock, Larissa (EGLE)" <SchmockL@michigan.gov>, "Bill@Sanders-Czapski.com" <Bill@sanders-czapski.com>, "Roell, Brian (DNR)" <ROELLB@michigan.gov>, "Madison, George (DNR)" <MADISONG@michigan.gov>, "pknox@mqtco.org" <pknox@mqtco.org>, Countyclerk Countyclerk <countyclerk@mqtco.org>, pjacuzzo <pjacuzzo@mqtco.org>, Madeline O'Donnell <madeline.odonnell@macd.org>

The Michigan Department of Environment, Great Lakes, and Energy, Water Resources Division (WRD), has posted the following notice to the MiEnviro Portal home page. To make comments and view documents please click on the following link: <https://mienviro.michigan.gov/ncore/external/publicnotice/info/7020944231185440141/details>

Once the link is open, to view documents click the "Documents" button to view the Public Notice Announcement and the appropriate plans for the project. To leave a comment, please click on the "Add Comment" button. When inputting your comment please do not add any personal identification information (PII) concerning yourself or any other individual, into the comment box, including but not limited to email or telephone number.

The above link will expire 20 days from today's date.

District Office: Marquette District Office

WRD Contact: Larissa Schmock, SchmockL@michigan.gov

County: Marquette

Public Notice Start Date: November 6, 2023

Public Notice End Date: November 26, 2023

Site Name: 52-Iron Ore Heritage Trail Marsh Boardwalk-Negaunee

Application Submission Number: HPW-DWNS-PT4FP

Applicant: Carol Fulsher

Project Location: Travel approximately one mile east on the Iron Ore Heritage Trail from the intersection with Healy Avenue on the south east side of the City of Negaunee.

TRS: T48N R26W Sec 32

The applicant proposes to construct 916 feet of 10-foot-wide elevated boardwalk and 100 feet of 12-foot-wide filled path through wetland. 308 feet of the boardwalk will have railings and two viewing platform bump-outs. 608 feet of the boardwalk will be without railings. Permanent wetland impacts include 0.11 acres of forested wetland, 0.09 acres of emergent wetland, and 0.04 acres of scrub/shrub wetland for a total of 0.24 acres. Temporary impacts proposed include 0.22 acres of forested wetland, 0.18 acres of emergent wetland, and 0.08 acres of scrub/shrub wetland for a total of 0.48 acres. The purpose of the project is to improve safety of the trail by separating the motorized vehicle use and pedestrian use for a portion of the Iron Ore Heritage Trail.

Public Notice Detail[Public Notices](#) [Return to Public Notices](#)**Carol Fulsher**
HPW-DWNS-PT4FP

Notice Type: Public Notice - Application


Description: Public Notice

Applicant Name: Carol Fulsher

Application Number: HPW-DWNS-PT4FP

Permittee Name: Carol Fulsher

Permit Number:

Site Name: [52-Iron Ore Heritage Trail Marsh Boardwalk-Negaunee](https://mienviro.michigan.gov/nsite/profile/-930789015877981715?tab=DETAIL) 
(<https://mienviro.michigan.gov/nsite/profile/-930789015877981715?tab=DETAIL>).

Address: Iron Ore Heritage Trail on mile east of Healy Street
Negaunee, Michigan 49866

County Coverage: Marquette

Lat/Long: 46.5066708299361/-87.58437524631915

Program: WRD - Resources

Agency Processor: Larissa Schmock

Agency Processor Phone: 906-250-6176

Public Notice Start Date: 11/06/2023

Public Notice End Date: 11/26/2023

AGREEMENT NO. 200739
PROJECT NO. 231082
WORK ORDER NO. 01

EXHIBIT "A"
WORK ORDER

COLEMAN ENGINEERING COMPANY and its directors, officers, shareholders, employees, agents, affiliates, independent professional associates, consultants and subcontractors, as the case may be, (collectively, "COLEMAN") agree to perform for CLIENT, on this specific Project, the Services described below. The services shall be performed subject to and upon the terms and conditions set forth in the Professional Services Agreement (the "Agreement") dated October 13, 2020, by and between COLEMAN and CLIENT, which Agreement is hereby amended to incorporate this Work Order.

It is agreed that this Agreement, and such other documents required by it during the term of this Agreement, may be approved by a signed copy transmitted by fax or .pdf copy containing all signatures in lieu of the original signed copy, and that a copy transmitted by fax or .pdf shall be legally binding upon the parties to said Agreement(s)."

PROJECT: Iron Ore Heritage Trail – Kawbawgam Road to Lakenenland

SERVICES: As described in our proposal letter dated October 17, 2023, a copy of which is attached and made part of this contract.

FEES: Services will be completed for a not to exceed fee of \$31,890 for the scope of work, the assumptions and the conditions set forth in our proposal dated October 17, 2023, a copy of which is attached and made part of this contract.

Please understand that services will be invoiced on a time and materials basis using our current standard fee schedule(s) and that our estimate of cost is based on our current understanding of the project requirements and the level of effort needed to complete the services. We will make every effort to not exceed our estimate but if the scope of services and the associated assumptions or conditions of our estimate change, we will need to discuss how the changes will affect our estimate. Out of scope services will not be completed until our estimate is adjusted and approved. In addition, if our understanding of the service changes, we will also cease work until we discuss and agree to proceed.

SPECIAL TERMS AND CONDITIONS:

During completion of this work, Coleman Engineering Company will not accept responsibility for the safety of individuals other than Coleman Engineering Company employees.

AUTHORIZATION

This Work Order and the scope of services (the "Services") defined herein are approved and COLEMAN is hereby directed and authorized to proceed with the Services for the designated Project in accordance with the terms and conditions of the above-referenced Agreement.

Requested By:
IRON ORE HERITAGE RECREATION
AUTHORITY

Accepted By:
COLEMAN ENGINEERING COMPANY

Bob Hendrickson
By: Bob Hendrickson
Title: trail administrator
Date: 11-7-23

Kevin W. Trevillian
By: Kevin W. Trevillian, P.E.
Title: Principal
Date: 11-9-23

PART I: GENERAL DATA

A. COVER PAGE

**APPRAISAL REPORT OF
176.64-ACRES OF VACANT LAND
LOCATED ON FOUR LEGAL DESCRIPTIONS
PART OF MARQUETTE & NEGAUNEE TOWNSHIPS,
MARQUETTE COUNTY, MICHIGAN
PROJECT: IRON ORE HERITAGE TRAIL LAND PURCHASE
CASE #: N/A
PURCHASE ORDER # N/A**

Owner of Record: Joyce Britton and Carol Schwemin
7 Garden Drive
Fletcher, North Carolina 28732

Property Tax ID: #52-08-019-030-00 Parcel A @ 20.13-acres MQT TWP
Parcel B @ 40.00-acres MQT TWP
#52-08-019-025-00 Parcel C @ 76.51-acres MQT TWP
#52-10-124-059-00 Parcel D @ 40.00-acres NEG TWP

PREPARED FOR:

Ms. Carol Fulsher, Administrator
Iron Ore Heritage Recreation Authority
102 West Washington Street, Suite 232
Marquette, Michigan 49855

PREPARED BY:

Lori A. Mercier
State Certified General Appraiser
License Number: 1205000390
Swanson, Mercier & Associates, Inc.
1229 West Washington Street, Suite 7
Marquette, Michigan 49855

DATE OF VALUE:

October 26, 2023

PART I: GENERAL DATA

176.64-acres, Marquette and Negaunee Townships, Marquette County, Michigan
Page 2

After careful consideration of all pertinent facts and information, it is my opinion that the value of the subject property, as of October 26, 2023, is:

ONE HUNDRED NINETY-FOUR THOUSAND DOLLARS
(\$194,000)

Should you have any questions regarding this matter, or if I can be of assistance in the future, please do not hesitate to call.

Sincerely,
SWANSON, MERCIER & ASSOCIATES, INC.



Lori A. Mercier
State Certified Appraiser License #1205000390

Enclosure

2023 Trail Maintenance List

<u>Trail amenities/signage</u>	<u>Who</u>	<u>Timeline</u>	<u>How to Pay</u>
Take down safety markers Choccolay	Joe LaBrecque	June	maintenance
Stay on trail signs on ORV route, Ishpeming	Team Riders	Done	ORV
Mile Marker Installment 41.75 in Choccolay	Staked and miss digged, waiting UP Fab to install	May/June	Ojibway Family
Fix split rail fence in Ishpeming	Island Lake Adopt a Milers. IOHRA supplies materials, they do labor	September	maintenance budget
Counters , need 1 or 2 new ones of get them fixed	Bob Hendrickson	Summer 2024	Systemic Approach to entire trail
Fencing at Stoneville Road destroyed intentionally	Decide on expansion of Parking Lot/entrance/exit		Insurance, maint. ORV funds
Repair bench in Negaunee	Joe LaBrecque	Spring 2024	maintenance fund
New directional sign up on Malton Rd. for Ishp campground	UP Fab, Bob Don and Mike	September	signage
Two mile markers, Ishpeming, Marquette	UP Fab, Bob Don and Mike	September	Bill and Ann Fisher
Stop sign down at driveway near Riverside Choccolay	Don Britton	Summer	maintenance
Bike Fixing Station at Neg Twp trailhead	Joe LaBrecque	Fall	maintenance
Varnish benches	Carol	August	maintenance
Deck at Section 16 pit needs new boards	Joe LaBrecque	Autumn	maintenance
New sign ("NO Motorized Vehicles) Choccolay	Bob/Carol	August	maintenance
Camera up in Choccolay	Bob/Carol	August	maintenance
Bell Adopt a mile	Bob	Done	maintenance
U of M Alumni Adopt a mile	Bob	August	maintenance
Gate at Museum Spur	Order gate	September	maintenance
Wayfinding signs at McClellan/Baraga and McClellan/Washington	U.P. Fab/city of marquette	needs budget amendment if 2023 project	signage
Repair Negaunee Mine Memorial - spraypainted and lettering	Rick Kauppila & Mike Lempinen	Redo lettering Spring 2024	maintenance
Gate at Museum Spur	Bid out?	Spring 2024	trail supplies
Wayfinding signs at McClellan/Baraga and McClellan/W	delivered to City of MQT	Spring 2024	signage

<u>Trail Upgrades</u>					
new aggregate Negaunee township	Superior Paving		Done		Maintenance Budget
<u>Wetlands Boardwalk</u>	EGLE Public Notice		2023/2024		Bid, Grant
<u>Winthrop Junction parking lot</u>	ORV Grant for 2024		Spring 2024		Bid, ORV Grant
<u>Trail Maintenance</u>					
ORV Gravel/Grading	Awarded to GeoMaterials		July		ORV Grant Funds
ORV Gravel/Grading	Awarded to GeoMaterials		September		ORV Grant Funds
Sweeping of paved trail-Marquette Marathon	Joe LaBrecque		31-Aug		Maintenance Funds
ORV Grading Ishpeming/Negaunee	Monies moved to bridge		After Oct 1		ORV Grant Funds
Mowing, Ishpeming to Chocoley	Chocoley done by Don; June: Mgt Twp Don, June 19; Neg Twp; June 14 Carol; Neg to lsp June 20 Carol; East Neg June 21 Carol				
	Bob		Done		Maintenance funds
	Bob		Done		Maintenance funds
	Bob		Done		Maintenance funds
	Bob		Done		Maintenance funds
	Bob		July		Maintenance funds
	Bob		August		Maintenance funds
	TEAM Riders		Done		ORV Funds
	TEAM Riders		August		ORV Funds
	Coordinate a volunteer effort- Neg/Ish Lions		August 21-25		Maintenance
Brushing of Trail between Ishpeming and Negaunee	Bid awarded to CareySodergren		Done		ORV amendment/Emergency funds
Repair large washout on ORV trail Humboldt	Tony Harry, Joe LaBrecque, ORV, volunteers		Done		Maintenance
Large amount of trees down	Plugged culvert underneath R/R grade. Working with cliffs/CN do fix		Done		Emergency repair funds if needed?
Trail Flooded east Negaunee	????		Summer		ORV Contingency Funds
Trees need cutting on ORV route west of Ishpeming	Associated		September		ORV Grant Funds
Bridge collapse on ORV Trail,					

culvert plugged East Negaunee	Unplugged	June	train maintenance crew?
Big logs stuck at Carp River Bridge, Negaunee	several pulled out June 14; Bob and Don with excavator	Done	maintenance funds
Gravel needed at Washington Street Ishpeming	Tembreull	June	ORV funds
ORV Dust Control	DNR Bid	June	DNR pays
Trail Flooded west Ishpeming	Ishpeming fixed culvert	July	City of Ishpeming
Trail Flooding west of Stoneville	Bob H & Moose Country	Ocotber	no cost, Moose Country will cover
Beaver Trapping, west of Stoneville Road	Randy Ruppel	October	DNR Nuisance Beaver Reimbursement
Install Safety Fencing at Negaunee Mine Site	Bob Hendrickson	October/ Nov	Trail Maintenance Funding
Trail erosion culvert between Stoneville & Winthrop	Tom Tembreull	October	DNR ORV Maintenance Funding
Winterize Carp River Kiln Site	Joe LaBrecque & Bob	November	maintenance funds
Repair Splitrail Fence at Stoneville Parking Lot	Bob Hendrickson	october	no cost, just repair
Section 16 Deck	decking replaced 10/18/23	Fall	maintenance funds



102 W. Washington Street #232
Marquette, MI 49855
906-235-2923 fax 906-228-3642
ironoreheritage.com
ironoreheritage@gmail.com

TRAIL USE PERMIT/RELEASE OF LIABILITY WAIVER

ORGANIZATION NAME: Connect Marquette
CONTACT NAME: Dan Korhonen
ADDRESS: 101 W. Washington St. Suite 10 Marquette, MI 49855
EMAIL: DanKorhonen@outlook.com PHONE: 906-869-4275

EVENT INFORMATION

EVENT DATE: June 1st 2024 EVENT DAY: Saturday
EVENT TITLE: Iron Range Roll Bike Race
SET UP TIME: 10am REGISTRATION TIME: 3month Prior to race
EXPECTED ATTENDANCE 300
START TIME: 2pm VACATE TIME: 4 pm

LOCATION ON HERITAGE TRAIL OF EVENT: PICK CHECK ALL THAT APPLY.

(IF EVENT UTILIZES SOME OF THE PORTION BUT NOT ALL, PLEASE STILL CHECK)

☐ CHOCOLAY KAWBAWGAM ROAD TO WELCOME CENTER
☐ WELCOME CENTER TO LOWER HARBOR ORE DOCK
☒ LOWER HARBOR ORE DOCK TO HOLIDAY INN
☒ HOLIDAY INN TO 492/35, NEG TWP
☒ 492/35 TO NEGAUNEE JACKSON MINERS PARK (DOWNTOWN)

☒ JACKSON MINERS PARK TO THIRD STREET (ISHPEMING)
☒ THIRD STREET TO CLIFFS SHAFT MINE MUSEUM
☐ CLIFFS SHAFT MINE MUSEUM TO WASHINGTON STREET (ISHPEMING)
☐ WASHINGTON STREET (ISHPEMING) TO U.S. 41 CROSSING IN HUMBOLDT (NEAR HUMBOLDT MINE)
☐ HUMBOLDT MINE (US 41 CROSSING) TO REPUBLIC

In order for the Iron Ore Heritage Recreation Authority to manage events on the trail, Event Permits should be submitted at least 60 days prior to the event.

Contact Iron Ore Heritage Trail at 235-2923 or email ironoreheritage@gmail.com two weeks prior to confirm logistics, trail control, and if bollard keys are needed for removal of bollards prior to the event.

IOHRA also notes that the Iron Ore Heritage Trail does include street and railroad crossings and that event organizers must post personnel at these crossings for the safety of event participants. A safety plan will also be required.

IOHRA also notes that the Iron Ore Heritage Recreation Authority does not own all of the Heritage Trail. Organizers should also contact other municipalities as needed. City of Marquette, City of Negaunee and City of Ishpeming and the State of Michigan are also owners of the trail and should be contacted 60-90 days prior to the event if the event includes these municipalities.

- State has ownership on the Chocolay portion Kawbawgam Road to Welcome Center, West Marquette Grade (approximately from the Soo Line overpass in Marquette near Holiday Inn to the Co Rd 492/M35 intersection in Negaunee Township, the DSSA grade from Ishpeming's Section 16 Pit near Washington Street to Humboldt Mine overlook, and LS&I grade from Humboldt to Republic.)
- City of Marquette has ownership from south boundary near Welcome Center to LS&I overpass. IOHRA has ownership from 493/35 west into Negaunee.
- Negaunee has ownership from Healy Avenue to Ishpeming/Negaunee border.
- Ishpeming has ownership from Ishpeming/Negaunee border through downtown to Greenwood Street crossing.

The event organizer, Connect Marquette_501c6, is responsible for any site damage, interior and exterior clean up. Iron Ore Heritage Trail does not offer exclusive use during event but will help organizers with public notification of event.

The Iron Ore Heritage Trail does not expect payment from use of trail for the event, but does require the organizer to use our logo on event registrations, -t-shirts, posters, print ads and any other marketing materials where sponsor logos appear. Contact Iron Ore Heritage Trail for digital logo.

RELEASE OF LIABILITY WAIVER

The Iron Range Roll, hereby agrees to indemnify and hold harmless the Iron Ore Heritage Recreation Authority, its appointed officials, employees, volunteers, representatives, and agents from any liability for damages to any person or property in, or about the Iron Ore Heritage Trail, from any cause whatsoever. All persons or groups using Iron Ore Heritage Trail shall be responsible for the proper supervision, control, and accommodation of persons attending the activity.

The Iron Range Roll agrees to be responsible for the preservation of order and assist Iron Ore Heritage Recreation Authority in orderly trail use.

In addition, a copy of your organization's general liability or special events policy in the amount of \$1,000,000 per occurrence naming the "Iron Ore Heritage Recreation Authority" as additionally insured for this event would have to be submitted at least three weeks prior to the scheduled event. It is understood and agreed by naming the Iron Ore Heritage Recreation Authority as additional insured, coverage afforded is considered to be a primary and any other insurance the Iron Ore Heritage Recreation Authority may have in effect shall be considered secondary and or excess.

Dan J. Korhonen
Authorized Organization Representative Signature

Iron Ore Heritage Recreation Authority Representative

11/17/2023
Date

Date

Personal Banking / Savings Accounts / Certificate of Deposit (CD)

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Earn interest over a set period of time with a guaranteed fixed rate of return. A great solution for longer-term savings.

Certificates of Deposit/IRA Certificates of Deposit (CDs)

Minimum \$2500 to open. Relationship is defined as Direct Deposit Checking.

Relationship			Non-Relationship	
Term	Interest Rate	APY*	Interest Rate	APY*
3 Month	3.21%	3.25%	2.72%	2.75%
6 Month	3.45%	3.50%	2.97%	3.00%
9 Month	3.70%	3.75%	3.21%	3.25%
12 Month	4.91%	5.00%	4.43%	4.50%
15 Month	4.43%	4.50%	3.94%	4.00%
18 Month	3.94%	4.00%	3.45%	3.50%
24 Month	3.65%	3.70%	3.16%	3.20%
36 Month	2.97%	3.00%	2.48%	2.50%
nth	3.94%	4.00%	3.45%	3.50%

CHAT



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