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**IRON ORE HERITAGE RECREATION AUTHORITY  
BOARD MEETING  
WEDNESDAY, DECEMBER 21, 2022, 4:30 PM  
ISHPEMING SENIOR CENTER**

**DRAFT AGENDA**

- I. ROLL CALL
- II. PUBLIC COMMENT (Agenda Items – Limit to three minutes)
- III. PUBLIC HEARING – 2023-2028 RECREATION PLAN
- IV. APPROVAL OF CONSENT AGENDA
  - A. November Minutes
  - B. November Financials
  - C. December Bills to be Paid
- V. APPROVAL OF AGENDA
- VI. OLD BUSINESS
  - A. Michigan Grant Updates
    - 1. 2021 Trust Fund Negaunee Boardwalk
    - 2. 2022 MNRTF Development Grant for Lakenenland
    - 3. 2022 MNRTF Acquisition
    - 4. Michigan Spark Grant
    - 5. Michigan Spark Grant II, Lighting
  - B. 2023 Recreation Plan Approval/Resolution to Submit, Roll call vote
  - C. Negaunee Campground Environmental Assessment Update
- VII. NEW BUSINESS
  - A. 2022 Budget Amendment, Roll Call Vote
  - B. 2023 Meeting Schedule
  - C. Letters of support policy
- VIII. ADMINISTRATOR REPORT
- IX. BOARD COMMENT
- X. PUBLIC COMMENT
- XI. ADJOURNMENT

*NEXT MEETING DATE: Wednesday, January 25, 2022, 4:30 pm Ishpeming Senior Center and Zoom,*



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## IRON ORE HERITAGE RECREATION AUTHORITY BOARD MEETING MINUTES OF NOVEMBER 30, 2022

### DRAFT MINUTES

- I. ROLL CALL – Don Britton, Chair, Chocolay; Glenn Johnson, Vice Chair/Secretary, Marquette Township; Lauren Luce, Treasurer, Marquette County; Jim Brennan, Republic; Larry Bussone, Ishpeming; Al Reynolds, Negaunee Township; Nick Leach, Marquette City  
Excused Absence: Bob Hendrickson, Negaunee City; Dawn Hoffman, Tilden Township  
Staff: Carol Fulsher  
Guests: Mike Springer, Rob Katona, Todd Poquette
- II. PUBLIC COMMENT (Agenda Items – Limit to three minutes) – Springer spoke about Recreation Plan Committee and the Plan. New this year was the inclusion of County plan geographical representations and formatting for Power Point presentations.
  - A. APPROVAL OF CONSENT AGENDA – **Brennan motioned to approve consent agenda as presented; Reynolds seconded motion.** Consent agenda includes October meeting minutes, October balance sheet showing current assets of \$686,904; current liabilities of \$155,186 and equity of \$531,718; October profit/loss showing income of \$4519, expenses of \$14,161 for net income of \$(9642). Total net income to-date is \$59,070; Q4 budget v actual as of October showing income at 111% of budget; expenses at 53%. YTD income at 107%; expenses at 93%; October general journal showing checks written 1501 to 1513; and November bills to be paid totaling \$9195.  
**Vote and motion carried and consent agenda approved.**
- III. APPROVAL OF AGENDA – **Bussone motioned to approve agenda as presented; Brennan seconded motion. Vote and motion carried and agenda approved.**
- IV. EVENTS – Polar Roll Application – Fulsher noted that we are now asking all event coordinators to address the board in person before applications approved. Poquette updated on Polar Roll scheduled for February 18 and organized by the 906 Adventure Team. Uses portion of trail in Ishpeming. 500 people allowed and is sold out. Ends in Ishpeming. **Leach motioned to approve Polar Roll event application; Johnson seconded motion. Vote and motion carried and application approved.**
- V. OLD BUSINESS
  - A. Michigan Grant Updates
    1. 2021 Trust Fund Negaunee Boardwalk -Working with Bill Sanders to get project bid out this winter. Fulsher will follow up to see if we can get out in February 2023.
    2. 2022 MNRTF Development Grant for Lakenenland – Score 395 – Our final score was released and we gained 15 points. This may be our highest scored Trust Fund grant. Trust Fund meets on December 14 to review applications and make decisions on funding.

3. 2022 MNRTF Acquisition - Score 355 – Our final score remained unchanged at 355, which is 15 points higher than 2021. We will find out if funded on December 14.
  4. Michigan Spark Grants Resolution to Submit, Due December 19 – Resolution to submit the Spark grant, due on December 19, for \$300,000 for the Lakenenland extension was requested. **Leach motioned to approve the spark grant and sign the resolution; Brennan seconded. Discussion on Spark grant needs versus other grants. Roll call taken and motion carried to sign resolution with 7 yesses, 0 nos, and 2 absent.**
  5. MDARD Grant Submittal – Fulsher noted that she submitted MDARD grant for \$56,000 to cover 70% of cost of purchasing new truck, trailer and tractor. Total cost would be \$80,000. Trying to beef up our maintenance capacity.
- B. 2023 Recreation Plan Update – Our draft Recreation Plan is now in 30-day review period. Copies emailed to all municipalities and physical copies at Ishpeming, Negaunee and Peter White Libraries. We should be ready to approve the Recreation Plan at our December 21 meeting. All board members received digital copy.
  - C. Negaunee Campground Environmental Phase I – Negaunee has requested that we attend a meeting with County Brownfield consultants on Wednesday, December 14 at 2 pm. Their Phase I ESA came back with recommendation to get a Phase II done since old mining property. Phase II requires digging into ground. Discussion on our role and/or status liability since we own land. We have requested Negaunee not move forward until we hear from our attorney and talk to consultants. Luce, Leach, and Britton volunteered to meet with consultants. Will try to get attorney opinion on lease addendum to shelter ourselves. Also discussed possible sale of property to Negaunee. Will bring back to board in December before moving forward.
  - D. Marquette Trail Sustainability Meeting Update – A stakeholder meeting was held on October 27 at Marquette Township. Britton, Hendrickson, and Springer attended. There will not be quarterly meetings and a web site set up to keep all stakeholders updated.

## VI. NEW BUSINESS

- A. 2023 Draft 2 Budget – 2<sup>nd</sup> draft of 2023 budget in packet for review and approval. Fulsher noted that she added \$56,000 in grants income for MDARD grant and \$80,000 in equipment in expenses for purchase of truck, trailer and tractor. Total income including millage, grants, donations at \$678,127; total expenses at \$739,523 for deficit of \$61,626. Due to payroll (due to two people on staff for 6 months), maintenance purchases, Negaunee Township trail upgrades. **Brennan motioned to approve 2023 Draft Budget 2 as presented; Johnson seconded motion. Roll call vote taken and motion passed and draft 2 budget approved with 7 yesses, 0 nos, and 2 absent.**
- B. 2023 Hiring – Britton, Luce, Leach, and Johnson volunteered to be on hiring committee. Will work on monthly meetings starting in January. Johnson volunteered U.P. State Bank as location for meetings.
- C. Annual Municipal Report – Fulsher noted that we provide a written report to member municipalities at year end to update on our accomplishments. Asked for input prior to December 15. Johnson noted to rephrase the pavement project.

- ## VII. ADMINISTRATOR REPORT
- Fulsher noted there is a group Facebook page that is not under our control and is getting hacked. Also noted that our printer died so she had to purchase a new one. She also updated that she had been invited to Michigamme to talk about trail extension and had a Zoom meeting with representatives from CUPPAD and

Alger County about any possibilities of extending trail into Alger.

- VIII. BOARD COMMENT – Brennan noted that Republic Township is hiring Rock Solid to build mountain bike trails in Republic including 4 miles of single track and 2 miles of walking trails. Also noted that Jim Kippola included Iron Ore Heritage Trail in Humboldt's Planning document and thinks we will see them try to pass a millage in 2023.
- IX. PUBLIC COMMENT – Paquette noted that Phase II environmental reports are approximately \$15,000. He also updated on his 4500 mile bike ride throughout the U.P. and concerns of large land purchases by private property owners. Suggested trying to use Facebook group to our advantage.
- X. ADJOURNMENT - **Bussone motioned to adjourn meeting; Leach seconded motion. Vote and motion carried and meeting adjourned at 5:50 pm.**

*Minutes respectively submitted by Carol Fulsher, Administrator*

Iron Ore Heritage Recreation Authority  
Balance Sheet  
As of November 30, 2022

2:41 PM  
11/29/2022  
Accrual Basis  
Nov 30, 22

**ASSETS**

Current Assets

Checking/Savings

001-007 · Embers CD	155,294.42
001-006 · Embers Savings	13.92
001-005 · nicoleet promontory acct	445,695.64
001-004 · nicoleet bank checking account	51,170.64

Total Checking/Savings 652,174.62

Accounts Receivable

018-012 · Taxes Receivables - unassigned	-0.10
018-000 · Taxes Receivable	
018-002 · Taxes Receivable - Ishpeming	-76.95
018-006 · Taxes Receivable - Marquette	-218.22

Total 018-000 · Taxes Receivable -295.17

018-008 · Donation Receivable 1.07

Total Accounts Receivable -294.20

Other Current Assets

018-013 · Taxes Receivable - unassigned 27,156.37

Total Other Current Assets 27,156.37

Total Current Assets 679,036.79

**TOTAL ASSETS**

679,036.79

**LIABILITIES & EQUITY**

Liabilities

Current Liabilities

Accounts Payable

202-000 · Accounts Payable 131.03

Total Accounts Payable 131.03

Other Current Liabilities

204-000 · Accrued Wages 6,533.28

203-000 · Unearned revenue 146,736.66

200-258 · Federal Taxes 1,526.12

200-259 · State Taxes 525.98

Total Other Current Liabilities 155,322.04

Total Current Liabilities 155,453.07

Total Liabilities 155,453.07

Equity

395-000 · Unrestricted Net Assets 472,648.46

Net Income 50,935.26

Total Equity 523,583.72

**TOTAL LIABILITIES & EQUITY**

679,036.79

**Iron Ore Heritage Recreation Authority**  
**Profit & Loss**  
 January through November 2022

	<u>Nov 22</u>	<u>TOTAL</u>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
<b>General Revenue</b>		
674-002 · Individual Contributions	450.00	709.95
401-000 · Taxes		
441 · IOCAL cOMMUNITY sTABILIZATION	0.00	801.91
401-000 · Taxes - Other	-3.65	343,785.45
Total 401-000 · Taxes	-3.65	344,587.36
664-000 · Interest	0.00	1,047.06
671-000 · Other Revenue	0.00	550.44
Total General Revenue	446.35	346,894.81
<b>Program Revenue</b>		
<b>Unrestricted</b>		
642-000 · Promo Sales	0.00	242.80
Total Unrestricted	0.00	242.80
<b>Restricted</b>		
538-000 · ORV State Grant	0.00	39,794.40
674-003 · Mile Marker	750.00	4,803.48
539-000 · State Grants	0.00	73,300.00
540-000 · Corporate & Nonprofit Grants	0.00	8,095.00
Total Restricted	750.00	125,992.88
Total Program Revenue	750.00	126,235.68
Total Income	1,196.35	473,130.49
<b>Cost of Goods Sold</b>		
50000 · Cost of Goods Sold	0.00	-87.13
Total COGS	0.00	-87.13
Gross Profit	1,196.35	473,217.62
<b>Expense</b>		
62800 · Facilities and Equipment		
62890 · Rent, Parking, Utilities	320.51	3,530.70
Total 62800 · Facilities and Equipment	320.51	3,530.70
701-000 · Payroll		
701-001 · Salaries and Wages	6,190.33	67,972.30
701-002 · Payroll taxes	473.56	5,290.68
Total 701-000 · Payroll	6,663.89	73,262.98
727-000 · Office Supplies	0.00	1,205.82
730-000 · Office Equipment	131.25	605.32
754-000 · Trail Exploration Grant expense	0.00	160.63

	<u>Nov 22</u>	<u>TOTAL</u>
<b>800-000 · Operations</b>		
800-001 · Books, Subscriptions, Reference	0.00	1,122.57
800-002 · Postage, Mailing Service	60.00	194.49
800-004 · Volunteer Recognition	116.31	649.47
<b>Total 800-000 · Operations</b>	<u>176.31</u>	<u>1,966.53</u>
<b>800-955 · Insurance - Liability, D and O</b>	0.00	1,602.00
<b>800-956 · Insurance - Workers' Comp</b>	0.00	42.00
<b>802-000 · Accounting Contract Services</b>	0.00	5,830.00
<b>803-000 · Professional Services Fees</b>	150.00	7,230.00
<b>850-000 · Telephone, Telecommunications</b>	30.25	1,311.62
<b>860-000 · Travel and Meetings</b>	0.00	1,230.10
<b>870-000 · Board Meeting Expenses</b>	15.89	184.87
<b>880-000 · Marketing</b>		
880-005 · Print advertising	0.00	1,165.98
881-000 · Public Relations	0.00	10,597.93
885-000 · Logo Apparel	0.00	690.83
<b>Total 880-000 · Marketing</b>	<u>0.00</u>	<u>12,454.74</u>
<b>900-000 · Printing and Publishing</b>	237.65	315.05
<b>940-000 · Lease, Appraisal Expenses</b>	0.00	60.00
<b>970-000 · Capital Outlay</b>		
<b>970-100 · Signage</b>		
970-101 · Trail directional signage	243.24	243.24
970-102 · Acknowledgement signs	35.50	144.00
970-103 · Interpretive signs	0.00	6,347.00
970-104 · Trail mile marker expense	788.00	4,492.00
<b>Total 970-100 · Signage</b>	<u>1,066.74</u>	<u>11,226.24</u>
<b>970-200 · Trail Expense</b>		
970-211 · Negaunee Township Trailhead	0.00	132,871.20
970-204 · ORV Trail Work	0.00	39,241.40
970-202 · Trail Supplies	72.05	11,400.83
970-203 · Trail Maintenance	380.00	101,616.87
970-206 · Grooming Expenses	0.00	1,120.00
<b>Total 970-200 · Trail Expense</b>	<u>452.05</u>	<u>286,250.30</u>
<b>970-300 · Engineering</b>	0.00	13,568.50
<b>Total 970-000 · Capital Outlay</b>	<u>1,518.79</u>	<u>311,045.04</u>
<b>990-000 · Debt Service</b>		
990-002 · Bank Fees	0.00	244.96
<b>Total 990-000 · Debt Service</b>	<u>0.00</u>	<u>244.96</u>
<b>Total Expense</b>	<u>9,244.54</u>	<u>422,282.36</u>
<b>Net Ordinary Income</b>	<u>-8,048.19</u>	<u>50,935.26</u>
<b>Net Income</b>	<u><u>-8,048.19</u></u>	<u><u>50,935.26</u></u>

**Iron Ore Heritage Recreation Authority**  
**Profit & Loss Budget vs. Actual**  
January through November 2022

	<u>Oct - Nov 22</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>			
Income			
General Revenue			
674-002 · Individual Contributions	450.00	0.00	100.0%
674-001 · Corporate Contributions	0.00	0.00	0.0%
401-000 · Taxes			
441 · IOCAL cOMMUNITY sTABILIZATION	801.91		
401-000 · Taxes - Other	242.45	-200.00	-121.23%
Total 401-000 · Taxes	1,044.36	-200.00	-522.18%
664-000 · Interest	407.53	30.00	1,358.43%
671-000 · Other Revenue	44.44	0.00	100.0%
Total General Revenue	1,946.33	-170.00	-1,144.9%
Program Revenue			
Unrestricted			
642-000 · Promo Sales	104.20	60.00	173.67%
Total Unrestricted	104.20	60.00	173.67%
Restricted			
538-000 · ORV State Grant	3,643.00	5,000.00	72.86%
674-003 · Mile Marker	754.52	0.00	100.0%
539-000 · State Grants	0.00	0.00	0.0%
540-000 · Corporate & Nonprofit Grants	0.00	0.00	0.0%
Total Restricted	4,397.52	5,000.00	87.95%
Total Program Revenue	4,501.72	5,060.00	88.97%
Total Income	6,448.05	4,890.00	131.86%
Cost of Goods Sold			
50000 · Cost of Goods Sold	-166.18		
Total COGS	-166.18		
Gross Profit	6,614.23	4,890.00	135.26%
Expense			
62800 · Facilities and Equipment			
62890 · Rent, Parking, Utilities	641.42	650.00	98.68%
Total 62800 · Facilities and Equipment	641.42	650.00	98.68%
701-000 · Payroll			
701-001 · Salaries and Wages	12,380.66	12,380.00	100.01%
701-002 · Payroll taxes	947.12	966.00	98.05%
Total 701-000 · Payroll	13,327.78	13,346.00	99.86%
727-000 · Office Supplies	351.09	200.00	175.55%

	<u>Oct - Nov 22</u>	<u>Budget</u>	<u>% of Budget</u>
730-000 · Office Equipment	131.25	0.00	100.0%
754-000 · Trail Exploration Grant expense	160.63		
800-000 · Operations			
800-001 · Books, Subscriptions, Reference	0.00	0.00	0.0%
800-002 · Postage, Mailing Service	60.00	0.00	100.0%
800-004 · Volunteer Recognition	116.31	100.00	116.31%
Total 800-000 · Operations	<u>176.31</u>	<u>100.00</u>	<u>176.31%</u>
800-955 · Insurance - Liability, D and O	0.00	0.00	0.0%
800-956 · Insurance - Workers' Comp	0.00	0.00	0.0%
802-000 · Accounting Contract Services	100.00	130.00	76.92%
803-000 · Professional Services Fees	150.00	0.00	100.0%
850-000 · Telephone, Telecommunications	227.56	280.00	81.27%
860-000 · Travel and Meetings	233.00	200.00	116.5%
870-000 · Board Meeting Expenses	31.78	100.00	31.78%
880-000 · Marketing			
880-005 · Print advertising	0.00	0.00	0.0%
881-000 · Public Relations	28.00	0.00	100.0%
884-000 · Website	0.00	200.00	0.0%
885-000 · Logo Apparel	136.39	0.00	100.0%
Total 880-000 · Marketing	<u>164.39</u>	<u>200.00</u>	<u>82.2%</u>
900-000 · Printing and Publishing	315.05	0.00	100.0%
940-000 · Lease, Appraisal Expenses	0.00		
970-000 · Capital Outlay			
970-100 · Signage			
970-101 · Trail directional signage	243.24	100.00	243.24%
970-102 · Acknowledgement signs	35.50		
970-103 · Interpretive signs	0.00	2,500.00	0.0%
970-104 · Trail mile marker expense	2,246.00	0.00	100.0%
Total 970-100 · Signage	<u>2,524.74</u>	<u>2,600.00</u>	<u>97.11%</u>
970-200 · Trail Expense			
970-211 · Negaunee Township Trailhead	0.00	0.00	0.0%
970-204 · ORV Trail Work	4,255.00	14,300.00	29.76%
970-202 · Trail Supplies	414.24	350.00	118.35%
970-203 · Trail Maintenance	1,012.50	0.00	100.0%
970-206 · Grooming Expenses	0.00	0.00	0.0%
Total 970-200 · Trail Expense	<u>5,681.74</u>	<u>14,650.00</u>	<u>38.78%</u>
970-300 · Engineering	0.00	10,000.00	0.0%
Total 970-000 · Capital Outlay	<u>8,206.48</u>	<u>27,250.00</u>	<u>30.12%</u>
990-000 · Debt Service			
990-002 · Bank Fees	174.26	0.00	100.0%
Total 990-000 · Debt Service	<u>174.26</u>	<u>0.00</u>	<u>100.0%</u>

**Total Expense**  
**Net Ordinary Income**  
 Net Income

<b>Oct - Nov 22</b>	<b>Budget</b>	<b>% of Budget</b>
24,391.00	42,456.00	57.45%
-17,776.77	-37,566.00	47.32%
<b>-17,776.77</b>	<b>-37,566.00</b>	<b>47.32%</b>

**Iron Ore Heritage Recreation Authority**  
**Profit & Loss Budget vs. Actual**  
January through November 2022

2:56 PM

11/29/2022

Accrual Basis

	TOTAL		
	Jan - Nov 22	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
Income			
General Revenue			
674-002 · Individual Contributions	709.95	100.00	709.95%
674-001 · Corporate Contributions	0.00	50.00	0.0%
401-000 · Taxes			
441 · IOCAL cOMMUNITY sTABILIZATION	801.91		
401-000 · Taxes - Other	343,785.45	329,000.00	104.49%
Total 401-000 · Taxes	344,587.36	329,000.00	104.74%
664-000 · Interest	1,047.06	304.00	344.43%
671-000 · Other Revenue	550.44	0.00	100.0%
Total General Revenue	346,894.81	329,454.00	105.29%
Program Revenue			
Unrestricted			
642-000 · Promo Sales	242.80	475.00	51.12%
Total Unrestricted	242.80	475.00	51.12%
Restricted			
538-000 · ORV State Grant	39,794.40	35,250.00	112.89%
674-003 · Mile Marker	4,803.48	1,800.00	266.86%
539-000 · State Grants	73,300.00	73,309.00	99.99%
540-000 · Corporate & Nonprofit Grants	8,095.00	25.00	32,380.0%
Total Restricted	125,992.88	110,384.00	114.14%
Total Program Revenue	126,235.68	110,859.00	113.87%
Total Income	473,130.49	440,313.00	107.45%
Cost of Goods Sold			
50000 · Cost of Goods Sold	-87.13		
Total COGS	-87.13		
Gross Profit	473,217.62	440,313.00	107.47%
Expense			
62800 · Facilities and Equipment			
62890 · Rent, Parking, Utilities	3,530.70	3,569.00	98.93%
Total 62800 · Facilities and Equipment	3,530.70	3,569.00	98.93%
701-000 · Payroll			
701-001 · Salaries and Wages	67,972.30	68,090.00	99.83%
701-002 · Payroll taxes	5,290.68	5,375.00	98.43%
Total 701-000 · Payroll	73,262.98	73,465.00	99.73%
727-000 · Office Supplies	1,205.82	1,176.00	102.54%

	TOTAL		
	Jan - Nov 22	Budget	% of Budget
730-000 · Office Equipment	605.32	1,090.00	55.53%
754-000 · Trail Exploration Grant expense	160.63		
800-000 · Operations			
800-001 · Books, Subscriptions, Reference	1,122.57	530.00	211.81%
800-002 · Postage, Mailing Service	194.49	122.00	159.42%
800-004 · Volunteer Recognition	649.47	516.00	125.87%
Total 800-000 · Operations	1,966.53	1,168.00	168.37%
800-955 · Insurance - Liability, D and O	1,602.00	1,600.00	100.13%
800-956 · Insurance - Workers' Comp	42.00	39.00	107.69%
802-000 · Accounting Contract Services	5,830.00	6,020.00	96.84%
803-000 · Professional Services Fees	7,230.00	7,080.00	102.12%
850-000 · Telephone, Telecommunications	1,311.62	1,457.00	90.02%
860-000 · Travel and Meetings	1,230.10	950.00	129.48%
870-000 · Board Meeting Expenses	184.87	448.00	41.27%
880-000 · Marketing			
880-005 · Print advertising	1,165.98	800.00	145.75%
881-000 · Public Relations	10,597.93	10,370.00	102.2%
884-000 · Website	0.00	450.00	0.0%
885-000 · Logo Apparel	690.83	53.00	1,303.45%
Total 880-000 · Marketing	12,454.74	11,673.00	106.7%
900-000 · Printing and Publishing	315.05	0.00	100.0%
940-000 · Lease, Appraisal Expenses	60.00		
970-000 · Capital Outlay			
970-100 · Signage			
970-101 · Trail directional signage	243.24	300.00	81.08%
970-102 · Acknowledgement signs	144.00		
970-103 · Interpretive signs	6,347.00	10,900.00	58.23%
970-104 · Trail mile marker expense	4,492.00	1,350.00	332.74%
Total 970-100 · Signage	11,226.24	12,550.00	89.45%
970-200 · Trail Expense			
970-211 · Negaunee Township Trailhead	132,871.20	120,800.00	109.99%
970-204 · ORV Trail Work	39,241.40	38,932.50	100.79%
970-202 · Trail Supplies	11,400.83	2,004.00	568.9%
970-203 · Trail Maintenance	101,616.87	149,500.00	67.97%
970-206 · Grooming Expenses	1,120.00	972.00	115.23%
Total 970-200 · Trail Expense	286,250.30	312,208.50	91.69%
970-300 · Engineering	13,568.50	20,664.00	65.66%
Total 970-000 · Capital Outlay	311,045.04	345,422.50	90.05%
990-000 · Debt Service			
990-002 · Bank Fees	244.96	45.00	544.36%
Total 990-000 · Debt Service	244.96	45.00	544.36%

**Total Expense**  
**Net Ordinary Income**  
 Net Income

	TOTAL	
Jan - Nov 22	Budget	% of Budget
422,282.36	455,202.50	92.77%
50,935.26	-14,889.50	-342.09%
<b>50,935.26</b>	<b>-14,889.50</b>	<b>-342.09%</b>

**Iron Ore Heritage Recreation Authority**  
**General Ledger**  
**November 2022**

Name		Split	Amount
001-007 · Embers CD			155,294.42
001-006 · Embers Savings			13.92
001-005 · nicolet promontory acct			453,249.32
001-004 · nicolet bank checking account			47,321.00
1514	Carol L Fulsher	701-001 salary	-4,874.68
EFTPS	United States Treasury	701-002 federal payroll tax	-1,526.12
Deposit	City of Marquette	401-000 property tax payment	396.86
1516	Loyaltees	885-000 logo apparel	-136.39
Two sweat	Adriana Chessmn	Sale of merchandise	70.64
ORV Grant	State of MI	ORV grant reimbursed	3,643.00
1517	NICOLET NATIONAL BANK	MC payment	-596.94
1518	Verizon	850-000 telephone	-83.53
Deposit	Barbra Ojiway	mike marker purchase	750.00
Deposit	Kathy Peters, Eslingers	Donation	450.00
Deposit	City of Marquette	401-000 property tax payment	277.48
1519	Carey-Sodergren	970-203 trail expense, vault pump	-380.00
1520	City of Negaunee	970-203 trail expense, lighting	-15.00
1521	mARQUETTE BLP	970-203 trail expense lighiting, office	-120.81
1522	Mining Journal	900-000 publishing	-237.65
1523	Pride Printing	900-000 printing	-77.40
1524	Signs Now	970-102 Adopt a mile sign	-35.50
1525	Steward & Sheridan P.L.C.	803-000 professional services	-150.00
1526	U.P. Fabricating Co., Inc.	970-104 marker installs	-788.00
1527	Clark Properties	628-900 rent	-270.00

**Iron Ore Heritage Recreation Authority**  
**Bills to be Paid**  
**December 2022**

<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
<b>United States Treasury</b>	200-258 · Federal Taxes	-1,526.12
<b>Carol L Fulsher</b>	701-001 · Salaries and Wages	-4,874.68
<b>Holiday Inn Express</b>	870-000 · Board Meeting Expenses	-50.00
<b>Embers Credit Union</b>	001-008 · Embers Credit Union 4.18 cd	-100,000.00
<b>Carol L. Fulsher</b>	860-000 · Travel and Meetings	-140.00
<b>City of Negaunee</b>	970-202 · Trail Supplies	-15.00
<b>Clark Properties</b>	62890 · Rent, Parking, Utilities	-270.00
<b>Dog waste depot</b>	970-202 · Trail Supplies	-87.98
<b>Elegant ESagulls</b>	884-000 Website	-165.00
<b>Elegant Seagulls</b>	884-000 · Website	-500.00
<b>mARQUETTE BLP</b>	62890 · Rent, Parking, Utilities	-51.00
<b>mARQUETTE BLP</b>	970-202 · Trail Supplies	-58.40
<b>Marquette County Treasurer</b>	401-000 · Taxes	-3.65
<b>Michigan Insurance Company</b>	800-956 · Insurance - Workers' Comp	-327.00
<b>NICOLET NATIONAL BANK</b>	<b>See below</b>	-578.73
<b>Verizon</b>	850-000 · Telephone, Telecommunications	-83.43
<b>Oberstar</b>	970-203 trail maintenance (asphalt last payment)	-10,614.30
<b>Joe Labrecque</b>	970-203 trail maintenance	-10,670.00
		<u>-130,015.29</u>
<b>Nicolet MC payments</b>		
<b>Adobe Acrobat</b>	727-000 · Office Supplies	-13.77
<b>WebRoot annual fee</b>	850-000 · Telephone, Telecommunications	-52.99
<b>USPS</b>	800-002 · Postage, Mailing Service	-10.20
<b>Zoom</b>	850-000 · Telephone, Telecommunications	-15.89
<b>NMU EAN</b>	850-000 · Telephone, Telecommunications	-30.25
<b>HP (new printer)</b>	730-000 · Office Equipment	-423.99
<b>Walgreens, paper, misc office</b>	727-000 · Office Supplies	-31.64
		<u>-578.73</u>

## Application Outcome for TF22-0040 - Iron Ore Heritage Trail Extension to Lakenenland

1 message

noreply-migrants@michigan.gov <noreply-migrants@michigan.gov>  
Reply-To: noreply-migrants@michigan.gov  
To: ironoreheritage@gmail.com

Fri, Dec 16, 2022 at 11:00 AM

Iron Ore Heritage Recreation Authority , Marquette  
TF22-0040  
Iron Ore Heritage Trail Extension to Lakenenland

Congratulations! On behalf of Department of Natural Resources (DNR) Director Dan Eichinger, I am writing to inform you that the application noted above was among those recommended for funding by the Michigan Natural Resources Trust Fund (MNRTF) Board of Trustees to receive a grant in the amount of \$300,000.00.

A formal grant offer will be made in the form of a project agreement (PA) after funds are appropriated by the State Legislature. This process could take 4-6 months. When funds become available we will contact you again with information on the PA. The following steps can be done before you enter in to a PA with the DNR Grants Management Section (Grants Management) but **if for any reason your PA is not approved or fully executed, your community will be liable for any expenses incurred.**

### Acquisition Projects

1. Begin preparing your legal description and boundary map.
2. Beginning in January, you may incur costs for environmental due diligence and 40-year title search.
3. Once Grants Management approves the title work and environmental due diligence you will be authorized get an appraisal.

### Development Projects

1. Begin preparing your legal description and boundary map
2. Finalize any easements or other land rights if all or a portion of the project area is not owned by your community
3. Retain the services (internal staff or consultant) of a prime professional
4. Make sure local matching funds are in place
5. Beginning in January, you may, begin to incur costs associated with the preparation of plans, specifications, and bid documents for your project

Please refer to the project procedures booklet throughout the grant administration process. Even if you have received a MNRTF grant in recent years, you should read this booklet carefully since it provides updated information on project procedures.

Acquisition Project Procedures Booklet: [https://www.michigan.gov/documents/dnr/IC1908\\_MNRTF\\_Acquisition\\_Procedures\\_2018\\_609808\\_7.pdf](https://www.michigan.gov/documents/dnr/IC1908_MNRTF_Acquisition_Procedures_2018_609808_7.pdf)

Development Project Procedures Booklet: [https://www.michigan.gov/documents/dnr/IC1912\\_DevelopmentProjectProcedure\\_2018\\_609806\\_7.pdf](https://www.michigan.gov/documents/dnr/IC1912_DevelopmentProjectProcedure_2018_609806_7.pdf)

If you have any questions regarding your project or the MNRTF program, please contact your Grant Coordinator.

Sincerely,  
Dan Lord, Manager  
Grants Management Section  
Finance and Operations Division  
Michigan Department of Natural Resources

## Application Outcome for TF22-0047 - Iron Ore Heritage Trail - Single Track Trail Acquisition

1 message

noreply-migrants@michigan.gov <noreply-migrants@michigan.gov>  
Reply-To: noreply-migrants@michigan.gov  
To: ironoreheritage@gmail.com

Fri, Dec 16, 2022 at 10:50 AM

Iron Ore Heritage Recreation Authority , Marquette  
TF22-0047  
Iron Ore Heritage Trail - Single Track Trail Acquisition

Congratulations! On behalf of Department of Natural Resources (DNR) Director Dan Eichinger, I am writing to inform you that the application noted above was among those recommended for funding by the Michigan Natural Resources Trust Fund (MNRTF) Board of Trustees to receive a grant in the amount of \$150,700.00.

A formal grant offer will be made in the form of a project agreement (PA) after funds are appropriated by the State Legislature. This process could take 4-6 months. When funds become available we will contact you again with information on the PA. The following steps can be done before you enter in to a PA with the DNR Grants Management Section (Grants Management) but **if for any reason your PA is not approved or fully executed, your community will be liable for any expenses incurred.**

### Acquisition Projects

1. Begin preparing your legal description and boundary map.
2. Beginning in January, you may incur costs for environmental due diligence and 40-year title search.
3. Once Grants Management approves the title work and environmental due diligence you will be authorized get an appraisal.

### Development Projects

1. Begin preparing your legal description and boundary map
2. Finalize any easements or other land rights if all or a portion of the project area is not owned by your community
3. Retain the services (internal staff or consultant) of a prime professional
4. Make sure local matching funds are in place
5. Beginning in January, you may, begin to incur costs associated with the preparation of plans, specifications, and bid documents for your project

Please refer to the project procedures booklet throughout the grant administration process. Even if you have received a MNRTF grant in recent years, you should read this booklet carefully since it provides updated information on project procedures.

Acquisition Project Procedures Booklet: [https://www.michigan.gov/documents/dnr/IC1908\\_MNRTF\\_Acquisition\\_Procedures\\_2018\\_609808\\_7.pdf](https://www.michigan.gov/documents/dnr/IC1908_MNRTF_Acquisition_Procedures_2018_609808_7.pdf)

Development Project Procedures Booklet: [https://www.michigan.gov/documents/dnr/IC1912\\_DevelopmentProjectProcedure\\_2018\\_609806\\_7.pdf](https://www.michigan.gov/documents/dnr/IC1912_DevelopmentProjectProcedure_2018_609806_7.pdf)

If you have any questions regarding your project or the MNRTF program, please contact your Grant Coordinator.

Sincerely,  
Dan Lord, Manager  
Grants Management Section  
Finance and Operations Division  
Michigan Department of Natural Resources



Iron Ore Heritage Recreation Authority  
102 W. Washington Street #232  
Marquette, MI 49855  
906-235-2923

IRON ORE HERITAGE RECREATION AUTHORITY  
RECREATION PLAN  
RESOLUTION OF ADOPTION  
BOARD OF THE IRON ORE HERITAGE TRAIL AUTHORITY

WHEREAS, the Iron Ore Heritage Recreation Authority has undertaken a Five Year Recreation Plan which describes the natural, cultural, and historical features existing along the Iron Ore Heritage Trail, a 47-mile, year round, multi-use, interpretive trail corridor across Marquette County, and the desired actions to be taken to improve, manage and maintain the trail corridor and the associated cultural, recreational, and historical features along the trail system during the period between 2023 and 2028, and

WHEREAS, a public survey was distributed in August and September of 2022 and a public comment session was held on October 26, 2022 at the Ishpeming Senior Center in Ishpeming to provide an opportunity for citizens to express opinions, ask questions, and discuss all aspects of the Recreation Plan, and

WHEREAS, the Iron Ore Heritage Recreation Authority has developed the plan for the benefit of the entire community and to adopt the plan as a document to assist in meeting the recreation needs of the community, and

WHEREAS, a public hearing was held on Wednesday, December 21, 2022 for final comments on the master plan and after the public meeting was held, the Iron Ore Heritage Recreation Authority, voted in favor of adopting the Recreation Plan, and

NOW, THEREFORE BE IT RESOLVED the Iron Ore Heritage Recreation Authority hereby adopts the Iron Ore Heritage Trail Recreation Plan as a guideline for improving recreation and development of the Iron Ore Heritage Trail.

(Yeas:                      Nays:                      Absent:                      )

I, Glenn Johnson, Vice Chair/Secretary, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Iron Ore Heritage Recreation Authority at a Meeting thereof held on the 21st day of December 2022 in Ishpeming, Michigan

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*Glenn Johnson*  
*Vice Chair/Secretary*

## **NEGAUNEE CAMPGROUND ENVIRONMENTAL**

### **ZOOM MEETING AUGUST 29**

City of Negaunee set up TEAM Meeting with Fulsher, Nelson (city of Negaunee Planning) and Abby Hansen and Steve Harrington, EGLE

City looking at Environmental work on IOHRA land that they have leased for campground

Negaunee looking for assistance from EGLE to do baseline environmental Site assessment (ESA I).

Mostly based upon grant funds. EGLE felt project wasn't going to be competitive for their EGLE grants of ESA. However EGLE did bring up items that were alarming for us as owners.

Due care responsibilities of owner may be found. Was area ever a locomotive repair shop?

Status Liability – We may not have caused the contamination but we are the owners and responsible for the clean up. IOHRA did not do any environmental assessments when we were granted land by three-way swap. IOHRA able to get DNR grants for trail without ESA.

OCTOBER PHONE CONVERSATION BETWEEN ANNE GIROUX, COUNTY LANDBANK/BROWNFIELD AND CAROL FULSHER, IOHRA conversation with Anne Giroux, County Land Bank and County Brownfield Giroux Stated we should have done a ESA within 60 days of getting land. (We did not do that so no baseline report).

County Brownfield may help with project if we go forward with ESA I and/or II.

OCTOBER 18 phone conversation with Steve Harrington EGLE

ESA process: Looking for pre-existing problem

Phase I environmental Site assessment ESA done by professional. History of how property was used. Title information. Aerial photos. Land changes. Sanborn fire maps. No samples collected. Any potential for environmental issues. Walk the property and look at it. Nothing growing.

If throws up a red flag, condition should be evaluated. Phase II ESA

Phase II. Costly. collect soil samples. Ground water. Probe into ground water table. \$10K. Ground or soil contamination. If there isn't it's done.

If something discovered above State's standards. Fill out forms for baseline environmental Assessment. BEA. Submit to EGLE. Within 6 months. We didn't do that.

Any realistic cost associated with this. Safe to people to camp there? Exposed to something is virtually non-existent. Campground will be serviced by city water. Not ground water.

Property used for underground mining and waste rock, perhaps railroad tracks. Look to see if a locomotive repair shop.

None of this relieves original owner. They would still have responsibility.

Was there a locomotive repair shop? Harrington felt that physical hazards would be more harmful than environment.

Harrington did not think we needed to take this on. Would hate to see us use our monies for this. Not sure if Negaunee does to get grants.

DECEMBER 8 MEETING. Attendees Nate Heffron, David Nelson, representing Negaunee, Don Britton, Bob Hendrickson, Nick Leach, Carol Fulsher, IOHRA, Anne Giroux, County Land Bank/Brownfield, and Jeff ?, Brownfield Consultant with Environlogic

City Attorney, Ray O'Day, on phone.

Have to show grounds are not contaminated since Spark grants come through Federal ARPA funds.

Lease agreement on file between City of Negaunee and IOHRA.

Question on Deed restrictions? Land, because of swap, has to be used for recreation. There is a hold harmless clause in the deed from transfer of land from Cliffs to Northview (Peter O'Dovero)

Jeff reviewed what happens.

Phase I- Document search through documents that may be of concern

REC – Recognizable Environmental Condition

Since its old mining lands and railroad, Oils off of timber on railroads

Looking for Contaminations that provides challenges. Buildings, service equipment, underground tanks.

Next question? Where are we sampling. Where buildings were, railroad access, and groundwater. Even though City of Negaunee will be using City Water, there could be water dissipation coming up through drains?

Structure that may have vapor inhalation.

Plan call for Campground, sites structure shower house/restroom facility. Negaunee should share their site plan with Brownfield

BEA – gives liability to us, but needed to be done 45 days.

Ship has sailed for both of us.

Causation standard – Due diligence. New law . new brownfield act after 1990's, remediation is more of how to make land usable for the intended use.

Due care under the law if contaminates found. Any exposures. Don't exacerbate the situation.

Phase II. Site plan/layout focus I on the areas of exposure.

Just because a site is contaminated doesn't mean that you can't use it..

Risk based course of action. Engineering controls.

Don't test for iron.

Will test for Mercury, fuel

Sample Site A. Goes to Jeff who knows how to alleviate the concerns.

Ground water can go up into the building.

40' feet of waste rock build up.

Would county pay? Negaunee can apply for County Brownfield funds for Phase II. Due Care Plan. 8 member board. Business and economic development is what they are looking for. Have two more years of funding.

Meet 2<sup>nd</sup> Monday of month. Since IOHRA meeting not until December 21, they would present materials to Brownfield for the January 9 meeting.

Cost???? \$15K

Negaunee put an application in as the developer and has Access agreement from IOHRA.

Nate letter to IOHRA for Phase II. Will ask his attorney for letter holding us harmless and Negaunee takes on the remediation.

Eligibility to EPA in 2 weeks. Scheduling driller/excavator. Later part of January with results by mid February.

Horse is out of the barn. Risk level is probably low. Low Risk of punitive action by State. Invite EGLE in.

If Negaunee doesn't get Spark grant, Heffron still wants to move forward by phasing the campground in.. Would need City Council approval. Discussion on whether City shares Phase II results with us. If something found and City Council doesn't go further. We don't need to know and not act on it. (Attorney told us we should get the results and then if we do BEA, we have the results).

City could indemnify through addendum to lease. We are obligated to do due care on the property since we own it. Is ignorance bliss?

Negaunee would have to pay for it without County Brownfield.

If no spark grant, would phase in the campground.

Conversation about EGLE funds for remediation, but conversation back in August felt this project wasn't competitive State wide.

Next step. Addendum to our agreement. Brian Sheridan and Ray O'Day to work on. Carol to contact attorney.

Nate will get us letter and/or lease addendum to indemnify and hold harmless to discuss at our December meeting.. Negaunee also talked internally about purchasing land. They have timelines for these grants. Is that what we want?

Board members felt better about how this will work out for us. Felt that Negaunee should move forward with campground if we can get assurances.



---

**FW: IOHT**

2 messages

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**Peter Sikorsky** <psikorsky@stewardsheridan.com>  
To: Iron Ore Heritage Trail <ironoreheritage@gmail.com>  
Cc: "Brian D. Sheridan" <bsheridan@stewardsheridan.com>

Fri, Dec 16, 2022 at 11:05 AM

Carol,

I just spoke to Ray this morning. He provided this email. Please review how he states Negaunee's responsibility here:

The city would like to proceed with a phase 2 "due care" analysis of the property, likely focused on the area of the proposed campground. In connection with that, the city is willing to agree that any remediation needed for development will be undertaken by the city, unless the city elects not to go forward, in which case any remediation would be limited to that necessary with no development.

This isn't quite "total indemnification," but I believe it will address the situation that we have here to your benefit.

Thanks,

Peter

---

**From:** Ray O'dea <rodea@mqt-law.com>  
**Sent:** Friday, December 16, 2022 10:28 AM  
**To:** Peter Sikorsky <psikorsky@stewardsheridan.com>  
**Subject:** IOHT

Peter,

Further to our discussions concerning the city proposed campground on leased IOHT property. The city would like to proceed with a phase 2 "due care" analysis of the property, likely focused on the area of the proposed campground. In connection with that, the city is willing to agree that any remediation needed for development will be undertaken by the city, unless the city elects not to go forward, in which case any remediation would be limited to that necessary with no development.

As we discussed, your board has a meeting set for December 21. If you have any questions about the above or need further clarification, please let me know.

As this is a bit of a moving target, the terms still need to be approved by the powers that be in Negaunee.

Thank you,

Ray

Raymond J. O'Dea

**Iron Ore Heritage Recreation Authority**

**2023 Meeting Schedule**

**Usually held 4<sup>th</sup> Wednesdays of the Month**

*All meeting times are 4:30 pm to 6:00 pm.*

<u>Date</u>	<u>Location</u>
Wednesday, January 25	Ishpeming Senior Center,
Wednesday, February 22	Ishpeming Senior Center
Wednesday, March 22	Ishpeming Senior Center
Wednesday, April 26 Annual Meeting	Ishpeming Senior Center & Congress Pizza
Wednesday, May 24	Ishpeming Senior Center
Wednesday, June 28	Ishpeming Senior Center
Wednesday, July 26	Ishpeming Senior Center
Wednesday, August 23	Ishpeming Senior Center
Wednesday, September 27	Ishpeming Senior Center
Wednesday, October 25	Ishpeming Senior Center
Wednesday, November 29*	Holiday Inn Express, Marquette Township
(or another night of the week)???	
Wednesday, December 20**	Ishpeming Senior Center

\*5<sup>th</sup> Wednesday due to Thanksgiving

3<sup>rd</sup> Wednesday due to Christmas Holiday Week