



102 W. Washington Suite 232
Marquette, MI 49855
906-235-2923
ironoreheritage@gmail.com

**IRON ORE HERITAGE RECREATION AUTHORITY
BOARD MEETING
WEDNESDAY, OCTOBER 26, 2022, 4:30 PM
ISHPEMING SENIOR CENTER**

DRAFT AGENDA

- I. ROLL CALL
- II. PUBLIC COMMENT (Agenda Items – Limit to three minutes)
- III. PUBLIC HEARING – 2023 RECREATION PLAN INPUT
- IV. APPROVAL OF CONSENT AGENDA
 - A. September Minutes
 - B. September Financials
 - C. October Bills to be Paid
- V. APPROVAL OF AGENDA
- VI. OLD BUSINESS
 - A. Michigan Grant Updates
 - 1. 2021 Trust Fund Negaunee Boardwalk
 - 2. 2022 MNRTF Development Grant for Lakenenland – Score 380
 - 3. 2022 MNRTF Acquisition - Score 355
 - 4. Michigan Spark Grants Update
 - 5. MDARD Grant
 - B. 2023 Recreation Plan Update
 - C. Negaunee Campground Environmental
 - D. Maintenance List
 - E. Marquette Trail Sustainability Meeting October, 6 to 8 pm
- VII. NEW BUSINESS
 - A. 2022 Budget YTD
 - B. 2023 Priorities & Draft 1 Budget
 - C. 2023 Hiring
 - D. December meeting date
- VIII. ADMINISTRATOR REPORT
- IX. BOARD COMMENT
- X. PUBLIC COMMENT
- XI. ADJOURNMENT

NEXT MEETING DATE: Wednesday, November 30, 2022, 4:30 pm Ishpeming Senior Center and Zoom,



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**IRON ORE HERITAGE RECREATION AUTHORITY
BOARD MEETING DRAFT MINUTES OF SEPTEMBER 28, 2022
ISHPEMING SENIOR CENTER**

DRAFT MINUTES

- I. ROLL CALL – Don Britton, Chair, Chocolay Twp; Nick Leach, Marquette; Al Reynolds, Exec Committee, Negaunee Twp; Bob Hendrickson, Negaunee; Dawn Hoffman, Tilden Township; Jim Brennan, Republic Twp
Excused Absence: Lauren Luce, Treasurer, Marquette County; Glenn Johnson, Vice Chair/Secretary, Marquette Township; Larry Bussone, Ishpeming
Staff: Carol Fulsher
Guest: Rob Katona
- II. PUBLIC COMMENT (Agenda Items – Limit to three minutes) – No public comment
- III. APPROVAL OF CONSENT AGENDA – **Hoffman motioned to approve consent agenda as presented; Brennan seconded motion.** Consent agenda included August meeting minutes; August Balance Sheet showing total assets of \$732,815, total liabilities of \$155,449 and total equity of \$577,366; August profit/loss showing August income of \$31,386, expenses of \$20,305 for net income of \$11,081. YTD income of \$395,375, net expenses of \$290,658 for net income of \$104,717; Q3 budget to actual as of August showing income at 52%; expenses at 266%; YTD income at 94% and expenses at 75%, August General Ledger showing checks written from 1478 to 1488 with 1487 missing. (Will show up in September general ledger) and September bills to be paid totaling \$106,974.86. **Vote and motion passed.**
- IV. APPROVAL OF AGENDA – **Leach motioned to approve agenda as presented; Reynolds seconded motion. Vote and motion carried.**
- V. OLD BUSINESS
 - A. Michigan Grant Updates
 1. 2021 Trust Fund Negaunee Boardwalk – The grant paperwork has been signed by both parties and Bill Sanders is currently working on bid documents. Want to get out this winter for summer construction.
 2. 2022 MNRTF Development Grant for Lakenenland – Score 380 – Our preliminary scores are available and we have until October 1 to provide supplementary information. Fulsher suggested that we can get up to 15 points by changing narrative and adding highway signage and Marq-Tran possibilities to get to site. No resolution needed.
 3. 2022 MNRTF Acquisition - Score 355 – This score is up from 330 score we received in 2021. Final scores and decisions coming in December 2022.
 4. Michigan Spark Grants Update – Fulsher preparing for Grant once it has been released. Goal is to get more dollars for Lakenenland project in round one.

Iron Ore Heritage Recreation Authority
 Balance Sheet
 September 2022

2:56 PM
 10/10/2022
 Accrual Basis
 Sep 28, 22

ASSETS

Current Assets

Checking/Savings

001-006 · Embers Savings	5.00
001-005 · nicoleet promontory acct	487,015.81
001-004 · nicoleet bank checking account	-34,673.55
003-000 · Certificates of Deposit	154,975.98

Total Checking/Savings 607,323.24

Accounts Receivable

018-012 · Taxes Receivables - unassigned	-0.10
018-000 · Taxes Receivable	
018-002 · Taxes Receivable - Ishpeming	-76.95
018-006 · Taxes Receivable - Marquette	62,624.87

Total 018-000 · Taxes Receivable 62,547.92

018-008 · Donation Receivable 1.07

018-010 · Materials Reimbursement

 018-015 · sign sponsorship 14.86

 018-010 · Materials Reimbursement - Other -59.30

Total 018-010 · Materials Reimbursement -44.44

Total Accounts Receivable 62,504.45

Other Current Assets

018-013 · Taxes Receivable - unassigned 27,156.37

Total Other Current Assets 27,156.37

Total Current Assets 696,984.06

TOTAL ASSETS

696,984.06

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

202-000 · Accounts Payable 127.38

Total Accounts Payable 127.38

Other Current Liabilities

204-000 · Accrued Wages 6,533.28

203-000 · Unearned revenue 146,736.66

200-258 · Federal Taxes 1,526.12

200-259 · State Taxes 789.07

Total Other Current Liabilities 155,585.13

Total Current Liabilities 155,712.51

Total Liabilities 155,712.51

Equity

395-000 · Unrestricted Net Assets 472,648.46

Net Income 68,623.09

Total Equity 541,271.55

TOTAL LIABILITIES & EQUITY

696,984.06

Iron Ore Heritage Recreation Authority
Profit & Loss
September 2022

	<u>Sept 2022</u>	<u>TOTAL</u>
Ordinary Income/Expense		
Income		
General Revenue		
674-002 · Individual Contributions	0.00	259.95
401-000 · Taxes	-39.29	343,543.90
664-000 · Interest	0.00	550.59
671-000 · Other Revenue	506.00	506.00
Total General Revenue	<u>466.71</u>	<u>344,860.44</u>
Program Revenue		
Unrestricted		
642-000 · Promo Sales	15.00	137.70
Total Unrestricted	<u>15.00</u>	<u>137.70</u>
Restricted		
538-000 · ORV State Grant	11,988.90	36,151.40
674-003 · Mile Marker	2,248.96	4,048.96
539-000 · State Grants	0.00	73,300.00
540-000 · Corporate & Nonprofit Grants	0.00	8,095.00
Total Restricted	<u>14,237.86</u>	<u>121,595.36</u>
Total Program Revenue	<u>14,252.86</u>	<u>121,733.06</u>
Total Income	<u>14,719.57</u>	<u>466,593.50</u>
Cost of Goods Sold		
50000 · Cost of Goods Sold	79.05	79.05
Total COGS	<u>79.05</u>	<u>79.05</u>
Gross Profit	<u>14,640.52</u>	<u>466,514.45</u>
Expense		
62800 · Facilities and Equipment		
62890 · Rent, Parking, Utilities	321.41	2,889.28
Total 62800 · Facilities and Equipment	<u>321.41</u>	<u>2,889.28</u>
701-000 · Payroll		
701-001 · Salaries and Wages	6,190.33	55,591.64
701-002 · Payroll taxes	473.56	4,343.56
Total 701-000 · Payroll	<u>6,663.89</u>	<u>59,935.20</u>
727-000 · Office Supplies	160.54	826.73
730-000 · Office Equipment	0.00	474.07
800-000 · Operations		
800-001 · Books, Subscriptions, Reference	0.00	1,122.57
800-002 · Postage, Mailing Service	0.00	134.49
800-004 · Volunteer Recognition	0.00	533.16

	<u>Sept 2022</u>	<u>TOTAL</u>
Total 800-000 · Operations	0.00	1,790.22
800-955 · Insurance - Liability, D and O	0.00	1,602.00
800-956 · Insurance - Workers' Comp	0.00	42.00
802-000 · Accounting Contract Services	0.00	5,730.00
803-000 · Professional Services Fees	0.00	7,080.00
850-000 · Telephone, Telecommunications	116.67	1,084.06
860-000 · Travel and Meetings	203.54	997.10
870-000 · Board Meeting Expenses	25.87	153.09
880-000 · Marketing		
880-005 · Print advertising	425.57	1,165.98
881-000 · Public Relations	0.00	10,569.93
885-000 · Logo Apparel	0.00	554.44
Total 880-000 · Marketing	<u>425.57</u>	<u>12,290.35</u>
940-000 · Lease, Appraisal Expenses	0.00	60.00
970-000 · Capital Outlay		
970-100 · Signage		
970-102 · Acknowledgement signs	0.00	108.50
970-103 · Interpretive signs	1,460.00	6,347.00
970-104 · Trail mile marker expense	788.00	2,246.00
Total 970-100 · Signage	<u>2,248.00</u>	<u>8,701.50</u>
970-200 · Trail Expense		
970-211 · Negaunee Township Trailhead	0.00	132,871.20
970-204 · ORV Trail Work	0.00	34,986.40
970-202 · Trail Supplies	76.56	10,924.11
970-203 · Trail Maintenance	96,171.37	100,604.37
970-206 · Grooming Expenses	0.00	1,182.48
Total 970-200 · Trail Expense	<u>96,247.93</u>	<u>280,568.56</u>
970-300 · Engineering	0.00	13,568.50
Total 970-000 · Capital Outlay	<u>98,495.93</u>	<u>302,838.56</u>
990-000 · Debt Service		
990-002 · Bank Fees	4.34	98.70
Total 990-000 · Debt Service	<u>4.34</u>	<u>98.70</u>
Total Expense	<u>106,417.76</u>	<u>397,891.36</u>
Net Ordinary Income	<u>-91,777.24</u>	<u>68,623.09</u>
Net Income	<u><u>-91,777.24</u></u>	<u><u>68,623.09</u></u>

Iron Ore Heritage Recreation Authority
Profit & Loss Budget vs. Actual
Q3 September 2022

	Q3 July - Sep	Budget	% of Budget
Ordinary Income/Expense			
Income			
General Revenue			
674-002 · Individual Contributions	120.00	0.00	100.0%
674-001 · Corporate Contributions	0.00	0.00	0.0%
401-000 · Taxes	5,284.62	-293.33	-1,801.6%
664-000 · Interest	177.89	54.00	329.43%
671-000 · Other Revenue	506.00	0.00	100.0%
Total General Revenue	<u>6,088.51</u>	<u>-239.33</u>	<u>-2,543.98%</u>
Program Revenue			
Unrestricted			
642-000 · Promo Sales	45.00	221.00	20.36%
Total Unrestricted	<u>45.00</u>	<u>221.00</u>	<u>20.36%</u>
Restricted			
538-000 · ORV State Grant	35,518.90	24,666.67	144.0%
674-003 · Mile Marker	2,252.08	0.00	100.0%
539-000 · State Grants	51,641.10	51,536.67	100.2%
540-000 · Corporate & Nonprofit Grants	8,000.00	25.00	32,000.0%
Total Restricted	<u>97,412.08</u>	<u>76,228.34</u>	<u>127.79%</u>
Total Program Revenue	<u>97,457.08</u>	<u>76,449.34</u>	<u>127.48%</u>
Total Income	<u>103,545.59</u>	<u>76,210.01</u>	<u>135.87%</u>
Cost of Goods Sold			
50000 · Cost of Goods Sold	79.05	0.00	100.0%
Total COGS	<u>79.05</u>	<u>0.00</u>	<u>100.0%</u>
Gross Profit	<u>103,466.54</u>	<u>76,210.01</u>	<u>135.77%</u>
Expense			
62800 · Facilities and Equipment			
62890 · Rent, Parking, Utilities	961.74	953.33	100.88%
Total 62800 · Facilities and Equipment	<u>961.74</u>	<u>953.33</u>	<u>100.88%</u>
701-000 · Payroll			
701-001 · Salaries and Wages	18,570.99	18,157.33	102.28%
701-002 · Payroll taxes	1,420.68	1,416.80	100.27%
Total 701-000 · Payroll	<u>19,991.67</u>	<u>19,574.13</u>	<u>102.13%</u>
727-000 · Office Supplies	260.11	293.33	88.68%
730-000 · Office Equipment	384.00	500.00	76.8%
800-000 · Operations			
800-001 · Books, Subscriptions, Reference	0.00	0.00	0.0%

	Q3 July - Sep	Budget	% of Budget
800-002 · Postage, Mailing Service	67.25	55.00	122.27%
800-004 · Volunteer Recognition	94.72	216.00	43.85%
Total 800-000 · Operations	161.97	271.00	59.77%
800-955 · Insurance - Liability, D and O	0.00	1,600.00	0.0%
800-956 · Insurance - Workers' Comp	42.00	0.00	100.0%
802-000 · Accounting Contract Services	100.00	130.00	76.92%
803-000 · Professional Services Fees	0.00	0.00	0.0%
850-000 · Telephone, Telecommunications	371.34	410.67	90.42%
860-000 · Travel and Meetings	861.96	440.00	195.9%
870-000 · Board Meeting Expenses	57.65	146.67	39.31%
880-000 · Marketing			
880-005 · Print advertising	425.57	0.00	100.0%
881-000 · Public Relations	3,868.45	8,500.00	45.51%
884-000 · Website	0.00	250.00	0.0%
885-000 · Logo Apparel	0.00	0.00	0.0%
Total 880-000 · Marketing	4,294.02	8,750.00	49.08%
940-000 · Lease, Appraisal Expenses	30.00	0.00	100.0%
970-000 · Capital Outlay			
970-100 · Signage			
970-101 · Trail directional signage	0.00	100.00	0.0%
970-102 · Acknowledgement signs	108.50	0.00	100.0%
970-103 · Interpretive signs	1,460.00	2,500.00	58.4%
970-104 · Trail mile marker expense	1,274.00	900.00	141.56%
Total 970-100 · Signage	2,842.50	3,500.00	81.21%
970-200 · Trail Expense			
970-211 · Negaunee Township Trailhead	92,463.20	0.00	100.0%
970-204 · ORV Trail Work	33,756.40	23,466.67	143.85%
970-202 · Trail Supplies	984.75	733.33	134.29%
970-203 · Trail Maintenance	99,841.37	24,666.67	404.76%
970-206 · Grooming Expenses	0.00	0.00	0.0%
Total 970-200 · Trail Expense	227,045.72	48,866.67	464.62%
970-300 · Engineering	7,526.50	0.00	100.0%
Total 970-000 · Capital Outlay	237,414.72	52,366.67	453.37%
990-000 · Debt Service			
990-002 · Bank Fees	11.42	45.00	25.38%
Total 990-000 · Debt Service	11.42	45.00	25.38%
Total Expense	264,942.60	85,480.80	309.94%
Net Ordinary Income	-161,476.06	-9,270.79	1,741.77%
Net Income	-161,476.06	-9,270.79	1,741.77%

Iron Ore Heritage Recreation Authority
Profit & Loss Budget vs. Actual
Q3 September 2022

3:26 PM
10/10/2022
Accrual Basis

	TOTAL		
	YTD Jan - Sep	Budget	% of Budget
Ordinary Income/Expense			
Income			
General Revenue			
674-002 · Individual Contributions	259.95	100.00	259.95%
674-001 · Corporate Contributions	0.00	50.00	0.0%
401-000 · Taxes	343,543.90	329,206.67	104.36%
664-000 · Interest	550.59	273.00	201.68%
671-000 · Other Revenue	506.00	0.00	100.0%
Total General Revenue	<u>344,860.44</u>	<u>329,629.67</u>	<u>104.62%</u>
Program Revenue			
Unrestricted			
642-000 · Promo Sales	137.70	411.00	33.5%
Total Unrestricted	<u>137.70</u>	<u>411.00</u>	<u>33.5%</u>
Restricted			
538-000 · ORV State Grant	36,151.40	29,916.67	120.84%
674-003 · Mile Marker	4,048.96	1,800.00	224.94%
539-000 · State Grants	73,300.00	73,195.67	100.14%
540-000 · Corporate & Nonprofit Grants	8,095.00	25.00	32,380.0%
Total Restricted	<u>121,595.36</u>	<u>104,937.34</u>	<u>115.87%</u>
Total Program Revenue	<u>121,733.06</u>	<u>105,348.34</u>	<u>115.55%</u>
Total Income	<u>466,593.50</u>	<u>434,978.01</u>	<u>107.27%</u>
Cost of Goods Sold			
50000 · Cost of Goods Sold	79.05	0.00	100.0%
Total COGS	<u>79.05</u>	<u>0.00</u>	<u>100.0%</u>
Gross Profit	<u>466,514.45</u>	<u>434,978.01</u>	<u>107.25%</u>
Expense			
62800 · Facilities and Equipment			
62890 · Rent, Parking, Utilities	2,889.28	2,897.33	99.72%
Total 62800 · Facilities and Equipment	<u>2,889.28</u>	<u>2,897.33</u>	<u>99.72%</u>
701-000 · Payroll			
701-001 · Salaries and Wages	55,591.64	55,297.33	100.53%
701-002 · Payroll taxes	4,343.56	4,376.80	99.24%
Total 701-000 · Payroll	<u>59,935.20</u>	<u>59,674.13</u>	<u>100.44%</u>
727-000 · Office Supplies	826.73	969.33	85.29%
730-000 · Office Equipment	474.07	1,090.00	43.49%
800-000 · Operations			
800-001 · Books, Subscriptions, Reference	1,122.57	530.00	211.81%

	TOTAL		
	YTD Jan - Sep	Budget	% of Budget
800-002 · Postage, Mailing Service	134.49	122.00	110.24%
800-004 · Volunteer Recognition	533.16	416.00	128.16%
Total 800-000 · Operations	1,790.22	1,068.00	167.62%
800-955 · Insurance - Liability, D and O	1,602.00	1,600.00	100.13%
800-956 · Insurance - Workers' Comp	42.00	39.00	107.69%
802-000 · Accounting Contract Services	5,730.00	5,890.00	97.28%
803-000 · Professional Services Fees	7,080.00	7,080.00	100.0%
850-000 · Telephone, Telecommunications	1,084.06	1,167.67	92.84%
860-000 · Travel and Meetings	997.10	740.00	134.74%
870-000 · Board Meeting Expenses	153.09	344.67	44.42%
880-000 · Marketing			
880-005 · Print advertising	1,165.98	800.00	145.75%
881-000 · Public Relations	10,569.93	10,370.00	101.93%
884-000 · Website	0.00	250.00	0.0%
885-000 · Logo Apparel	554.44	53.00	1,046.11%
Total 880-000 · Marketing	12,290.35	11,473.00	107.12%
940-000 · Lease, Appraisal Expenses	60.00	0.00	100.0%
970-000 · Capital Outlay			
970-100 · Signage			
970-101 · Trail directional signage	0.00	200.00	0.0%
970-102 · Acknowledgement signs	108.50	0.00	100.0%
970-103 · Interpretive signs	6,347.00	8,400.00	75.56%
970-104 · Trail mile marker expense	2,246.00	1,350.00	166.37%
Total 970-100 · Signage	8,701.50	9,950.00	87.45%
970-200 · Trail Expense			
970-211 · Negaunee Township Trailhead	132,871.20	120,800.00	109.99%
970-204 · ORV Trail Work	34,986.40	24,099.17	145.18%
970-202 · Trail Supplies	10,924.11	1,637.33	667.19%
970-203 · Trail Maintenance	100,604.37	149,166.67	67.44%
970-206 · Grooming Expenses	1,182.48	972.00	121.65%
Total 970-200 · Trail Expense	280,568.56	296,675.17	94.57%
970-300 · Engineering	13,568.50	10,664.00	127.24%
Total 970-000 · Capital Outlay	302,838.56	317,289.17	95.45%
990-000 · Debt Service			
990-002 · Bank Fees	98.70	45.00	219.33%
Total 990-000 · Debt Service	98.70	45.00	219.33%
Total Expense	397,891.36	411,367.30	96.72%
Net Ordinary Income	68,623.09	23,610.71	290.64%
Net Income	68,623.09	23,610.71	290.64%

Iron Ore Heritage Recreation Authority
Bills to be Paid
October 2022

<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
Deluxe Business Check	990-002 · Bank Fees	-290.43
State of Michigan	200-259 · State Taxes	-789.27
United States Treasury	200-258 · Federal Taxes	-1,526.12
Carol L Fulsher	701-001 · Salaries and Wages	-4,874.68
906 ATP	970-204 · ORV Trail Work	-4,255.00
Dog waste depot	970-202 · Trail Supplies	-74.47
Carol Fulsher	860-000 Travel & Meetings (mileage Aug - Oct)	-233.00
Tony Harry	754-000 · Trail Exploration Grant expense	-160.63
Becky Harju	802-000 · Accounting Contract Services	-100.00
City of Negaunee	970-202 · Trail Supplies	-10.00
mARQUETTE BLP	62890 · Rent, Parking, Utilities	-50.91
mARQUETTE BLP	970-202 · Trail Supplies kiln	-60.81
mARQUETTE BLP	970-202 · Trail Supplies neg. twp trailhead	-13.25
NICOLET NATIONAL BANK	See below	-305.21
Tony Harry	970-203 · Trail Maintenance	-132.50
Verizon	850-000 · Telephone, Telecommunications	-83.53
Clark Properties	62890 · Rent, Parking, Utilities	-270.00
U.P. Fabricating	970-104 trail mile marker (3)	-1458.00
	TOTAL	-14,687.81
Nicolet Credit Card Bill		
Holiday Station Store	970-202 - Trail Supplies (gas for mower)	-62.41
Third Street Embroidery	881-000 · Public Relations (tent embroidery)	-28.00
Walgreen's	727-000 · Office Supplies (toilet paper, coffee, bd mtg treats)	-36.78
Wolverine Door	970-202 · Trail Supplies (gate locks)	-108.00
Zoom	870-000 · Board Meeting Expenses	-15.89
Adobe	727-000 · Office Supplies (adobe)	-23.88
NMU EAN	850-000 · Telephone, Telecommunications	-30.25
		<u>-305.21</u>

2022 Spark Grants schedule

The grant application will launch in October and stay open for six weeks, with first-round grants awarded by the end of 2022. There will be two more rounds of applications and grant awards in 2023.

Date	Action
OCT. 24, 2022	Application period starts in MiGrants
DEC. 19, 2022	Round one applications due
JAN. 2023	Round one grants awarded
TBD 2023	Rounds two and three will open and be awarded
DEC. 31, 2024	All awarded grant funds must be committed to third-party contracts
OCT. 31, 2026	All grant funded projects must be completed

Applicant and project eligibility

Consider the following eligibility requirements and additional information when deciding whether to apply for a Spark grant. For more detailed information about completing a development project, review the Development Project Procedures booklet on the [Grants Managements website](#).

Applicant eligibility

- Applicants must be local units of government (tribal, county, city, village or township) or public authorities legally established to provide public recreation.
- Applicants may include a regional or statewide organization or consortium of local units of government or public authorities legally established to provide public recreation. All projects must take place on public land.
- An eligible financial match is encouraged but not required.
- A community planning process is encouraged but not required.

Public input and resolution

A resolution from the highest governing body is required to apply for a Spark grant. The applicant is responsible for providing the public with adequate opportunity to review and comment on the proposed application. Dedicated public hearings are not required; however, the application must be an agenda item open to discussion by the general public in a meeting of the local unit.

Project eligibility

- Projects must support and enhance neighborhood features that promote improved health and safety outcomes or address the increased repair or maintenance needs in response to significantly greater use of public facilities in local communities that have been adversely affected by the COVID-19 pandemic.
- Projects may include the development, renovation or redevelopment of indoor or outdoor public recreation facilities and the provision of recreation-focused equipment and programs at public recreation spaces.
- Funds may be used for activities such as, but not limited to, project review, planning, architecture and engineering services, construction, oversight and compliance activities associated with state and federal requirements, as applicable.
- Funds must be committed to third-party contracts by Dec. 31, 2024.
- Projects must be completed on public land by Oct. 31, 2026.

Ineligible projects

- Facilities and/or stadiums utilized primarily for the viewing of professional or semiprofessional art, athletics or intercollegiate or interscholastic sports. Facilities that are used for the viewing of professional or semiprofessional art, athletics or intercollegiate or interscholastic sports, but whose primary purpose is the active recreational use by the general public for at least 75% of normal operation hours, are allowed.

Grantees should anticipate submitting multiple partial requests for reimbursement as the project progresses. The final 10% of the grant amount will be withheld pending a final project inspection and audit of the grant file.

- If selected for funding, includes expenses for grant writing, designs, public input, and permitting. Expenses are eligible beginning Oct. 1, 2022.
- Construction expenses incurred prior to the execution of the project agreement will not be eligible for reimbursement.
- Reimbursement will occur through request, with adequate documentation of expenses, including all applicable copies of invoices, checks, payment sheets, change orders, documentation of force account labor and equipment, and documentation of donated labor and/or materials.
- Until final completion of the project, 10% of the grant will be withheld.
- No further reimbursements will be made for canceled projects or projects that have not been completed within the required timeframe.

Only those costs directly associated with the project will be reimbursed. Eligible budget categories include:

- **Preplanning** – If selected for funding, includes grant writing, designs, public input, and permitting. Expenses are eligible beginning October 1, 2022.
- **Administration** – Internal activities necessary to support the oversight and implementation of the project. This category is capped at 5% of the project subtotal.
- **Project permitting, plan designs and oversight** – This category is capped at 25% of the project subtotal.
- **Construction** – Only construction activities directly related to the project scope.
- **Programming** – Events and instructional activities associated with activating the site.
- **Equipment** – Equipment must be unique and directly related to activities supporting the construction improvements of the project; maintenance equipment is not eligible.
- **Indirect/overhead** – If applicable, the applicant may choose to cover indirect costs. If a recipient has a current Negotiated Indirect Costs Rate Agreement established with a federal cognizant agency responsible for reviewing, negotiating, and approving cost allocation plans or indirect cost proposals, then the recipient may use its current NICRA. Alternatively, if the recipient does not have a NICRA, the recipient may elect to use the de minimis rate of 10% of the modified total direct costs pursuant to 2 CFR 200.414(f).

Ineligible costs

- Maintenance is not an eligible expense. However, the DNR is requesting this information in the application in effort to gain insight on applicant needs long term to support the project.
- Indirect/overhead greater than 10% of the total project costs without an approved NICRA.
- Tuition and fees, conferences, travel, lodging, meals, group meals and mileage.
- Costs incurred outside of the project period specified in the project agreement or amendment.
- Salaries/fringes of individuals not working on the project directly.
- Sales tax for exempt agencies.

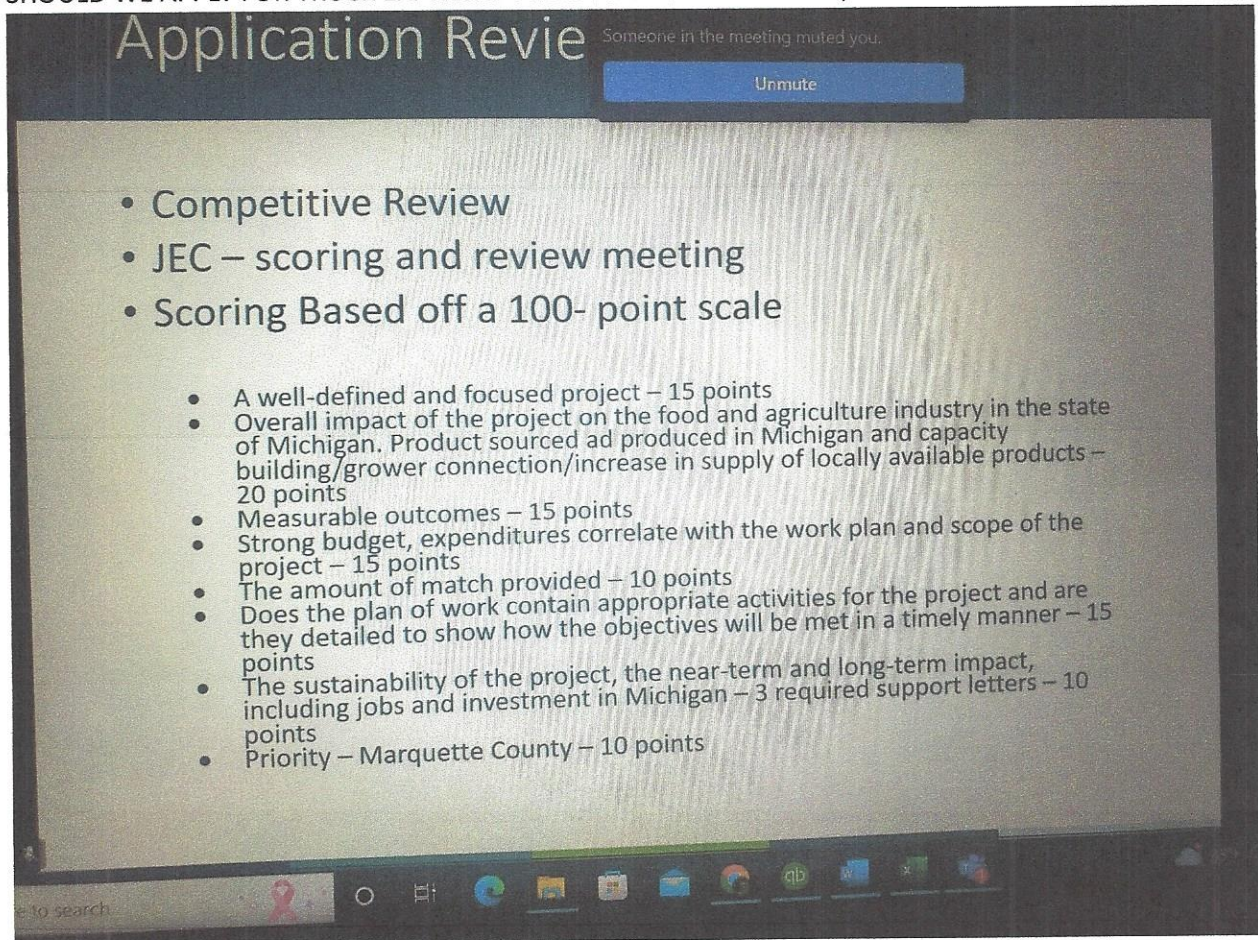
MDARD WEBINAR NOTES, 10.19.22

RURAL DEVELOPMENT FUND
FOR RURAL CAPACITY BUILDING OR INFRASTRUCTURE
\$100k WITH MINIMUM OF 30% MATCH

PROJECT TIMELINE: MARCH 2023 TO JUNE 2024

LAKENENLAND PROJECT MAY NOT BE DONE BY JUNE 2024

SHOULD WE APPLY FOR TRUCK EXPENSES UNDER CAPACITY BUILDING, HIRING PT. EMPLOYEE,



Application Review Someone in the meeting muted you.

Unmute

- Competitive Review
- JEC – scoring and review meeting
- Scoring Based off a 100- point scale
 - A well-defined and focused project – 15 points
 - Overall impact of the project on the food and agriculture industry in the state of Michigan. Product sourced and produced in Michigan and capacity building/grower connection/increase in supply of locally available products – 20 points
 - Measurable outcomes – 15 points
 - Strong budget, expenditures correlate with the work plan and scope of the project – 15 points
 - The amount of match provided – 10 points
 - Does the plan of work contain appropriate activities for the project and are they detailed to show how the objectives will be met in a timely manner – 15 points
 - The sustainability of the project, the near-term and long-term impact, including jobs and investment in Michigan – 3 required support letters – 10 points
 - Priority – Marquette County – 10 points

Windows taskbar: e to search, [Taskbar icons: Edge, File Explorer, Mail, Teams, Zoom, qb, Word, Excel, PowerPoint]

Goals and Objectives

The SCORP provided assistance to the staff and Recreation Committee in developing the IOHRA's recreational goals and objectives. The goals and objectives from the SCORP have been adapted to fit our trail users' recreational needs. Public input from our residents and stakeholders also provided helpful engagement by way of our Community Survey and Public Hearing.

GOAL: #1: FOSTER STEWARDSHIP AND CONSERVATION WITH STAKEHOLDERS IN PROTECTING THE IOHT'S NATURAL AND CULTURAL RESOURCES.

Objectives:

- Work with our municipal, private and non-profit community to save our unique cultural, natural and historical features along the trail
- Improve the function of the trail by providing destinations incorporating our unique "Iron Ore Heritage" look.

- Continue the education component of the trail through signage, art, technology.
- Work with developers to provide buffer zones between developments and the trail to maintain the forested feel of the trail.
- Keep portions of the IOHRA-owned property undeveloped

GOAL #2: IMPROVE COLLABORATION WITH OTHER TRAIL GROUPS TO MEET THE TRAIL USER NEEDS OF RESIDENTS AND VISITORS

Objectives

- Encourage motorized and non-motorized to share corridors where safety needs can be met and/or are allowed through shared trails or separated by physical barriers.
- Encourage non-profit non-motorized groups to provide single track experiences that connect and/or use the IOHT corridor.
- Work with trail groups, DNR, CUPPAD, and other interested groups within and outside of Marquette County to meet the trail needs of our residents and visitors.

- Adapt to the new trends of trail use, ie electric bicycles, fat tire/snow bikes, and other motorized and non-motorized trail users.

GOAL #3: RAISE AWARENESS OF RESIDENTS AND VISITORS ON THE IOHT AND ITS RECREATIONAL OPPORTUNITIES

Use Pure Michigan campaign, Rails to Trails, Michigan Trail and Greenways, Travel Marquette, social medias and other media to provide information on IOHT and its offerings for trail users, fishermen, birdwatchers, geocashers, history buffs, etc.

- Work with event planners, schools, non-profits, fundraisers to provide programming activities along the trail system

GOAL #4: IMPROVE RECREATION ACCESSIBILITY FOR RESIDENTS AND VISITORS

Objectives

- Promote bicycling, walking, and rolling activities that provide opportunities for people of all ages and abilities
- Work with SAIL to review trail, amenities, and future projects for ideas on universal design, multi-sensory experiences, and adaptive equipment needs for those with disabilities
- Provide easily identifiable trailheads for easy access to trail

GOAL #5: PROVIDE QUALITY OUTDOOR RECREATIONAL EXPERIENCES IN BALANCE WITH RESOURCE MANAGEMENT AND CONSERVATION

Objectives:

- Provide a long distance, multi-use, interpretive trail system that can be maintained into the future
- Seek connections to similar trails to provide continuity
- Purchase property alongside or on either end that will add and/or extend the

IOHT

GOAL #6 ENHANCE THE HEALTH OF THE RESIDENTS AND VISITORS BY PROVIDING FOR THEIR PHYSICAL AND MENTAL HEALTH

objectives:

- Provide a long distance, upgraded trail that provides for physical activities which enhances physical and mental health of the user
- Provide educational rest areas
- Provide safe pedestrian, bike and motorized crossings at intersections
- Offer different experiences for different types of trail users

GOAL #7 - ENHANCE ECONOMIC PROSPERITY BY SUPPORTING A HIGH QUALITY OF LIFE THAT ATTRACTS AND RETAINS A TALENTED WORK FORCE AND OPENS UP AVENUES FOR SMALL BUSINESS

Objectives:

- Marquette County has a reputation as a mecca for outdoor enthusiasts. The IOHRA wants to continue to expand that reputation and provide the infrastructure that supports talent and business owners
- Continue our collaboration with local, state, federal and private entities to develop the recreation and transportation route
- Seek opportunities to expand and develop trailheads, public access sites, and other facilities which encourage the outdoor recreationalist to use the asset created

NEGAUNEE CAMPGROUND ENVIRONMENTAL

MEETING AUGUST 29

City of Negaunee set up TEAM Meeting with Fulsher, Nelson (city of Negaunee Planning) and Abby Hansen and Steve Harrington, EGLE

City looking at Environmental work on IOHRA land that they have leased for campground
Negaunee looking for assistance from EGLE to do baseline environmental Site assessment (ESA I).
Mostly based upon grant funds . EGLE felt project wasn't going to be competitive for their EGLE grants of ESA. However EGLE did bring up items that were alarming for us as owners.

Due care responsibilities of owner may be found. Was area ever a locomotive repair shop?
Status Liability – We may not have caused the contamination but we are the owners and responsible for the clean up. IOHRA did not do any environmental assessments when we were granted land by three-way swap. IOHRA able to get DNR grants for trail without ESA.

October 12 conversation with Anne Giroux, County Land Bank and County Brownfield
Stated we should have done a ESA within 60 days of getting land.
They may help with project if we go forward with ESA I and/or II.

October 18 conversation with Steve Harrington EGLE

ESA process: Looking for pre-existing problem

Phase I environmental Site assessment ESA done by professional. History of how property was used.
Title information. Aerial photos. Land changes. Sanborn fire maps. No samples collected. Any potential for environmental issues. Walk the property and look at it. Nothing growing.

If throws up a red flag, condition should be evaluated. Phase II ESA

Phase II. Costly. collect soil samples. Ground water. Probe into ground water table. \$10K. Ground or soil contamination. If there isn't it's done.

If something discovered above State's standards. Fill out forms for baseline environmental Assessment. BEA. Submit to EGLE. Within 6 months. We didn't do that.

Any realistic cost associated with this. Safe to people to camp there? Exposed to something is virtually non-existent. Campground will be serviced by city water. Not ground water.

Property used for underground mining and waste rock, perhaps railroad tracks. Look to see if a locomotive repair shop.

None of this relieves original owner. They would still have responsibility.

Was there a locomotive repair shop? Physical hazards would be more harmful than environment.

Harrington did not think we needed to take this on. Would hate to see us use our monies for this. Not sure if Negaunee does to get grants.

2022 Trail Maintenance List

<u>Trail amenities/signage</u>	<u>Who</u>	<u>Timeline</u>	<u>How to Pay</u>
Put up rest of trail etiquette signs, MQT and Neg Twps	Fulsher, or LaBrecque	May	Maintenance Budget
Negaunee Township Trailhead	Oberstar & BLP	July/august	Grant and IOHt Budget
New Interp Frame to go up and 3 panels	City of Marquette and volunteers for panels	October	Done
4 panels on frames, Ishpeming	Britton, Fulsher, Lempinen. UP FAB	spring	done
Take down safety markers Chocolay	LaBrecque	May	maintenance
Stay on trail signs near Northwoods Lane	Fulsher	May	no fee
Mile Marker Installment 41.75 in Chocolay	UP FAB/ Fulsher to stake and Miss Dig	June	William Gibson
Mile Marker Installment 37.25 Marquette	UP FAB/ Fulsher to stake and Miss Dig	June	Tracey Hokenson
Mile Marker Installment 22.5 Ispeming	UP FAB/ Fulsher to stake and Miss Dig	June	Todd Kauppinen
Broken bike pump Marquette Commons	Fulsher	May/June	maintenance
Flasher out on County Road 492 sign	Mqt Co. Road Commission	August	trail supplies/maintenance budget
Millage banners up	Britton/Peters/Fulsher/Luce/Hendrickson	6-Jun	done
Fix split rail fence in Ishpeming	Boy Scouts will review what's needed. See if it can be a 2023 project. Also contact NMU Construction Professor Blanck	Autumn 2022 or spring 2023	maintenance budget
Counters, need 1 or 2 new ones of get them fixed	Fulsher	Summer	Chocolay, Neg Twp
Fencing at Stoneville Road destroyed intentionally	Decide on expansion of Parking Lot/entrance	15-Jul	Insurance, maint. ORV funds
Adopt a Mile signs at kiln and Welcome Center	LaBrecque	September	maintenance budget
Adopt a Mile signs 492/35	Fulsher	September	Signage
Put mile marker safety markers back up	LaBrecque	November	Maintenance Budget
Take down banners after August 2	Board Members, Fulsher	August	no cost
Three mile markers order	Fulsher staked and miss digged.		
Bike Station (already owned) at Negaunee Township	UP Fab to install	October (if possible)	Jeff Nelson, Binoniemi Family
	??	2023	maintenance budget
R/R crossing signs missing. Order and install new ones	Tony Harry	October	signage
Take down banner @ LS&I Pellet Pavilion	Fulsher/Volunteer	October	n/a
Trail Upgrades			

Ishpeming/Negaunee trail pavement rehab, 1200 linear feet	Awarded to Oberstar, Fulsher Britton spraypainted sections	June 27- July 14	Maintenance Budget
New aggregate, grading, compacting Tilden and Ishpeming	Bid system to Mike Tembreull	July	ORV/Maint. Budget
Ledgeway Aggregate squirrely after rains	Don Britton reviewed, suggested add'l aggregate and rolling, bid project or asphalt?	2023	Maintenance Budget
Trail Maintenance			
ORV Grading Ely/Tilden to Humboldt/Republic lines	Geomaterials/Jeremy Nyquist	June	ORV Grant Funds
ORV Grading Ely/Tilden to Humboldt/Republic lines, 2nd	Ultra	August	DNR Funds
Sweeping	Joe LaBrecque	May	Maintenance Funds
ORV Grading Ishpeming/Negaunee	Tembreull	September	ORV Grant Funds
Mowing and sweeping	Joe LaBrecque	August, Oct (if need)	Maintenance and volunteer
ORV Spring Maintenance	TEAM Riders	May	ORV Funds
ORV Summer Maintenance	TEAM Riders	August	ORV Funds
r/r gate repaired	Smith Paving	May	Smith Paving - snowmobile club
new locks on r/r gates	Fulsher	June	Wolverine Door locks, trail supply fund
Water on trail, dam build up	Laitala breaking dams and cleaning culverts;		
Adopt a Milers Clean Up	Mike Peller trapping	May/June	ORV funds
Clear Culvert east of 478 Ely Twp	Adopt a Milers	May/June	Adopt a milers - tees
Brushing, Holiday Inn to 492.35	Jeremy Nyquist broke up dam	2-Jun	ORV Funds
Calcium Chlorate coating on ORV trail in Ishpeming	Tony Harry	June	IOHT maintenance funds
Review trail for trees down, cut trees/branches and washouts	Joe LaBrecque	July/august	ORV/IOHT funds
Brushing, Ishpeming to Republic as need	Britton/LaBrecque	May	Maintenance Budget
Review trail for trees down after wind/snow storm	LaBrecque	September	ORV and Maintenance budget
Gate rammed at 492/35	Tony Harry	21-Oct	Maintenance
	Tony Harry	October	Maintenance

Iron Ore Heritage Recreation Authority
Profit & Loss Budget vs. Actual
 January through December 2022
 BUDGET YTD

	<u>Jan - Dec 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	Yr End
Fund Balance				472776
Ordinary Income/Expense				
Income				
018-016 · other receivables	0.00	0.00	0.00	0
General Revenue				
674-002 · Individual Contributions	259.95	100.00	159.95	260
674-001 · Corporate Contributions	0.00	50.00	-50.00	0
401-000 · Taxes	338,767.90	328,900.00	9,867.90	338750
664-000 · Interest	550.59	319.00	231.59	800
671-000 · Other Revenue	506.00	0.00	506.00	506
Total General Revenue	340,084.44	329,369.00	10,715.44	340316
Program Revenue				
Unrestricted				
580-000 · Local governmental units	0.00	0.00	0.00	0
642-000 · Promo Sales	137.70	490.00	-352.30	168
Total Unrestricted	137.70	490.00	-352.30	168
Restricted				
674-004 · benches	0.00	0.00	0.00	0
538-000 · ORV State Grant	36,151.40	35,250.00	901.40	38800
674-005 · Individual Contribution	0.00	0.00	0.00	0
674-003 · Mile Marker	4,048.96	1,800.00	2,248.96	4050
539-000 · State Grants	73,300.00	73,309.00	-9.00	73300
540-000 · Corporate & Nonprofit Grants	8,095.00	25.00	8,070.00	8095
Restricted - Other	0.00	0.00	0.00	0
Total Restricted	121,595.36	110,384.00	11,211.36	124245
Total Program Revenue	121,733.06	110,874.00	10,859.06	124413
Total Income	461,817.50	440,243.00	21,574.50	464729
Cost of Goods Sold				
50000 · Cost of Goods Sold	0.00			0
Total COGS	0.00			
Gross Profit	461,817.50	440,243.00	21,574.50	464729
Expense				
62800 · Facilities and Equipment				
62890 · Rent, Parking, Utilities	2,889.28	3,894.00	-1,004.72	3894
Total 62800 · Facilities and Equipment	2,889.28	3,894.00	-1,004.72	3894
701-000 · Payroll				
701-001 · Salaries and Wages	61,781.97	74,280.00	-12,498.03	74280
701-002 · Payroll taxes	4,817.12	5,858.00	-1,040.88	5850
Total 701-000 · Payroll	66,599.09	80,138.00	-13,538.91	80130
727-000 · Office Supplies	826.73	1,276.00	-449.27	1100

	<u>Jan - Dec 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	Yr End
730-000 · Office Equipment	90.07	1,090.00	-999.93	90
800-000 · Operations				
800-001 · Books, Subscriptions, Reference	1,506.57	530.00	976.57	1506
800-002 · Postage, Mailing Service	134.49	177.00	-42.51	177
800-004 · Volunteer Recognition	533.16	516.00	17.16	533
Total 800-000 · Operations	2,174.22	1,223.00	951.22	2216
800-955 · Insurance - Liability, D and O	1,602.00	1,600.00	2.00	1602
800-956 · Insurance - Workers' Comp	42.00	439.00	-397.00	439
802-000 · Accounting Contract Services	5,730.00	6,020.00	-290.00	6020
803-000 · Professional Services Fees	7,080.00	7,080.00	0.00	8000
850-000 · Telephone, Telecommunications	1,084.06	1,597.00	-512.94	1400
860-000 · Travel and Meetings	997.10	950.00	47.10	1200
870-000 · Board Meeting Expenses	153.09	498.00	-344.91	200
880-000 · Marketing				
880-005 · Print advertising	0.00	800.00	-800.00	0
881-000 · Public Relations	10,569.93	10,370.00	199.93	10569
884-000 · Website	0.00	450.00	-450.00	450
885-000 · Logo Apparel	554.44	53.00	501.44	555
Total 880-000 · Marketing	11,124.37	11,673.00	-548.63	11574
900-000 · Printing and Publishing	1,165.98	0.00	1,165.98	1166
940-000 · Lease, Appraisal Expenses	60.00			60
956-000 · Property tax	0.00	0.00	0.00	
970-000 · Capital Outlay				
970-100 · Signage				
970-101 · Trail directional signage	0.00	300.00	-300.00	0
970-102 · Acknowledgement signs	108.50			110
970-103 · Interpretive signs	6,347.00	10,900.00	-4,553.00	6400
970-104 · Trail mile marker expense	2,246.00	1,350.00	896.00	2800
Total 970-100 · Signage	8,701.50	12,550.00	-3,848.50	9310
970-200 · Trail Expense				
970-211 · Negaunee Township Trailhead	132,871.20	120,800.00	12,071.20	132870
970-210 · Carp River Kiln	0.00	0.00	0.00	0
970-209 · Weather Shelters	0.00	0.00	0.00	0
970-204 · ORV Trail Work	34,986.40	38,932.50	-3,946.10	39420
970-208 · trail head	0.00	0.00	0.00	0
970-202 · Trail Supplies	10,924.11	2,104.00	8,820.11	11100
970-203 · Trail Maintenance	100,604.37	150,000.00	-49,395.63	130000
970-205 · Negaunee to Marq. Trail Expens	0.00	0.00	0.00	0
970-206 · Grooming Expenses	1,182.48	972.00	210.48	1182
Total 970-200 · Trail Expense	280,568.56	312,808.50	-32,239.94	314572
970-300 · Engineering	13,568.50	20,664.00	-7,095.50	15000
Total 970-000 · Capital Outlay	302,838.56	346,022.50	-43,183.94	338882
990-000 · Debt Service				
990-001 · Interest Payment	0.00	0.00	0.00	0

	<u>Jan - Dec 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	Yr End
990-002 · Bank Fees	389.13	45.00	344.13	400
Total 990-000 · Debt Service	389.13	45.00	344.13	400
Total Expense	404,845.68	463,545.50	-58,699.82	458373
Net Ordinary Income	56,971.82	-23,302.50	80,274.32	6356
Net Income	<u>56,971.82</u>	<u>-23,302.50</u>	<u>80,274.32</u>	<u>6356</u>
2022 projected fund balance				479132