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**IRON ORE HERITAGE RECREATION AUTHORITY
WEDNESDAY, AUGUST 20, 2014 4:30 PM**

DRAFT MINUTES

- I. ROLL CALL – Don Britton, Chocolay; Jeremy Pickens, Marquette; Glenn Johnson, Marquette Township; Al Reynolds, Negaunee Township; Jim Thomas, Negaunee; Dawn Hoffman, Tilden Township; Gary Johnson, Republic; Dotty Lajoie, County of Marquette
Excused Absence: Larry Bussone, Ishpeming
Staff: Carol Fulsher
- II. PUBLIC COMMENT (Agenda Items – Limit to three minutes)
- III. APPROVAL OF AGENDA - **Pickens motioned to approve agenda as presented; Hoffman seconded. Vote and motion carried unanimously.**
- IV. MINUTES – **Reynolds motioned to approve minutes as presented; Johnson (Glenn) seconded motion. Vote and motion carried.**
 - A. Approval of Board Meeting Minutes of July 23, 2014
 - B. Executive Board Meeting Minutes of July 30, 2014
- V. FINANCIALS
 - A. July Financials - Fulsher noted that financials have changed since our audits have been completed. Explained that 2014 tax collections are treated as unearned revenue for 2014 because the majority of tax money comes in 2015 and then will be treated as earned revenue. Changes our profit and loss statements, balance sheets. Britton motioned to approve July financials as presented; Hoffman seconded. Vote and motion carried unanimously.
 - B. August Bills to be Paid – **Britton motioned to pay bills of \$39,605 as presented; Lajoie seconded motion. Vote and motion carried unanimously**
- VI. OLD BUSINESS
 - A. Phase IV – Tilden/Republic - Fulsher updated on plans. Bill Sanders to provide documents on Thursday for DNR Trust Fund and still on target to bid out project on August 28.
 - B. ATV Trail Plans – CN crossing brought up at Natural Resource Commission. State wide problem of getting railroad crossings for ATV's.
 - C. Maintenance and Installations
 - a. Vandenboom/492/Northwoods Road – People complaining about ATV traffic. Biggest problem is wearing away where Big Bay snowmobile trail meets IOHT. Have an offer to put up camera in someone's yard. We can put up UNDER CAMER SECURITY.
 - b. Chocolay Bridges – Smith Paving working on repairing the Chocolay bridges. When we inspected on August 1, we saw much of the decking still needed to be replaced. Wood decking is finished now and railings finished. Widened the west end of bridge. **Britton motioned that we don't release the monies until we see the drawings of the bridge work. Johnson (Gary) seconded motion.** Discussion centered on since we are the lease of the trail, we need to have better communication with DNR on these projects. **Vote and motion carried unanimously.** Fulsher to take photos of project.
 - c. Trail Maintenance – Britton noted that the equipment rental from Michigan Sales thus far is worth \$900. A letter will be prepared to note that in-kind use of equipment. Fulsher noted that much of the trail work is still being performed by Reynolds, Britton, and Thomas. Suggested we have a special meeting for future trail maintenance plans. Lajoie suggested forming a budget for what we need and putting an RFP for an annual basis.

Discussion on grass cutting that needs to be done between Ishpeming and Negaunee and out in Chocoley. Discussion on methods and equipment needed.

d. Kiosk and panel installations – all kiosks in now as well as any panels that have been produced.

e. Directional signage installations – Fulsher noted that the posts are in. JCS was awarded bid and Thomas and Reynolds spent the day with them putting the posts in. Sleeves are yet to come in. Since this is custom work, it does take longer than ordering off the shelf.

D. Non-motorized trail workshop agenda – Thomas and Fulsher will be attending on August 27 with tour of Heritage Trail.

E. Audit 2011, 2012 and 2013 – Anderson, Tackman finished the three years of audits and submitted to Treasury. Board was given until September to review audits.

F. Michigan Council for Arts and Cultural Affairs Grant – Fulsher provided three ideas for applying for grant that is 1:1 matching grant. Shaft in Jackson Park, Pellet Pavilion; Artwork in Marquette on Industrialists. Thomas also noted that we want to do something with Madjijeesick. Johnson (Gary) suggested we start the process for approvals for the Negaunee shaft project. Thomas provided information on what the head frame concept would look like. Fulsher to come back next month with dollars she would want for match and three concepts.

VII. NEW BUSINESS

A. Insurance Claim – Bruce Creek Bridge – Britton noted that we should contact Stacey at DNR to get a State engineer to go out and look at the bridge for what we need to repair the bid. Johnson (Gary) wants Executive Committee to approve bids so to get this moving faster.

B. Ishpeming/Negaunee Trail Repair Bids – We received two bids to do repair work of asphalt between Ishpeming and Negaunee: one large crack and a 47' foot section of roots popping through pavement. **Pickens motioned to accept Smith Paving bid of \$5217; Johnson Gary seconded.** Pickens followed up that Smith bid is \$1500 cheaper. Johnson (Gary) inquired about 2" versus 2.5". Discussion on roots and getting a Ditch witch to get roots out or backhoe out both sides of trail. **Vote and motion carried with Britton abstaining.**

C. Future Audit Contract - Table to next meeting.

D. Snow Bike Event- Fulsher noted that there is a new event organizer who is talking to her about a snow bike race on the Iron Ore Heritage Trail between Ishpeming and Marquette. They would want access to the part of the trail that is used by snowmobile group during that time. Pickens requested to have him come in and talk to us at next meeting. Discussion on utilizing the snowmobile trail for a snow bike race from Ishpeming to Marquette. There is no permit yet, but they will be coming to us for approval.

VIII. ADMINISTRATOR REPORT – No report.

IX. BOARD COMMENT -

Johnson Gary – very many positive comments on the Republic kiosk.

Johnson Glenn – Hospital not building at Golf Course. Would Roundhouse property affect the trail?

X. PUBLIC COMMENT – No public comment.

XI. ADJOURNMENT – Reynolds motioned to adjourn meeting at 5:55 pm. Johnson (Gary) seconded. Vote and motion carried unanimously.

NEXT MEETING DATE: OCTOBER 22, 2014, COUNTRY INN AND SUITES