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**IRON ORE HERITAGE RECREATION AUTHORITY
WEDNESDAY, JULY 23, 2014, 4:30 PM
COUNTRY INN AND SUITES**

DRAFT MINUTES

- I. **ROLL CALL** – Don Britton, Chocolay; Glenn Johnson, Marquette Township; Al Reynolds, Negaunee Township; Jim Thomas, Negaunee; Larry Bussone, Ishpeming; Dawn Hoffman, Tilden Township; Gary Johnson, Republic Township
Excused absence: Jeremy Pickens, Marquette; Dotty Lajoie, Marquette County
Guests: Jackie Koski, Humboldt Twp
Staff: Carol Fulsher
- II. **PUBLIC COMMENT** (Agenda Items – Limit to three minutes) - No public comment
- III. **CONSENT AGENDA** – **Hoffman motioned to approve consent agenda as presented including June financial balance sheet, profit and loss and actual vs budget and July bills to be paid of \$20,663; Bussone seconded motion. Vote and motion carried.**
- IV. **APPROVAL OF AGENDA** – **Britton motioned to approve agenda as presented; Gary Johnson seconded motion. Vote and motion carried.**
- V. **OLD BUSINESS**
 - A. **Phase IV** – Tilden/Republic – Fulsher noted the new schedule provided by Bill Sanders. The project will be bid in two phases. Bid #1 is Republic to Humboldt Township and Bid #2 is Ishpeming to Ely Township. Bid #1 will be advertised on August 28, contract awarded on September 18 and construction September 19, completion by October 8. Bid #2 advertised on September 10, Award Contract on October 2, begin construction on October 3 and complete construction by October 22. **Britton motioned to request engineer to readjust bid dates to give maximum two weeks for bids to come in and move #2 back one week to September 3 to tighten up the project. Motion seconded by Reynolds.** Discussion included tightening up schedule and bidders only need two weeks to prepare bid. **Vote and motion carried unanimously.**
 - i. Fulsher also noted that a bridge was burned in Republic yesterday that we will be using. Moose Country and ATV group also use this bridge. Fulsher contacted insurance agent to see if we are covered since we hold the lease for this section of trail. Discussion on possible award for apprehension and conviction for person responsible for burning the bridge.
Johnson (Gary) noted that Republic Township and Humboldt Township will be asking for the LS&I rail to be reinstated as rail. We will keep watch on how this progresses.
 - B. **ATV Trail Plans** - No new updates on trail plans through Ishpeming. Still need to contact Cliffs Natural Resources land manager.
 - C. **Adopt a Mile Policy** – **Britton moved to accept the volunteer release and liability as presented; motion seconded by Johnson (Gary). Vote and motion carried unanimously.**
 - D. **Maintenance and Installations**
 - i. **Vandenboom/492/Northwoods Road** –Fulsher noted we are getting complaints about ATVs and dirt bikes on trail. Signage has been torn down and ruts in the trail. Fulsher talked to Sheriff's Department about patrolling and they suggested getting photos was best option. Board discussed getting better signage as well at the places they are accessing the trail and getting trail cameras. Discussion on getting rocks placed at access sites at Vandenboom Road, Co. Rd. 492 and Northwoods Lane. Fulsher to get a price from Smith's for rocks and placement. **Hoffman motioned to spend up to \$300**

for signage and cameras for trail in problem areas. Reynolds seconded motion. Vote and motion carried unanimously.

- ii. Chocoy Bridges - Fulsher updated on project. Smith got three bids for the two bridges to be repaired. Smith Paving was low bid and was awarded the project. The price is \$14,900 for Chocoy and \$4800 for Bayou, for a total of \$15,700. At 20% cost share, IOHRA share will be \$3140. Pete Glover from DNR thought that project would start shortly.
- iii. Trail Maintenance – Britton will cut grass on trail next week in Chocoy Township. Fulsher also provided a list of projects to be done this summer. Many items on the list including trail maintenance and dog station installations.
- iv. Kiosk and panel installations – Three kiosks are going in tomorrow. Thomas, Britton, and Reynolds will be working with Kauppila from U.P. Fab to install in Republic, at MIIM, and Schwemwood Park. “You are Here” panels and “Trail Welcome” panels going on the kiosks as well.
- v. Directional signage installations – Fulsher noted that we tried to get two bids on installing the posts for the directional signage. Contact JCS and Marquette Fence. JCS is only one to give quote and it came in at \$1065 to install 21 posts along 30-mile trail route.
Gary Johnson motioned to award the project to JCS to install posts; Hoffman seconded motion. Vote and motion carried unanimously.
Glenn Johnson motioned to move \$5000 from accounting audit budget account to trail signage account. Britton seconded motion. Vote and motion carries unanimously.

VI. NEW BUSINESS

- A. Change of August meeting date – **Britton motioned to move to August 20 due to non-motorized trail workshop in Marquette and trail tour on IOHT on August 27. Seconded by Hoffman. Vote and motion carries unanimously.**
- B. Non-motorized trail workshop agenda – Workshop is being put on by MDOT and MDNR. They are traveling through Michigan looking at trails and having a workshop on the morning of August 27. Fulsher will be on the agenda and will be providing a tour of the trail with them.
- C. Audit 2011, 2012, 2013 – Anderson, Tackman will review the audit with Executive Board on July 30.
- D. September tour with Travel Writers – The Marquette County CVB is hosting the Midwest writers conference in Marquette in September. Fulsher will be responsible for a Heritage Trail bike tour with them on September 6. Very good publicity for the trail.
- E. October pre-MML Conference workshop – The City of Marquette is hosting the Michigan Municipal League conference this year and Fulsher has been asked to do a pre-conference trail tour in conjunction with NMPA on October 16.
- F. Michigan Council for Arts and Cultural Affairs Grant – Fulsher attended a grant workshop. In 2007, we received a grant to commission three pieces of art. They have Capital improvement grants available and she would like to apply to commission another three pieces of artwork. 1) pellet pavilion, 2) Jackson Park entrance; 3) City of Marquette industrialists.
- G. Event Permits – Two upcoming events: Good News Assembly of God hosting a Rave Run on August 1 in Ishpeming and Negaunee: The Marquette Marathon will be held on August 30. Bollards will have to be removed for the Marquette Marathon for set up and allow emergency vehicles access.

VII. ADMINISTRATOR REPORT – No report.

VIII. BOARD COMMENT -
Thomas – Getting ready for installation projects.

IX. PUBLIC COMMENT – No comment.

X. ADJOURNMENT - **Hoffman motioned to adjourn at 5:40 pm. Reynolds seconded. Vote and motion carried unanimously.**

XI. NEXT MEETING DATE: TBD, COUNTRY INN AND SUITES